# **BANNON LAKES**

Community Development District

August 15, 2018

# Bannon Lakes

# Community Development District

475 West Town Place, Suite 114, St. Augustine, Florida 32092 Phone: 904-940-5850 - Fax: 904-940-5899

August 8, 2018

Board of Supervisors Bannon Lakes Community Development District

Dear Board Members:

The Bannon Lakes Community Development District Board of Supervisors Meeting is scheduled for Wednesday, August 15, 2018 at 12:00 p.m. at the offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092. Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comment
- III. Approval of Minutes from June 13, 2018 Meeting
- IV. Public Hearing to adopt the Budget for Fiscal Year 2019
  - A. Consideration of Resolution 2018-05, Relating to Annual Appropriations and Adopting the Budget for Fiscal Year 2019
  - B. Consideration of Resolution 2018-06, Imposing Special Assessments and Certifying an Assessment Roll
- V. Consideration of Construction Funding Agreement with RREF III-P-EP Bannon Lakes JV, LLC
- VI. Consideration of Proposal to Renew Agreement for Water Management Services with Lake Doctors, Inc.
- VII. Presentation of the Fiscal Year 2017 Financial Audit
- VIII. Consideration of Proposal for Amenity and Operation Management for Fiscal Year 2019 with Riverside Management Services
- IX. Approval of Change Order No. 4 with Vallencourt Construction
- X. Other Business
- XI. Staff Reports
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
  - D. Field Services Operations Memorandum
- XII. Supervisor's Requests and Audience Comments
- XIII. Financial Reports
  - A. Balance Sheet as of July 31, 2018 and Statement of Revenues & Expenditures
  - B. Assessment Receipt Schedule

C. Approval of Check Register

D. Ratification of Construction Funding Request No. 7

XIV. Next Scheduled Meeting – August 15, 2018 at 12:00 p.m. at the offices of GMS

XV. Adjournment

The third order of business is the approval of minutes from the June 13, 2018 minutes. A copy of the minutes is enclosed for your review.

The fourth order of business is the public hearing to adopt the fiscal year 2019 budget. The Board will consider resolution 2018-05, relating to the annual appropriation and adopting the budget of fiscal year 2018. Then, the Board will consider resolution 2018-06, imposing special assessments and certifying an assessment roll. Copies of the resolutions and approved budget are enclosed for your review.

The fifth order of business is the consideration of construction funding agreement of RREF III-P-EP Bannon Lakes JV, LLC. A copy of the agreement is enclosed for your review.

The sixth order of business is the consideration of proposal to renew agreement for water management services with Lake Doctors, Inc. A copy of the agreement is enclosed for your review.

The seventh order of business is the presentation of the fiscal year 2017 financial audit. A copy of the audit is enclosed for your review.

The eighth order of business is the consideration of proposal for amenity and operations management for fiscal year 2019 with Riverside Management Services. A copy of the proposal is enclosed for your review.

The ninth order of business is the approval of change order Nono. 4 with Vallencourt Construction. A copy of the item is enclosed for your review.

Listed under field services is the operations memorandum enclosed for your review.

Copies of the balance sheet and statement of revenues & expenditures, assessment receipt schedule, check register, and funding request are enclosed for your review.

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (904) 940-5850.

Sincerely,

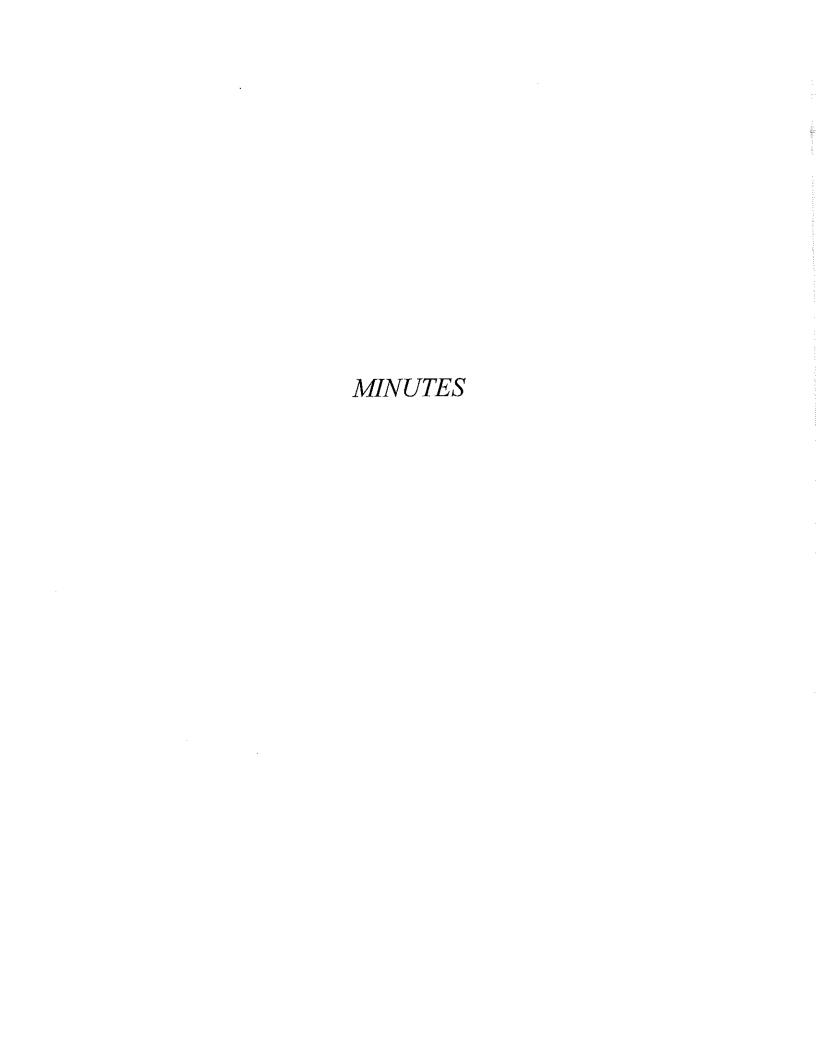
James Oliver
District Manager

# AGENDA

Wednesday August 15, 2018 12:00 p.m. Governmental Management Services
475 West Town Place
St. Augustine, Florida 32092
bannonlakescdd.com
Call In # 1-888-757-2790 Code 5097001

- I. Roll Call
- II. Public Comment
- III. Approval of Minutes from June 13, 2018 Meeting
- IV. Public Hearing to adopt the Budget for Fiscal Year 2019
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  - B. Assessment Receipt Schedule
  - C. Approval of Check Register
  - D. Ratification of Construction Funding Request No. 7
- XIV. Next Scheduled Meeting August 15, 2018 at 12:00 p.m. at the offices of GMS
- XV. Adjournment



# MINUTES OF MEETING BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bannon Lakes Community Development District was held on Wednesday, June 13, 2018 at 12:00 p.m. at the Offices of GMS, 475 West Town Place, Suite 114, St. Augustine, FL 32092.

# Present and constituting a quorum were:

Art Lancaster Chairman
John Dodson Vice Chairman
Wes Hinton Supervisor

Karelyn Travieso Supervisor (by phone)

Also present were:

Jim OliverDistrict ManagerKatie BuchananDistrict Counsel

Ernesto Torres GMS Brian Stephens RMS

# FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 12:00 p.m.

# SECOND ORDER OF BUSINESS

**Public Comment** 

There being none, the next item followed.

# THIRD ORDER OF BUSINESS

Approval of Minutes from April 18, 2018 Meeting

Mr. Oliver stated included in your agenda package is a copy of the minutes from the February 21, 2018 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor the Minutes of the April 18, 2018 Meeting were approved.

# FOURTH ORDER OF BUSINESS

Update on Additional Security Camera Installation

Mr. Oliver stated the work is complete on the installation of an additional security camera outside of the community room.

June 13, 2018 Bannon Lakes CDD

## FIFTH ORDER OF BUSINESS

Consideration of Updated Amenity Policies & Procedures Regarding Club Room Access

The board provided guidance to update the amenity policies to allow resident use of the clubhouse when not otherwise reserved or rented for meetings and events. Kitchen will remain closed. Similar age restrictions as the fitness center will be placed on usage of the clubhouse.

On MOTION by Mr. Lancaster seconded by Mr. Hinton with all in favor the Update to the Amenity Policies & Procedures Regarding Club Room Access was approved in substantial form.

# SIXTH ORDER OF BUSINESS

Consideration of Resolution 2018-02, Approving Proposed Fiscal Year 2019 Budget and Setting a Public Hearing Date for Adoption

Mr. Oliver presented the proposed budget for Fiscal Year 2019 and Resolution 2018-02.

On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor Resolution 2018-02 Approving Proposed Fiscal Year 2019 Budget & Setting a Public Hearing Date to be August 15, 2018 at 12:00 p.m. at the Offices of GMS, 475 West Town Place, Suite 114, St. Augustine, FL 32092 was approved.

# SEVENTH ORDER OF BUSINESS

Consideration of Resolutions 2018-03, Amending Resolution 2016-32 to Reduce Supervisor Dodson's Term from Four Years to Two Years and Providing an Effective Date

Mr. Oliver explained at the original landowners election, we should have had two-four year terms and three-two years terms but it got recorded as three-four year terms, so John Dodson's term needs to be reduced.

On MOTION by Mr. Lancaster seconded by Mr. Hinton with all in favor Resolution 2018-03 Amending Resolution 2016-32 to Reduce Supervisor Dodson's Term from Four Years to Two Years and Providing an Effective Date was approved.

# EIGHTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

June 13, 2018 Bannon Lakes CDD

## NINTH ORDER OF BUSINESS

# **Staff Reports**

# A. District Counsel

There being none, the next item followed.

# B. District Engineer

There being none, the next item followed.

# C. District Manager

- 1. Report on the Number of Registered Voters (70)
- 2. Consideration of Proposed Fiscal Year 2019 Meeting Dates
- 3. Consideration of Resolution 2018-04 Designation of Landowners' Meeting Date

Mr. Oliver informed the board there are 70 registered voters residing in the District. A proposed meeting schedule for Fiscal Year 2019 is included in your agenda package. This item will be tabled until the next meeting. Resolution 2018-04 designates a landowners' election meeting date. We would suggest it to be held on November 6, 2018 at this location. Three seats will be up for election.

On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor Resolution 2018-04 Designating November 6, 2018 at 12:00 p.m. at the Offices of GMS, 475 West Town Place, Suite 114, St. Augustine, FL 32092 was approved.

# D. Field Services - Operations Memorandum

Mr. Stephens presented the operations memorandum. Multiple leaks were repaired in the chemical injector system for the pool. All of the feeder tubes were replaced with a different kind of material. There have been no more leaks since those things happened. The fitness center air conditioner has been serviced.

# TENTH ORDER OF BUSINESS

Supervisor's Request and Audience Comments

There being none, the next item followed.

# **ELEVENTH ORDER OF BUSINESS** Financial Reports

A. Balance Sheet as of May 31, 2018 and Statement of Revenues & Expenditures

Mr. Oliver stated included in your agenda package is the balance sheet and income statement as of May 31, 2018.

# B. Assessment Receipt Schedule

Mr. Oliver stated included in your agenda package is a copy of the assessment receipt schedule.

# C. Approval of Check Register

Mr. Oliver stated included in your agenda package is the check register.

On MOTION by Mr. Lancaster seconded by Mr. Hinton with all in favor the Check Register was approved.

# D. Approval of Funding Request No. 17

Mr. Oliver stated included in your agenda package is Funding Request No. 17.

On MOTION by Mr. Lancaster seconded by Mr. Hinton with all in favor Funding Request No. 17 was approved.

Mr. Oliver presented Construction Funding Request No. 6 in the amount of \$52,006.84. They were paid by the Developer.

On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor Construction Funding Request No. 6 was approved.

# TWELFTH ORDER OF BUSINESS

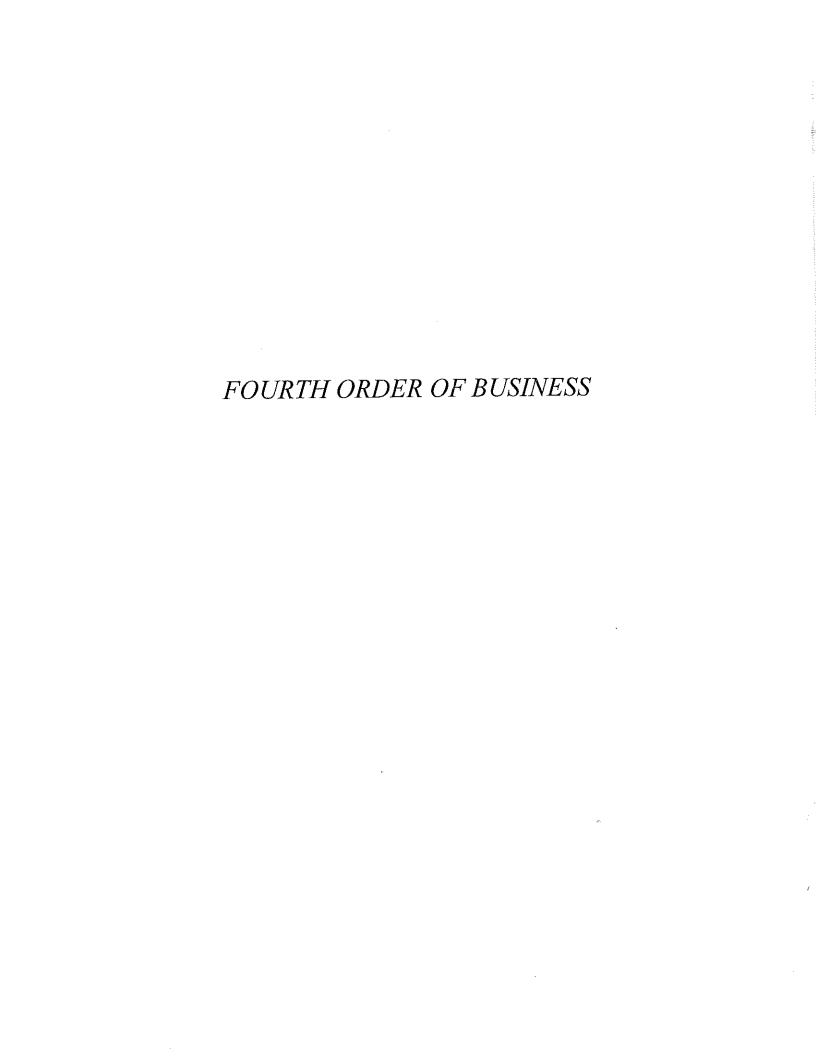
Next Scheduled Meeting – July 18, 2018 at 12:00 p.m. at the Offices of GMS

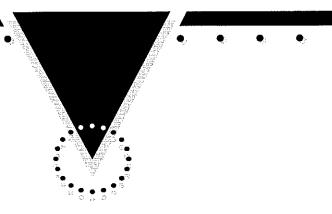
Mr. Oliver stated the next scheduled meeting is July 18, 2018 at 12:00 p.m. at the Offices of GMS.

# THIRTEENTH ORDER OF BUSINESS Adjournment

On MOTION by Mr. Hinton seconded by Mr. Lancaster with all in favor the Meeting was adjourned.

Secretary / Assistant Secretary	Chairperson / Vice Chairperson





Approved Budget

FY 2019

August 15, 2018



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# Bannon Lakes

Community Development District

General Fund

	Adopted Budget	Acutal Thru	Projected Next	Total Projected	Approved Budget
Description	FY 2018	7/31/18	2 Months	9/30/18	FY 2019
<u>Revenues</u>					
Developer Contributions	\$151,247	\$6,049	\$15,071	\$21,120	151,247
Assessments - Tax Roll	\$232,804	\$183,789	\$0	\$183,789	183,430
Assessments - Direct	\$206,379	\$270,712	\$0	\$270,712	255,753
Total Revenues	\$590,430	\$460,550	\$15,071	\$475,621	\$590,430
<u>Expenditures</u>					
<u>Administrative</u>					
Supervisors Fees	\$4,000	\$0	\$0	\$0	\$4,000
FICA	\$306	\$0	\$0	\$0	\$306
Engineering	\$4,000	\$1,254	\$2,746	\$4,000	\$4,000
Attorney	\$20,000	\$11,896	\$8,104	\$20,000	\$20,000
Dissemination	\$3,500	\$2,917	\$583	\$3,500	\$4,100
Annual Audit	\$4,200	\$2,325	\$1,875	\$4,200	\$4,200
Arbitrage	\$600	\$600	\$0	\$600	\$600
Assessment Roll	\$5,000	\$5,000	\$0	\$5,000	\$5,000
Trustee fees	\$10,000	\$3,000	\$7,000	\$10,000	\$10,000
Management Fees	\$45,000	\$37,500	\$7,500	\$45,000	\$45,000
Information Technology	\$1,600	\$1,333	\$267	\$1,600	\$1,733
Telephone	\$200	\$72	\$128	\$200	\$200
Postage	\$500	\$188	\$312	\$500	\$500
Insurance	\$5,500	\$5,500	\$0	\$5,500	\$5,500
Printing & Binding	\$3,000	\$823	\$2,177	\$3,000	\$3,000
Legal Advertising	\$3,000	\$627	\$2,373	\$3,000	\$3,000
Other Current Charges	\$700	\$400		\$700	\$700
Office Supplies	\$400	\$114		\$400 \$475	\$400
Dues, Licenses & Subscriptions	\$175	\$175	·	\$175	\$175
Administrative Expenditures	\$111,681	\$73,723	\$33,652	\$107,375	\$112,414
Amenty Center					
Insurance	\$10,273	\$13,233	\$0	\$13,233	\$15,106
Utilities					
Telephone/Internet/Cable	\$4,000	\$3,215	\$785	\$4,000	\$4,000
Electric	\$32,500	\$17,519	\$14,981	\$32,500	\$25,000
Water/Irrigation	\$10,000	\$5,624	\$4,376	\$10,000	\$10,000
Cable	\$0	\$0	\$0	\$0	\$3,000
Gas	\$0	\$0		\$0	\$200
Refuse	\$2,500	\$1,632			\$2,500
	Ψ2,000	Ψ1,002	Ψ1,000	<b>#</b> 2,002	4-,50
Security Security	0000	\$0	\$0	\$0	\$60
Security Monitoring	\$600				
Access Cards	\$500	\$650	\$0	\$650	\$500
Management Contracts					_
Facility Management	\$30,900 Page	1 \$0	\$30,900	\$30,900	\$30,900

# Bannon Lakes

Community Development District

General Fund

Descríption	Adopted Budget FY 2018	Acutal Thru 7/31/18	Projected Next 2 Months	Total Projected 9/30/18	Approved Budget FY 2019
Continued Management Contracts	<u> </u>	1, 5-,		5/5-/	<i>y y = 0-1</i>
Pool Attendants	\$24,000	\$0	\$24,000	\$24,000	\$24,000
Field Mgmt / Admin	\$18,600	\$15,500	\$3,100	\$18,600	\$22,000
Pool Maintenance	\$8,196	\$6,830	\$1,366	\$8,196	\$8,800
Pool Chemicals	\$10,000	\$2,577	\$515	\$3,092	\$10,000
Janítorial	\$6,480	\$5,400	\$1,080	\$6,480	\$7,000
Janitorial Supplies	\$3,450	\$0	\$0	\$0	\$3,450
Facility Maintenance	\$7,500	\$5,833	\$1,667	\$7,500	\$7,500
Repairs & Maintenance	\$5,000	\$0	\$1,250	\$1,250	\$4,310
Maintenance Reserves	\$0	\$0	\$0	\$0	\$0
New Capital Projects	\$0	\$0	\$0	\$0	\$0
Special Events	\$3,000	\$0	\$750	\$750	\$3,000
Holiday Decorations	\$1,500	\$0	\$375	\$375	\$1,500
Fitness Center Repairs/Supplies	\$900	\$0	\$0	\$0	\$900
Office Supplies	\$250	\$0	\$63	\$63	\$250
ASCAP/BMI Licenses	\$500	\$0	\$125	\$125	\$500
Amenity Center Expenditures	\$180,649	\$78,013	\$86,333	\$164,346	\$185,016
Grounds Maintenance Expenditures					
Hydrology Quality/Mitigation	\$3,600	\$0	\$900	\$900	\$3,000
Landscape Maintenance	\$135,000	\$132,372	\$26,474	\$158,847	\$135,000
Landscape Contingency	\$20,000	\$5,187	\$1,037	\$6,224	\$20,000
Lake Maintenance	\$7,500	\$4,650	\$930	\$5,580	\$7,500
Grounds Maintenance	\$12,000	\$0	\$3,000	\$3,000	\$8,000
Pump Repairs	\$2,500	\$0	\$625	\$625	\$2,000
Streetlight Repairs	\$5,000	\$0	\$1,250	\$1,250	\$5,000
Irrigation Repairs	\$7,500	\$2,138	\$428	\$2,566	\$7,500
Miscellaneous	\$5,000	\$1,056	\$211	\$1,267	\$5,000
Reclaim Water	\$100,000	\$19,701	\$3,940	\$23,641	\$100,000
Gounds Maintenance Expenditures	\$298,100	\$165,104	\$38,796	\$203,900	\$293,000
Total Expenses	\$590,430	\$316,840	\$158,781	\$475,621	\$590,430
Excess Revenues/(Expenditures)	\$0	\$143,710	(\$143,710)	\$0	\$0

GENERAL FUND BUDGET

#### **REVENUES:**

# Developer Contributions/ Assessments

The District will enter into a Funding Agreement with the Developer or levy maintenance assessments to Fund the General Fund expenditures the Fiscal Year.

## **EXPENDITURES:**

#### Administrative:

#### Supervisors Fees

The Florida Statutes allows each Board member to receive \$200 per meeting not to exceed \$4,800 in one year. The amount for the fiscal year is based upon five supervisors attending 12 monthly meetings.

#### FICA Expense

Represents the Employer's share of Social Security and Medicare taxes withheld from the Board of Supervisors checks.

#### Engineering

The District will contract with an engineering firm to provide general engineering services to the District, e.g. attendance and preparation for monthly board meetings, review invoices, etc.

### Attorney

The District will contract with Hopping Green & Sams for legal counsel to provide general legal services to the District, e.g. attendance and preparation for monthly meetings, preparation and review of agreements, resolutions, etc.

#### Dissemination Agent

The District is required by the Security and Exchange Commission to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues.

# Annual Audit

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm. The District will contract with a licensed CPA firm to prepare the annual audit.

## **Arbitrage**

The District is required to annually have an arbitrage rebate calculation on the District's Series 2016 Special Assessment Revenue Bonds.

GENERAL FUND BUDGET

#### Assessment Roll

The District's assessment roll administration, GMS, LLC, will provide services to prepare assessment rolls to district property owners.

#### Trustee Fees

The District issued Series 2016 Special Assessment Revenue Bonds which are held with a Trustee at BNY Mellon. The amount of the trustee fees is based on the agreement between BNY Mellon and the District.

#### Management Fees

The District will contract with Governmental Management Services, LLC for Management, Accounting and Administrative services as part of a Management Agreement with management company.

#### Information Technology

The cost related to District's accounting and information systems, District website creation and maintenance, electronic compliance with Florida Statutes and other electronic data requirements.

#### Telephone

The cost of telephone and fax machine service.

# Postage

The cost of mailing agenda packages, overnight deliveries, correspondence, and payments for the District.

# **Insurance**

Represents the estimated cost for public officials and general liability insurance for the District provided by FIA.

## Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

## Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings, and etc. in a newspaper of general circulation.

# Other Current Charges

Bank charges and any other miscellaneous expenses incurred during the year.

## Office Supplies

Miscellaneous office supplies.

GENERAL FUND BUDGET

#### Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

# **Amenity Center:**

#### Insurance

The District's Property insurance policy is with Florida Insurance Alliance. FIA specializes in providing insurance coverage to governmental agencies. The amount budgeted represents the estimated premium for property insurance related to the Amenity Center.

#### **Telephone**

The estimated cost for telephone services used for the Amenity Center.

#### Electric

The cost of electric associated with the Recreation Facility.

#### Water/Irrigation

Water, sewer and irrigation systems cost for the district.

#### Cable

The District will provide internet & cable television services for the Amenity Center through Comcast.

#### Gas

The District will contract with vendor to provide propane delivery for amenity center use.

# Refuse Service

Cost of garbage disposal service will be provided by local company for the District.

#### Security Monitoring

The District will contract with vendor to provide security monitoring for the Amenity Center.

## Access Cards

Represents the estimated cost for access cards purchased by the District's Amenity Center.

# Facility Management

Cost to provide management services for the Amenity Center.

# Pool Attendant

Cost to provide pool attendants during the operating season for the pool.

# Bannon Lakes Community Development District GENERAL FUND BUDGET

#### Field Management and Admin

The District will contract Riverside Management Services, Inc. for onsite field management of contracts for District Services such as landscaping, amenity & pool facilities, lake maintenance, etc.

## Pool Maintenance and Supplies

The estimated amount based on proposed contract with Riverside Management Services, Inc. to provide maintenance of the Amenity Center swimming pool.

## Pool Chemicals

The estimated amount based on proposed contract with vendor to provide chemicals to maintain the Amenity Center swimming pool.

# **Janitorial**

The estimated amount based on proposed contract with Riverside Management Services, Inc.to provide janitorial services for the Amenity Center.

## Facility Maintenance

The estimated amount based on proposed contract with vendor to provide routine repairs and maintenance for the Amenity Center.

# Repair & Replacements

Regular maintenance and replacement cost incurred by the Amenity Center of the District.

#### Maintenance Reserves

The District will establish a Maintenance reserve to fund the renewal and replacement of District's capital related facilities.

# New Capital Projects

The District will establish a fund for the renewal and replacement of District's capital related facilities.

## Special Events

Represents estimated costs for the District to host special events for the community throughout the Fiscal Year.

## Holiday Decorations

Represents estimated costs for the District to decorate the amenity center throughout the Fiscal Year.

## Fitness Center Repairs/Supplies

Represents estimated costs for the Fitness Center repairs of equipment, purchase of supplies, and preventative maintenance contract.

GENERAL FUND BUDGET

#### Office Supplies and Equipment

Represents estimated cost for office supplies for the Amenity Center.

#### ASCAP/BMI Licenses

License fee required to broadcast music to the amenity center.

## **Grounds Maintenance:**

# Hydrology Quality/Mitigation

Cost to preserve beneficial aquatic plants in the wetland mitigation area and control nuisance and exotic pest plant populations.

# Landscape Maintenance

Cost to maintain the common areas of the District based on a proposed contract with Landcare Group, Inc.

## Landscape Contingency

Other landscape costs that is not under contract which includes landscape light repairs and replacements.

# Lake Maintenance

Cost for the maintenance of District lakes based on a contract.

# Grounds Maintenance

Contracted staff for repairs and trash pick-up on District owned property.

#### Pump Repairs

Provision for pool pump repair or replacements as needed.

# Streetlight Repairs

Estimated costs for street lighting and parking lot repairs and replacements.

#### Irrigation Repairs

Miscellaneous irrigation repairs and maintenance cost for the District.

#### Miscellaneous

Any unanticipated and unscheduled maintenance cost to the District.

# Reclaimed water

Reclaimed water Services for the District provided by St. Johns County Utility Department.

Bannon Lakes

Community Development District

Debt Service Fund Series 2016

	Adopted Budget	Actual Thru	Projected Next	Total Projected	Approved Budget
Description	FY 2018	7/31/18	2 Months	9/30/18	FY 2019
Revenues					
Carry Forward Surplus	\$1,462,812	\$877,687	\$0	\$877,687	\$292,662
Interest Income	\$0	\$0	\$100	\$100	\$50
Special Assessments	\$0	\$0	\$0	\$0	\$771,500
Bond Proceeds	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$1,462,812	\$877,687	\$100	\$877,787	\$1,064,212
Expenditures					
		.*			
<u>Series 2016</u>					
Interest - 11/01	\$292,563	\$292,563	\$0	\$292,563	\$292,563
Interest - 05/01	\$292,563	\$292,563	\$0	\$292,563	\$292,563
Principal - 05/01	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$585,125	\$585,126	<u> </u>	\$585,125	\$585,125
EXCESS REVENUES	\$877,687	\$292,562	\$100	\$292,662	\$479,087
*Reflects excess revenue at fiscal year	e and lass reserve fund halo	ince	11	/1/19 Interest	\$292,563
**Interest has been capitalized through November 1, 2018.				/19 Principal	

Amortization Schedule

Series 2016, Special Assessment Bonds

DATE		BALANCE		PRINCIPAL	INTEREST			TOTAL
****	_		•		•			
11/01/16	\$	11,850,000 11,850,000	\$	-	\$ \$	292,562.50 292,562.50	\$ \$	11,850,000.00 11,850,000.00
05/01/17 11/01/17	\$ \$	11,850,000	\$ \$	<u>-</u>	э \$	292,562.50	\$	11,850,000.00
05/01/18	\$	11,850,000	\$	-	\$	292,562.50	\$	11,850,000.00
11/01/18	\$	11,850,000	\$	+	\$	292,562.50	\$	11,850,000.00
05/01/19	\$	11,850,000	\$	-	\$	292,562.50	\$	11,850,000.00
11/01/19	\$	11,850,000	\$	185,000.00	\$	292,562.50	\$	11,665,000.00
05/01/20	\$	11,665,000	\$	•	\$	288,400.00	\$	11,665,000.00
11/01/20	\$	11,665,000	\$	190,000.00	\$	288,400.00	\$	11,475,000.00
05/01/21	\$	11,475,000	\$	-	\$	284,125.00	\$	11,475,000.00
11/01/21	\$	11,475,000	\$	200,000.00	\$	284,125.00	\$	11,275,000.00
05/01/22	\$	11,275,000	\$	240,000,00	\$	279,625.00	\$ \$	11,275,000.00 11,065,000.00
11/01/22 05/01/23	\$ \$	11,275,000 11,065,000	\$ \$	210,000.00	\$ \$	279,625.00 274,900.00	Ф \$	11,065,000.00
11/01/23	φ \$	11,065,000	\$	220,000.00	\$	274,900.00	\$	10,845,000.00
05/01/24	\$	10,845,000	\$	-	\$	269,950.00	\$	10,845,000.00
11/01/24	\$	10,845,000	\$	230,000.00	\$	269,950.00	\$	10,615,000.00
05/01/25	\$	10,615,000	\$	-	\$	264,775.00	\$	10,615,000.00
11/01/25	\$	10,615,000	\$	240,000.00	\$	264,775.00	\$	10,375,000.00
05/01/26	\$	10,375,000	\$	-	\$	259,375.00	\$	10,375,000.00
11/01/26	\$	10,375,000	\$	250,000.00	\$	259,375.00	\$	10,125,000.00
05/01/27	\$	10,125,000	\$	-	\$	253,125.00	\$	10,125,000.00
11/01/27	\$	10,125,000	\$	265,000.00	\$	253,125.00	\$	9,860,000.00
05/01/28	\$	9,860,000	\$	-	\$	246,500.00	\$	9,860,000.00
11/01/28	\$	9,860,000	\$	275,000.00	\$	246,500.00	\$	9,585,000.00
05/01/29	\$ \$	9,585,000 9,585,000	\$ \$	200 000 00	\$ \$	239,625.00 239,625.00	\$ \$	9,585,000.00 9,295,000.00
11/01/29 05/01/30	Ф \$	9,295,000	\$ \$	290,000.00	\$	232,375.00	\$	9,295,000.00
11/01/30	\$	9,295,000	\$	305,000.00	\$	232,375.00	\$	8,990,000.00
05/01/31	\$	8,990,000	\$	*	\$	224,750.00	\$	8,990,000.00
11/01/31	\$	8,990,000	\$	320,000.00	\$	224,750.00	\$	8,670,000.00
05/01/32	\$	8,670,000	\$		\$	216,750.00	\$	8,670,000.00
11/01/32	\$	8,670,000	\$	335,000.00	\$	216,750.00	\$	8,335,000.00
05/01/33	\$	8,335,000	\$	-	\$	208,375.00	\$	8,335,000.00
11/01/33	\$	8,335,000	\$	350,000.00	\$	208,375.00	\$	7,985,000.00
05/01/34	\$	7,985,000	\$	-	\$	199,625.00	\$	7,985,000.00
11/01/34	\$	7,985,000	\$	370,000.00	\$	199,625.00	\$	7,615,000.00
05/01/35	\$	7,615,000	\$ \$	390,000.00	\$ \$	190,375.00	\$ \$	7,615,000.00 7,225,000.00
11/01/35 05/01/36	\$ \$	7,615,000 7,225,000	\$ \$	390,000.00	\$	190,375.00 180,625.00	\$	7,225,000.00
11/01/36	\$	7,225,000	\$	410,000.00	\$	180,625.00	\$	6,815,000.00
05/01/37	\$	6,815,000	\$	*	\$	170,375.00	\$	6,815,000.00
11/01/37	\$	6,815,000	\$	430,000.00	\$	170,375.00	\$	6,385,000.00
05/01/38	\$	6,385,000	\$	-	\$	159,625.00	\$	6,385,000.00
11/01/38	\$	6,385,000	\$	450,000.00	\$	159,625.00	\$	5,935,000.00
05/01/39	\$	5,935,000	\$	-	\$	148,375.00	\$	5,935,000.00
11/01/39	\$	5,935,000	\$	470,000.00	\$	148,375.00	\$	5,465,000.00
05/01/40	\$	5,465,000	\$		\$	136,625.00	\$	5,465,000.00
11/01/40	\$	5,465,000	\$ €	495,000.00	\$	136,625.00	\$	4,970,000.00
05/01/41	\$ \$	4,970,000 4,970,000	\$ \$	520,000.00	\$ \$	124,250.00 124,250.00	\$ \$	4,970,000.00 4,450,000.00
11/01/41 05/01/42	\$ \$	4,450,000	э \$	-	\$ \$	111,250.00	\$	4,450,000.00
11/01/42	\$	4,450,000	\$	545,000.00	\$	111,250.00	\$	3,905,000.00
05/01/43	\$	3,905,000	\$		\$	97,625.00	\$	3,905,000.00
11/01/43	\$	3,905,000	\$	575,000.00	\$	97,625.00	\$	3,330,000.00
05/01/44	\$	3,330,000	\$	-	\$	83,250.00	\$	3,330,000.00
11/01/44	\$	3,330,000	\$	600,000.00	\$	83,250.00	\$	2,730,000.00
05/01/45	\$	2,730,000	\$		\$	68,250.00	\$	2,730,000.00
11/01/45	\$	2,730,000	\$	635,000.00	\$	68,250.00	\$	2,095,000.00
05/01/46	\$	2,095,000	•	CCE 000 00	\$	52,375.00	\$	2,095,000.00
11/01/46	\$ <b>\$</b>	2,095,000	\$	665,000.00	\$ \$	52,375.00 35,750.00	\$ \$	1,430,000.00 1,430,000.00
05/01/47 11/01/47	\$ \$	1,430,000 1,430,000	\$	700,000.00	\$ \$	35,750.00	Ф \$	730,000.00
05/01/48	\$ \$	730,000	Ψ	, 50,000.00	\$	18,250.00	\$	730,000.00
11/01/48	\$	730,000	\$	730,000.00	\$	18,250.00	\$	-
Total	<u>.</u> -		\$	11,850,000.00	\$	12,686,487.50	-	

Α.

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## **RESOLUTION 2018-05**

THE ANNUAL APPROPRIATION RESOLUTION OF THE BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT ("DISTRICT") RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGETS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has, prior to the fifteenth (15<sup>th</sup>) day in June, 2018, submitted to the Board of Supervisors ("Board") of the Bannon Lakes Community Development District ("District") proposed budgets ("Proposed Budget") for the fiscal year beginning October 1, 2018 and ending September 30, 2019 ("Fiscal Year 2018/2019") along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), Florida Statutes; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), Florida Statutes; and

WHEREAS, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), Florida Statutes; and

**WHEREAS**, the District Manager posted the Proposed Budget on the District's website at least two days before the public hearing; and

**WHEREAS**, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1<sup>st</sup> of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT:

# **SECTION 1. BUDGET**

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District's Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.
- b. The Proposed Budget, attached hereto as **Exhibit "A,"** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes* ("**Adopted Budget"**), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District's Local Records Office and identified as "The Budget for the Bannon Lakes Community Development District for the Fiscal Year Ending September 30, 2019."
- d. The Adopted Budget shall be posted by the District Manager on the District's official website within thirty (30) days after adoption, and shall remain on the website for at least 2 years.

# SECTION 2. APPROPRIATIONS

the sum of \$sum is deemed by the	by appropriated out of the revenue to be raised by the less Board to be necessary to defray vided and appropriated in the follows:	evy of assessme all expenditure	nts and/or otherwise, which
TOTAL GEN	ERAL FUND	\$	
DEBT SERV	ICE FUND - (SERIES 2016)	\$	
TOTAL ALL	FUNDS	\$	

# **SECTION 3. BUDGET AMENDMENTS**

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2018/2019 or within 60 days following the end of the Fiscal Year 2018/2019 may amend its Adopted Budget for that fiscal year as follows:

a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.

- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.
- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.
- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016, *Florida Statutes*, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget under subparagraphs c. and d. above are posted on the District's website within 5 days after adoption and remain on the website for at least 2 years.

**SECTION 4. EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 15th DAY OF AUGUST, 2018.

ATTEST:	BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT		
	By:		
Secretary/Assistant Secretary	Its:		

Exhibit A: Fiscal Year 2018/2019 Budget

В.

# **RESOLUTION 2018-06**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BANNON DISTRICT MAKING LAKES COMMUNITY DEVELOPMENT **SPECIAL IMPOSING** DETERMINATION BENEFIT AND OF ASSESSMENTS FOR FISCAL YEAR 2018/2019; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS, INCLUDING BUT NOT LIMITED TO PENALTIES AND INTEREST THEREON; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Bannon Lakes Community Development District ("District") is a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District is located in St. Johns County, Florida ("County"); and

WHEREAS, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District's adopted capital improvement plan and Chapter 190, Florida Statutes; and

WHEREAS, the Board of Supervisors ("Board") of the District hereby determines to undertake various operations and maintenance and other activities described in the District's budgets ("Budget") for Fiscal Year 2018/2019, attached hereto as Exhibit "A;" and

WHEREAS, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the District's Budget; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the District; and

WHEREAS, Chapter 190, Florida Statutes, provides that the District may impose special assessments on benefitted lands within the District; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Budget; and

WHEREAS, Chapter 197, Florida Statutes, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector ("Uniform Method"), and the District has previously authorized the use of the Uniform Method by, among other things, entering into agreements with the Property Appraiser and Tax Collector of the County for that purpose; and

WHEREAS, it is in the best interests of the District to adopt the assessment roll ("Assessment Roll") attached to this Resolution as Exhibit "B," and to certify the portion of the Assessment Roll related to certain developed property ("Tax Roll Property") to the County Tax Collector pursuant to the Uniform Method and to directly collect the portion of the Assessment Roll relating to the remaining property ("Direct Collect Property"), all as set forth in Exhibit "B;" and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll adopted herein, including that portion certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

# NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT:

**SECTION 1. BENEFIT & ALLOCATION FINDINGS.** The Board hereby finds and determines that the provision of the services, facilities, and operations as described in **Exhibit "A"** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands, as shown in **Exhibits "A" and "B,"** is hereby found to be fair and reasonable.

**SECTION 2.** ASSESSMENT IMPOSITION. Pursuant to Chapter 190 of the Florida Statutes, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District and in accordance with **Exhibits "A" and "B."** The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution. Moreover, pursuant to Section 197.3632(4), Florida Statutes, the lien amount shall serve as the "maximum rate" authorized by law for operation and maintenance assessments.

# SECTION 3. COLLECTION AND ENFORCEMENT; PENALTIES; INTEREST.

- A. Tax Roll Assessments. The operations and maintenance special assessments imposed on the Tax Roll Property shall be collected at the same time and in the same manner as County taxes in accordance with the Uniform Method, as set forth in Exhibits "A" and "B."
- B. Direct Bill Assessments. The operations and maintenance special assessments imposed on the Direct Collect Property shall be collected directly by the District in accordance with Florida law, as set forth in Exhibits "A" and "B." Assessments directly collected by the District are according to the following schedule: 25% due no later than October 15, 2018, 25% due no later than January 1, 2019, 25% due no later than April 1, 2019, and 25% due no later than July 1, 2019. In the event that an assessment payment is not made in accordance with the schedule stated above, the

whole assessment – including any remaining partial, deferred payments for Fiscal Year 2018/2019, shall immediately become due and payable; shall accrue interest, penalties in the amount of one percent (1%) per month, and all costs of collection and enforcement; and shall either be enforced pursuant to a foreclosure action, or, at the District's sole discretion, collected pursuant to the Uniform Method on a future tax bill, which amount may include penalties, interest, and costs of collection and enforcement. Any prejudgment interest on delinquent assessments shall accrue at the rate of any bonds secured by the assessments, or at the statutory prejudgment interest rate, as applicable. In the event an assessment subject to direct collection by the District shall be delinquent, the District Manager and District Counsel, without further authorization by the Board, may initiate foreclosure proceedings pursuant to Chapter 170 of the Florida Statutes or other applicable law to collect and enforce the whole assessment, as set forth herein.

C. Future Collection Methods. The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

**SECTION 4.** ASSESSMENT ROLL. The District's Assessment Roll, attached to this Resolution as **Exhibit "B,"** is hereby certified for collection. That portion of the District's Assessment Roll which includes the Tax Roll Property is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the District.

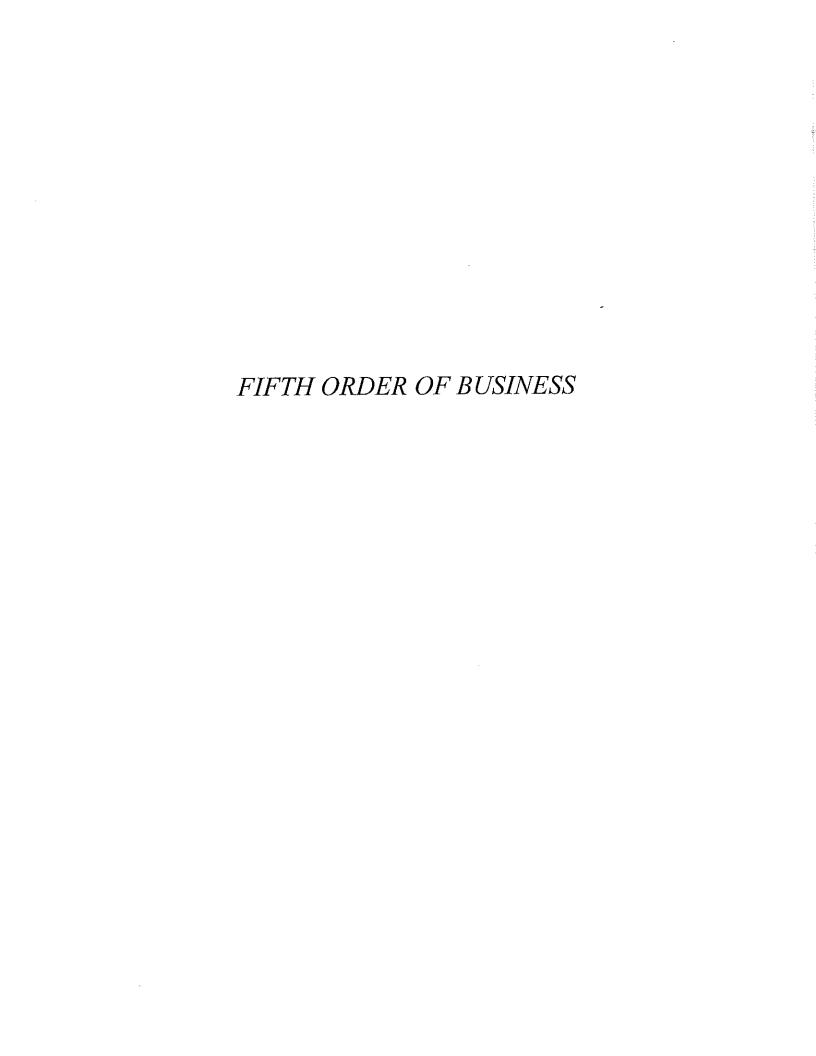
**SECTION 5.** ASSESSMENT ROLL AMENDMENT. The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution, and shall amend the District's Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

**SECTION 6. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

**SECTION 7. EFFECTIVE DATE.** This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

# PASSED AND ADOPTED this 15th day of August, 2018.

ATTEST:		BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT				
Secretary / As	sistant Secretary	By: Its:				
Exhibit A: Exhibit B:	Budget Assessment Roll (Uniform Method) Assessment Roll (Direct Collect)					



# CONSTRUCTION FUNDING AGREEMENT BETWEEN THE BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT AND RREF III-P-EP BANNON LAKES JV, LLC

**THIS AGREEMENT** is made and entered into this \_\_\_\_ day of August 2018, by and between:

**Bannon Lakes Community Development District**, a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes, and located in St. Johns County, Florida (the "District"), and

**RREF III-P-EP Bannon Lakes JV, LLC**, a Delaware limited liability company, the primary owner of certain lands with the District's boundaries, whose address is 790 NW 107<sup>th</sup> Avenue, Fourth Floor, Miami, Florida 33172 (the "Landowner").

# RECITALS

WHEREAS, the District was established by an ordinance adopted by the County Commission of St. Johns County, Florida, for the purpose of planning, financing, constructing, operating and/or maintaining certain infrastructure; and

WHEREAS, the Landowner is the owner and/or developer of certain parcels of land in St. Johns County, Florida, located within the boundaries of the District (hereinafter the "Development") upon which the District's improvements have been or will be made; and

WHEREAS, the District, pursuant to Chapter 190, Florida Statutes, is authorized to levy such taxes, special assessments, fees, and other charges as may be necessary in furtherance of the District's activities and services; and

WHEREAS, the District previously issued its \$11,850,000 Bannon Lakes Community Development District Special Assessment Revenue Bonds, Series 2016 (the "Bonds");

WHEREAS, in connection with the issuance of the Bonds, the District and the Landowner entered into that certain Agreement by and between the Bannon Lakes Community Development District and RREF III-P-EP Bannon Lakes JV, LLC, Regarding the Completion of Certain Improvements relating to the Series 2016 Project dated January 25, 2016 (the "Completion Agreement"); and

WHEREAS, the Completion Agreement defines the Series 2016 Project as the infrastructure improvements, facilities, and services detailed in the Bannon Lakes Community Development District Supplemental Engineer's Report for Master Infrastructure – Phase 1 Improvement Capital Improvement Plan (dated December 15, 2015); and;

WHEREAS, the Completion Agreement acknowledges that the Bonds will be able to fund only a portion of the 2016 Project and that, in order to provide for the completion of the 2016 Project and regardless of whether the District ever issues any other bonds in the future, the

Landowner agrees to be responsible for the completion of the 2016 Project, as set forth in more detail in the Completion Agreement; and

**WHEREAS**, the 2016 Project makes up only a portion of the total capital improvement plan adopted by the District, which capital improvement plan is described in the *Bannon Lakes Community Development District Engineer's Report Capital Improvement Plan* (dated November 23, 2015) (the "Capital Improvement Plan");

WHEREAS, the District is anticipated to be without sufficient funds available to provide for the construction of planned improvements and facilities described in the Capital Improvement Plan, including the 2016 Project, including construction and any design, engineering, legal, or other construction or administrative costs (collectively, the "Project"); and

WHEREAS, the District and the Landowner desire to enter into this Agreement for the purpose of evidencing the District's obligation, subject to the terms set forth herein, to reimburse the Landowner for funding provided under this Agreement for any portion of the Project, from the proceeds of future bond issuances issued for such purpose; and

WHEREAS, in order to induce the District to proceed with the construction of the Project, the Landowner desires to provide the funds, as set forth in more detail herein, necessary to enable the District to proceed with the Project if and when the District does not have available funds to proceed with the Project; and

WHEREAS, the District anticipates accessing the public bond market in the future to obtain financing for the construction of the Project, and the parties agree that, in the event that bonds are issued, the proceeds of such bonds will be used, in part, to reimburse Landowner for any funds provided by Landowner under this Agreement.

**Now, THEREFORE**, in consideration of the recitals, agreements, and mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, the parties agree as follows:

- 1. Incorporation of Recitals. The recitals stated above are true and correct and by this reference are incorporated herein as a material part of this Agreement.
- 2. Funding. Upon a request by the District to the Landowner to provide funding for any portion of the Project and the Landowner's agreement to provide such funding, the District and the Landowner shall mutually agree to a written description of the portion of the Project subject to such funding (the "Funded Project"). Landowner agrees to make available to the District such monies as are necessary to enable the District to proceed with the design, engineering, and construction of the Funded Project. Landowner will make such funds available on a monthly basis, within fifteen (15) days of a written request by the District. The funds shall be placed in the District's construction account with such depository as determined by the District. Landowner may also fulfill its obligations herein by timely paying any District contractor for portions of the Funded Project such contractor provides to the District. Notwithstanding anything herein, nothing in this Agreement shall impact the Landowner's obligations in the Completion Agreement and,

should the District not issue a subsequent series of bonds, the District shall have no obligation to reimburse the Developer for any funding or improvements provided under the Completion Agreement.

- **Repayment**. The parties agree that the funds provided by Landowner pursuant to 3. this Agreement will be properly reimbursable from proceeds of the District's issuance of taxexempt bonds issued for the purpose of funding the improvements funded pursuant to this Agreement. Within forty-five (45) days of receipt from time to time of sufficient funds by the District for the financing of some or all of the Funded Project, the District shall reimburse Landowner until full reimbursement is made, exclusive of interest, for the funds advanced under Section 2 above; provided, however, that in the event bond counsel engaged in connection with the District's issuance of bonds providing such financing determines that any such monies advanced or expenses incurred are not properly reimbursable from such bond proceeds for any reason, including, but not limited to federal tax restrictions imposed on tax-exempt financing, the District shall not be obligated to reimburse such monies advanced or expenses incurred. If the District does not or cannot issue bonds to provide the funds for the Funded Project within five (5) years of the date of this Agreement, and, thus does not reimburse the Landowner for the funds advanced, then the parties agree that such funds shall be deemed paid in lieu of taxes, fees, or assessments which might be levied or imposed by the District against lands owned by Landowner, from time to time.
- 4. **Default**. A default by either party to this Agreement shall entitle the other to all remedies available at law or in equity, which may include, but not be limited to, the right of actual damages, injunctive relief and/or specific performance, but shall exclude, in any event, consequential, incidental, special or punitive damages.
- 5. Enforcement of Agreement. In the event that either party is required to enforce this Agreement by court proceedings or otherwise, then the prevailing party shall be entitled to recover all fees and costs incurred, including reasonable attorneys' fees and costs for trial, alternative dispute resolution, or appellate proceedings.
- 6. **Agreement.** This Agreement shall constitute the final and complete expression of the agreement between the parties relating to the specific subject matter of this Agreement.
- 7. Amendments. Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both parties.
- **8. Authorization.** The execution of this Agreement has been duly authorized by the appropriate body or official of all parties hereto, each party has complied with all of the requirements of law, and each party has full power and authority to comply with the terms and provisions of this Agreement.
- 9. Notices. All notices, requests, consents and other communications hereunder ("Notices") shall be in writing and shall be delivered, mailed by First Class Mail, postage prepaid, or overnight delivery service, to the parties, as follows:

A. If to District:

Bannon Lakes Community Development District

475 West Town Place, Suite 114 St. Augustine, Florida 32092 Attn: District Manager

With a copy to:

Hopping Green & Sams, P.A. 119 S. Monroe Street, Suite 300 Tallahassee, Florida 32301 Attn: District Counsel

B. If to Landowner:

Carlton Fields

4221 W. Boy Scout Blvd, Suite 1000

Tampa, Florida 33607 Attn: Joel B. Giles

With a copy to:

Eastland Partners, LLC

700 Ponte Vedra Lakes Blvd. Ponte Vedra Beach, Florida 32082

Attn: Arthur Lancaster

Except as otherwise provided herein, any Notice shall be deemed received only upon actual delivery at the address set forth herein. Notices delivered after 5:00p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the parties may deliver Notice on behalf of the party he/she represents. Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days written notice to the parties and addressees set forth herein.

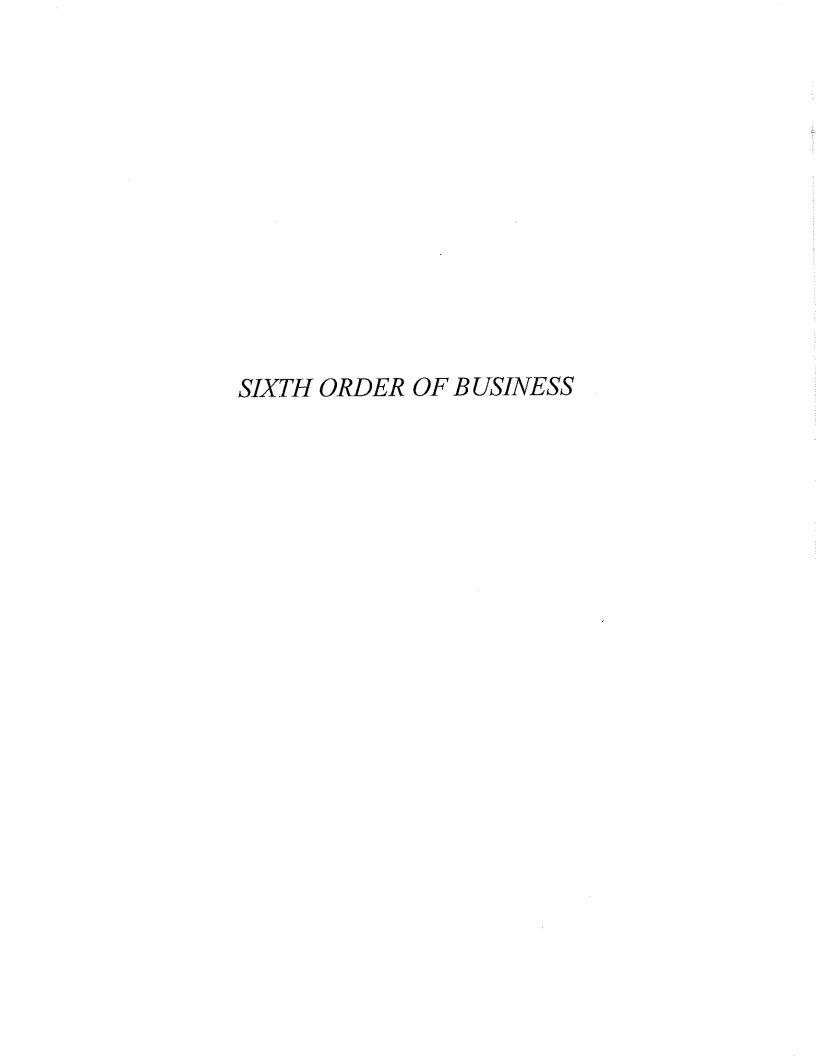
- 10. Third Party Beneficiaries. This Agreement is solely for the benefit of the formal parties herein and no right or cause of action shall accrue upon or by reason hereof, to or for the benefit of any third party not a formal party hereto. Nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person or corporation other than the parties hereto any right, remedy or claim under or by reason of this Agreement or any provisions or conditions hereof; and all of the provisions, representations, covenants and conditions herein contained shall inure to the sole benefit of and shall be binding upon the parties hereto and their respective representatives, successors and assigns.
- 11. Assignment. Neither party may assign this Agreement or any monies to become due hereunder without the prior written approval of the other party.
- 12. Controlling Law. This Agreement and the provisions contained herein shall be construed, interpreted and controlled according to the laws of the State of Florida.

- 13. Effective Date. The Agreement shall be effective after execution by all parties hereto and shall remain in effect unless terminated by any of the parties hereto.
- 14. Public Records. Landowner understands and agrees that all documents of any kind provided to the District or to District staff in connection with the work contemplated under this Agreement are public records and are treated as such in accordance with Florida law and the District's Record Retention Schedule.
- 15. Counterparts. This Agreement may be executed in one or more counterparts which, when taken together, shall constitute one and the same instrument.

**IN WITNESS WHEREOF**, the parties execute this Agreement to be effective the day and year first written above.

Attest:				BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT					
Secre	tary/As	sistant S	Secretary	Chairman/Vice Chair, Board of Supervisor					
			NNON LAKES iability company						
BY:				AKES JV MEMBER, LLC ompany, its managing member					
	BY:			ATE FUND III-PROPERTY, LP, rtnership, its sole member					
		BY:		TNERS GP, III-PROPERTY, LLC, nited liability company, ther					
			By:						
WITI	NESS:		Title:						

(Print Name of Witness)





Corporate Offices 3543 State Road 419 Winter Springs, FL 32708 1-800-666-5253 lakes@lakedoctors.com www.lakedoctors.com

June 15, 2018

Mr. James Perry Bannon Lakes CDD c/o GMS 475 West Town Place, #114 St. Augustine, FL 32092

Dear Mr. Perry:

Your current Lake Doctors, Inc. Water Management Agreement for **Bannon Lakes CDD** is due for renewal on August 1, 2018. We are pleased to enclose a renewal proposal for your approval. Your monthly investment amount of \$465.00/per month will remain unchanged.

If you have any questions or concerns regarding your Lake Doctors Water Management Program, please feel free to give me a call at (904)626-0287 or contact me by email at <a href="mark.seymour@lakedoctors.com">mark.seymour@lakedoctors.com</a>.

To assure continuous and uninterrupted service, kindly return a copy of the executed agreement by July 15, 2018. For your convenience, we have provided a pre-addressed, stamped envelope.

As always, we will continue to focus upon fully satisfying your water management needs by providing excellent, quality service, quick response to questions or problems and deep concern for the health of your pond, lake or waterway.

We at The Lake Doctors very much appreciate your current business and look forward to continuing to work with you to keep your waterway(s) in excellent condition.

Sincerely,

Mark A. Seymour Sales Manager

MAS/jkw 723475





Corporate Offices 3543 State Road 419 Winter Springs, Ft. 32708 1-800-666-5253 Jakes@Jakedoctors.com www.lakedoctors.com

## **Water Management Agreement**

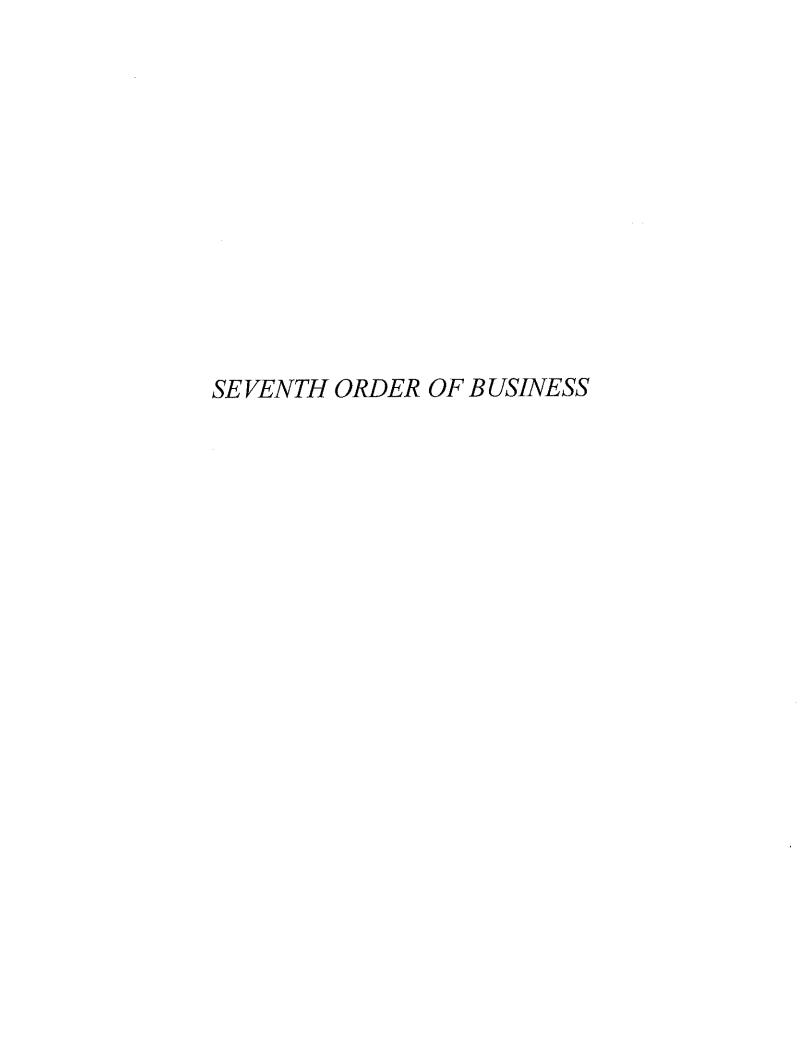
		J	_		MAS/723475 R
This	Agreement, made this	day of	2	0 is betwee	n The Lake Doctors, Inc., a
Flori	ida Corporation, hereinafter calle	d "THE LAKE DOCTORS" a	ınd		
NAN	ME				
	LING ADDRESS				
CIT	Υ	STATE	ZIP	PHONE	= ( )
EM/	AIL ADDRESS OU WOULD LIKE YOUR INVOI	CE EMAILED, CHECK HEF	RE:		
	einafter called "CUSTOMER"	REQUESTED START PURCHASE ORDER	DATE:		
The	parties hereto agree to follows:				
Α.	THE LAKE DOCTORS agrees to execution of this Agreement in a	o manage certain lakes and accordance with the terms a	or waterways for a	a period of twelv s Agreement in	e (12) months from the date of the following location(s):
	Four (4) ponds associated with	Bannon Lakes CDD, St. A	ugustine, Florida.		
	Includes a minimum of twelve (*) weeds and algae. Service will Terms & Conditions does not	cease effective August 1,	nts, as necessary, t 2018 if the signed	for control and p	revention of noxious aquatic not returned. Note - #11 on
B.	CUSTOMER agrees to pay management services:	THE LAKE DOCTORS, its	agents or assig	ns, the followi	ng sum for specified aquation
	Underwater and Floatin	g Vegetation Control Progra	ım	\$	465.00 monthly
	<ol><li>Shoreline Grass and Br</li></ol>	ush Control Program		\$	INCLUDED
	<ol><li>Free Callback Service</li></ol>			\$ \$ \$	INCLUDED
	4. Monthly Written Service			<b>)</b>	INCLUDED INCLUDED
	<ol> <li>Additional Treatments, Total of Services Accept</li> </ol>			\$ \$	465.00 monthly
\$0 <u>00</u>	of the above sum-total shall t	ned ne due and pavable upon	execution of this		
advano	ce in monthly installments of \$	465.00, including any add	itional costs such	as sales taxes	s, permitting fees, monitoring,
reporti	ng, water testing and related	costs mandated by any g	overnmental or re	egulatory body	related to service under this
Agreer	ment.				
C.	THE LAKE DOCTORS uses pro	oducts which, in its sole disc	retion, will provide	effective and sa	ife results.
D.	THE LAKE DOCTORS agrees of receipt of this executed Agre	to commence treatment wit ement plus initial deposit an	hin <b>fifteen (15)</b> bu d/or required gove	siness days, we rnment permits.	ather permitting, from the date
E.	The offer contained herein is returned by CUSTOMER to TH	withdrawn and this Agreem E LAKE DOCTORS on or b	ent shall have no efore July 15, 2018	further force a	nd effect unless executed and
F.	The terms and conditions appears acknowledges that he has reacconsidered valid.	earing on the reverse side f d and is familiar with the co	orm an integral pa ontents thereof. Ag	rt of this Agreei reement must l	ment, and CUSTOMER hereby pe returned in its entirety to be
THE LA	AKE DOCTORS, INC.	CUSTOMER			
	11/1				
	/ Vanht	Key	المسمط		Dated
	Signed				Dated
	MARK A SEVMOUR SALES MAN	JAT÷ER N	lame		



Corporate Offices 3543 State Road 419 Winter Springs, Ft. 32708 1-800-666-5253 lakes@lakedoctors.com www.lakedoctors.com

## Water Management Agreement

		_	•		MAS/723475 R
This	Agreement, made this ida Corporation, hereinafter called	day of _	20	is between	The Lake Doctors, Inc., a
Flori	ida Corporation, hereinafter called	I "THE LAKE DOCTORS"	and		
NAN	ИЕ				
BILL	LING ADDRESS				
CITY	Υ	STATE	ZIP	PHONE	( )
EMA	AU ADDRESS				
IF Y	AIL ADDRESS OU WOULD LIKE YOUR INVOIC	E EMAILED, CHECK HE	RE:		
Here	einafter called "CUSTOMER"	REQUESTED START PURCHASE ORDER	DATE:		-
The	parties hereto agree to follows:	•			
A.	THE LAKE DOCTORS agrees to execution of this Agreement in a	manage certain lakes and coordance with the terms a	t/or waterways for a p and conditions of this	period of twelve Agreement in th	(12) months from the date of ne following location(s):
	Four (4) ponds associated with	<b>Bannon Lakes CDD,</b> St. A	Augustine, Florida.		
	Includes a minimum of twelve (1 weeds and algae. Service will of Terms & Conditions does not	ease effective August 1,	nts, as necessary, for 2018 if the signed A	r control and pro Agreement is n	evention of noxious aquatic ot returned. Note - #11 on
₿.	CUSTOMER agrees to pay T management services:	HE LAKE DOCTORS, it	s agents or assigns	s, the following	sum for specified aquatic
	<ol> <li>Underwater and Floating</li> <li>Shoreline Grass and Brown</li> <li>Free Callback Service</li> </ol>	y Vegetation Control Progra sh Control Program	am	\$	465.00 monthly NCLUDED NCLUDED
	4. Monthly Written Service	Reports		\$ <u> </u>	NCLUDED INCLUDED
	5. Additional Treatments, i	•			INCLUDED 465.00 monthly
advano	Total of Services Accep of the above sum-total shall be ce in monthly installments of \$-ing, water testing and related coment.	e due and payable upon 165.00, including any add	litional costs such a	Agreement, the sales taxes,	balance shall be payable in permitting fees, monitoring
C.	THE LAKE DOCTORS uses pro	ducts which, in its sole disc	cretion, will provide et	ffective and safe	e results.
D.	THE LAKE DOCTORS agrees to freceipt of this executed Agree	o commence treatment wi ment plus initial deposit ar	thin <b>fifteen (15)</b> busind/or required govern	ness days, wea ment permits.	ther permitting, from the date
E.	The offer contained herein is v returned by CUSTOMER to THE	rithdrawn and this Agreen ELAKE DOCTORS on or b	nent shall have no fi efore July 15, 2018.	urther force and	d effect unless executed and
F.	The terms and conditions appe acknowledges that he has reac considered valid.	aring on the reverse side and is familiar with the c	form an integral part ontents thereof. Agre	of this Agreem eement must be	ent, and CUSTOMER hereby e returned in its entirety to be
THE LA	AKE DOCTORS, INC.	CUSTOMER			
	Signed Mark 45		Signed		Dated
	MARK A. SEYMOUR, SALES MAN	AGER 1	Name		



# Bannon Lakes Community Development District

#### ANNUAL FINANCIAL REPORT

September 30, 2017

#### **Bannon Lakes Community Development District**

#### **ANNUAL FINANCIAL REPORT**

#### Fiscal Year Ended September 30, 2017

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Certified Public Accountants P

600 Citrus Avenue Suite 200 Fort Pierce, Florida 34950

772/461-6120 // 461-1155 FAX: 772/468-9278

#### REPORT OF INDEPENDENT AUDITORS

To the Board of Supervisors
Bannon Lakes Community Development District
St. Johns County, Florida

#### Report on the Financial Statements

We have audited the accompanying financial statements of Bannon Lakes Community Development District as of and for the year ended September 30, 2017, and the related notes to financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Accounting Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Fort Pierce / Stuart



To the Board of Supervisors
Bannon Lakes Community Development District

#### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Bannon Lakes Community Development District, as of September 30, 2017, and the respective changes in financial position and the budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

#### **Other Matters**

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management Discussion and Analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued a report dated June 25, 2018 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations and contracts. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Bannon Lakes Community Development District's internal control over financial reporting and compliance.

Berger, Toombs, Elam, Gaines & Frank

Certified Public Accountants PL

Fort Pierce, Florida

June 25, 2018

Management's discussion and analysis of Bannon Lakes Community Development District (the "District") financial performance provides an objective and easily readable analysis of the District's financial activities. The analysis provides summary financial information for the District and should be read in conjunction with the District's financial statements.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS**

The District's basic financial statements comprise three components; 1) Government-wide financial statements, 2) Fund financial statements, and 3) Notes to financial statements. The Government-wide financial statements present an overall picture of the District's financial position and results of operations. The Fund financial statements present financial information for the District's major funds. The Notes to financial statements provide additional information concerning the District's finances.

The Government-wide financial statements are the **statement of net position** and the **statement of activities**. These statements use accounting methods similar to those used by private-sector companies. Emphasis is placed on the net position of governmental activities and the change in net position. Governmental activities are primarily supported by special assessments.

The **statement of net position** presents information on all assets and liabilities of the District, with the difference between assets and liabilities reported as net position. Assets, liabilities, and net position are reported for all Governmental activities.

The statement of activities presents information on all revenues and expenses of the District and the change in net position. Expenses are reported by major function and program revenues relating to those functions are reported, providing the net cost of all functions provided by the District. To assist in understanding the District's operations, expenses have been reported as governmental activities. Governmental activities financed by the District include general government and debt service.

Fund financial statements present financial information for governmental funds. These statements provide financial information for the major funds of the District. Governmental fund financial statements provide information on the current assets and liabilities of the funds, changes in current financial resources (revenues and expenditures), and current available resources.

#### OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

Fund financial statements include a balance sheet and a statement of revenues, expenditures and changes in fund balances for all governmental funds. A statement of revenues, expenditures, and changes in fund balances – budget and actual is provided for the District's General Fund. Fund financial statements provide more detailed information about the District's activities. Individual funds are established by the District to track revenues that are restricted to certain uses or to comply with legal requirements.

The government-wide financial statements and the fund financial statements provide different pictures of the District. The government-wide financial statements provide an overall picture of the District's financial standing. These statements are comparable to private-sector companies and give a good understanding of the District's overall financial health and how the District paid for the various activities, or functions, provided by the District. All assets of the District, including construction in progress, are reported in the **statement of net position**. All liabilities, including principal outstanding on bonds are included. In the **statement of activities**, transactions between the different functions of the District have been eliminated in order to avoid "doubling up" the revenues and expenses. The fund financial statements provide a picture of the major funds of the District. In the case of governmental activities, outlays for long lived assets are reported as expenditures and long-term liabilities, such as general obligation bonds, are not included in the fund financial statements. To provide a link from the fund financial statements to the government-wide financial statements, reconciliation is provided from the fund financial statements to the government-wide financial statements.

Notes to financial statements provide additional detail concerning the financial activities and financial balances of the District. Additional information about the accounting practices of the District, investments of the District, capital assets and long-term debt are some of the items included in the *notes to financial statements*.

#### **Financial Highlights**

The following are the highlights of financial activity for the year ended September 30, 2017.

- ♦ The District's total liabilities exceeded total assets by \$(852,508) (net position).
- ♦ Governmental activities revenues totaled \$752,903 while governmental activities expenses totaled \$810,621.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

#### Financial Analysis of the District

The following schedule provides a summary of the assets, liabilities and net position of the District and is presented by category for comparison purposes.

#### **Net Position**

	Governmental Activities				
	2017	2016			
Current assets	\$ 463,829	\$ 36,628			
Restricted assets	1,263,438	8,021,411			
Capital assets	9,649,986	3,923,381			
Total Assets	11,377,253	11,981,420			
Current liabilities	482,490	1,032,354			
Non-current liabilities	11,747,271_	11,743,856			
Total Liabilities	12,229,761	12,776,210			
Net position - unrestricted	\$ (852,508)	\$ (794,790)			

The increase in current assets is due to an increase in cash and due from developer in the current year.

The decrease in restricted assets is primarily the result of the interest payments and capital additions in the current year.

The decrease in current liabilities is primarily due to a decrease in contracts and retainage payable in the current year.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

#### Financial Analysis of the District (Continued)

The following schedule provides a summary of the changes in net position of the District and is presented by category for comparison purposes.

#### **Change In Net Position**

	Governmental Activities					
	201	7		2016		
Program Revenues						
Charges for sevices	\$ 43	9,208	\$	-		
Operating grants and contributions	31	3,695		98,777		
Total Revenues	75	52,903		98,777		
Expenses						
General government	10	0,118		88,253		
Physical environment	9	5,487		-		
Culture/recreation	2	26,476		-		
Interest on long-term debt	58	<u> 88,540</u>		804,004		
Total Expenses	81	10,621		892,257		
Change in Net Position	(5	57,718)		(793,480)		
Net Position - Beginning of Year	(79	94,790)		(1,310)		
Net Position - End of Year	\$ (85	52,508)	\$	(794,790)		

The increase in special assessments is related to the initial year assessments were levied.

The decrease in interest on long-term debt is primarily attributable to the cost of issuance of long-term debt in the prior year.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

#### **Capital Assets Activity**

The following schedule provides a summary of the District's capital assets as of September 30, 2017 and 2016.

	Governmental Activities				
	************	2017	2016		
Construction in progress	\$	9,649,986	\$	3,923,381	

Current year activity consisted of additions to construction in progress of \$5,726,605.

#### **General Fund Budgetary Highlights**

Budgeted expenditures exceeded actual expenditures primarily due to less attorney, supervisor fees, landscape maintenance, facility management and utilities expenditures than were anticipated.

There were no amendments to the September 30, 2017 budget.

#### **Debt Management**

Governmental Activities debt includes the following:

◆ In January 2016 the District issued \$11,850,000 Special Assessment Bonds, Series 2016. The Bonds were issued to provide funds to finance the cost of acquisition, construction, installation and equipping the 2016 Project, pay certain costs associated with issuing the bonds, fund the 2016 Reserve account and fund capitalized interest through November 1, 2018. The balance outstanding at September 30, 2017 was \$11,850,000.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

#### **Economic Factors and Next Year's Budget**

Bannon Lakes Community Development District is in the process of finishing construction within the District. The District does not expect any other economic factors to have a significant effect on the financial position or results of operations of the District in fiscal year 2018.

#### **Request for Information**

The financial report is designed to provide a general overview of Bannon Lakes Community Development District's finances for all those with an interest. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Bannon Lakes Community Development District, Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, FL 32092.

#### Bannon Lakes Community Development District STATEMENT OF NET POSITION September 30, 2017

	Governmental Activities			
ASSETS	, , , , , , , , , , , , , , , , , , ,			
Current Assets				
Cash	\$ 228,164			
Due from developer	216,882			
Deposits	50			
Prepaid expenses	18,733			
Total Current Assets	463,829			
Non-Current Assets				
Restricted Assets				
Investments	1,263,438			
Capital Assets, Not Being Depreciated				
Construction in progress	9,649,986			
Total Non-Current Assets	10,913,424			
Total Assets	11,377,253_			
LIABILITIES				
Current Liabilities				
Accounts payable	20,606			
Contracts and retainage payable	218,082			
Accrued interest	243,802			
Total Current Liabilities	482,490			
Non-Current Liabilities				
Bonds payable, net	11,747,271			
Total Liabilities	12,229,761			
NET POSITION				
Unrestricted	\$ (852,508)			

#### Bannon Lakes Community Development District STATEMENT OF ACTIVITIES For the Year Ended September 30, 2017

		Program Revenues						Net (Expense) Revenues and Changes in Net Position		
Functions/Programs		Expenses		arges for ervices	Gı	perating rants and ntributions	Governmental Activities			
Governmental Activities General government Physical environment Culture/recreation Interest on long-term debt Total Governmental Activities	\$	(100,118) (95,487) (26,476) (588,540) (810,621)	\$     \$	198,003 188,844 52,361 - 439,208	\$	313,695 - - 313,695	\$	97,885 407,052 25,885 (588,540) (57,718)		
	Change in Net Position							(57,718)		
	Net Position - October 1, 2016							(794,790)		
	Net	Position - Se	ptemb	er 30, 2017			\$	(852,508)		

# Bannon Lakes Community Development District BALANCE SHEET GOVERNMENTAL FUNDS September 30, 2017

FUND BALANCES  Nonspendable: Prepaid expenses/deposits Restricted: Debt service Unassigned Total Fund Balances Total Liabilities and Fund Balances	LIABILITIES AND FUND BALANCES LIABILITIES Accounts payable Contracts and retainage payable Total Liabilities	ASSETS  Cash  Due from developer  Prepaid expenses  Deposits  Restricted assets  Cash and investments, at fair value  Total Assets	
18,783 - 207,558 226,341 \$ 246,947	\$ 20,	General \$ 228,164 \$ 18,733 50 \$ 246,947	
18,783 - 07,558 26,341 46,947	20,606 - 20,606	neral 228,164 18,733 50	
1,263,438 1,263,438 \$1,263,438	<b>↔</b>	Series 2016 Debt Service \$ - - - 1,263,438 \$ 1,263,438	
<u>ω</u>	₩	φ ¢ Cap	
(1,200) (1,200) 216,882	218,082 218,082	Series 2016 Capital Projects \$ 216,882 - \$ 216,882	
₩	ω	ф <del>ф</del> 0	
18,783 1,263,438 206,358 1,488,579 1,727,267	20,606 218,082 238,688	Total Governmental Funds \$ 228,164 216,882 18,733 50 1,263,438 \$ 1,727,267	

# Bannon Lakes Community Development District RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET POSITION OF GOVERNMENTAL ACTIVITIES September 30, 2017

Total Governmental Fund Balances	\$	1,488,579
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets, not being depreciated, land and improvements, used in governmental activities are not current financial resources and therefore, are not reported at the governmental fund level.		9,649,986
Long-term liabilities, including bonds payable, \$(11,850,000), and bond discount, \$102,729, are not due and payable in the current period and therefore, are not reported at the governmental fund level.	,	(11,747,271)
Accrued interest expense for long-term debt is not a current financial use and therefore, is not reported at the governmental fund level.		(243,802)
Net Position of Governmental Activities	\$	(852,508)

Bannon Lakes Community Development District STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
For the Year Ended September 30, 2017

Fund Balances - September 30, 2017	Fund Balances - October 1, 2016	Net Change in Fund Balances	Total Expenditures	Debt service	Capital outlay	Culture/recreation	Physical environment	General government	Current	Expenditures	Total Revenues	Developer contributions	Revenues Special assessments	
\$ 226,341	(1,440)	227,781	222,081		1	26,476	95,487	100,118			449,862	10,654	\$ 439,208	General
\$ 1,263,438	1,848,563	(585,125)	585,125	H 00 00 00 00 00 00 00 00 00 00 00 00 00	ŧ	i	ı	1				ı	<b>⇔</b>	Series 2016 Debt Service
\$ (1,200)	5,411,710	(5,412,910)	5,726,605		5,726,605	ı	1	1			313,695	313,695	<b>⇔</b>	Series 2016 Capital Projects
\$ 1,488,579	7,258,833	(5,770,254)	6,533,811	707 707	5,726,605	26,476	95,487	100,118			763,557	324,349	\$ 439,208	Total Governmental Funds

See accompanying notes to financial statements.

# Bannon Lakes Community Development District RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES For the Year Ended September 30, 2017

Net Change in Fund Balances - Total Governmental Funds	\$	(5,770,254)
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation. This is the amount of capital outlay in the current period.		5,726,605
		0,1 20,000
Revenues in the Statement of Activities that do not provide current financial resources are reported as deferred inflows of resources in the governmental		(40.054)
funds. This is the change in deferred inflows of resources in the current period.		(10,654)
Amortization of bond discount does not require the use of financial current		
resources and therefore, is not reported in the governmental funds. This is the amount of amortization in the current period.		(3,415)
Change in Net Position of Governmental Activities	_\$_	(57,718)

# Bannon Lakes Community Development District STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - GENERAL FUND For the Year Ended September 30, 2017

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues				
Special assessments	\$ 552,204	\$ 552,204	\$ 439,208	\$ (112,996)
Developer contributions			10,654_	10,654_
Total Revenues	552,204	552,204	449,862	(102,342)
Expenditures Current				
General government	111,681	111,681	100,118	11,563
Physical environment	267,600	267,600	95,487	172,113
Culture/recreation	172,923	172,923	26,476	146,447
Total Expenditures	552,204	552,204	222,081	330,123
Net Change in Fund Balances	<del></del>	-	227,781	227,781
Fund Balances - October 1, 2016		-	(1,440)	(1,440)
Fund Balances - September 30, 2017	\$	\$	\$ 226,341	\$ 226,341

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District's more significant accounting policies are described below.

#### 1. Reporting Entity

The District was established on September 21, 2015, pursuant to the Uniform Community Development District Act of 1980, Chapter 190, Florida Statutes, as amended (the "Act"), by Ordinance #2015-60 of the Board of County Commissioners of St. Johns County, as a Community Development District. The District was established for the purposes of financing and managing the acquisition, construction, maintenance and operation of the infrastructure necessary for community development within its jurisdiction. The District is authorized to issue bonds for the purpose, among others, of financing, funding, planning, establishing, acquiring, constructing district roads, landscaping, and other basic infrastructure projects within or outside the boundaries of the Bannon Lakes Community Development District. The District is governed by a Board of Supervisors who are elected to four year and two year terms. The District operates within the criteria established by Chapter 190.

As required by GAAP, these financial statements present the Bannon Lakes Community Development District (the primary government) as a stand-alone government. The reporting entity for the District includes all functions of government in which the District's Board exercises oversight responsibility including, but not limited to, financial interdependency, selection of governing authority, designation of management, significant ability to influence operations and accountability for fiscal matters.

Based upon the application of the above-mentioned criteria as set forth in Governmental Accounting Standards the District has identified no component units.

#### 2. Measurement Focus and Basis of Accounting

The basic financial statements of the District are composed of the following:

- · Government-wide financial statements
- · Fund financial statements
- · Notes to financial statements

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### 2. Measurement Focus and Basis of Accounting (Continued)

#### a. Government-wide Financial Statements

Government-wide financial statements report all non-fiduciary information about the reporting government as a whole. These statements include all the governmental activities of the primary government. The effect of interfund activity has been removed from these statements.

Governmental activities are supported by developer contributions. Program revenues are netted with program expenses in the statement of activities to present the net cost of each program.

Amounts paid to acquire capital assets are capitalized as assets, rather than reported as an expenditure. Proceeds of long-term debt are recorded as liabilities in the government-wide financial statements, rather than as an other financing source.

Amounts paid to reduce long-term indebtedness of the reporting government are reported as a reduction of the related liability, rather than as an expenditure.

#### b. Fund Financial Statements

The underlying accounting system of the District is organized and operated on the basis of separate funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Fund financial statements for the primary government's governmental funds are presented after the government-wide financial statements. These statements display information about major funds individually.

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### 2. Measurement Focus and Basis of Accounting (Continued)

#### b. Fund Financial Statements (Continued)

#### **Governmental Funds**

The District reports fund balance according to Governmental Accounting Standards Board Statement 54 – Fund Balance Reporting and Governmental Fund Type Definitions. The Statement requires the fund balance for governmental funds to be reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

The District has various policies governing the fund balance classifications.

Nonspendable Fund Balance – This classification consists of amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact.

Restricted Fund Balance – This classification includes amounts that can be spent only for specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

Assigned Fund Balance – This classification consists of the Board of Supervisors' intent to be used for specific purposes, but are neither restricted nor committed. The assigned fund balances can also be assigned by the District's management company.

Unassigned Fund Balance – This classification is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications. Unassigned fund balance is considered to be utilized first when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

Fund Balance Spending Hierarchy – For all governmental funds except special revenue funds, when restricted, committed, assigned, and unassigned fund balances are combined in a fund, qualified expenditures are paid first from restricted or committed fund balance, as appropriate, then assigned and finally unassigned fund balances.

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### 2. Measurement Focus and Basis of Accounting (Continued)

#### b. Fund Financial Statements (Continued)

#### **Governmental Funds (Continued)**

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are considered to be available when they are collected within the current period or soon thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. Interest associated with the current fiscal period is considered to be an accrual item and so has been recognized as revenue of the current fiscal period.

Under the current financial resources measurement focus, only current assets and current liabilities are generally included on the balance sheet. The reported fund balance is considered to be a measure of "available spendable resources".

Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Because of their spending measurement focus, expenditure recognition for governmental fund types excludes amounts represented by non-current liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities.

Amounts expended to acquire capital assets are recorded as expenditures in the year that resources are expended, rather than as fund assets. The proceeds of long-term debt are recorded as an other financing source rather than as a fund liability.

Debt service expenditures are recorded only when payment is due.

#### 3. Basis of Presentation

#### a. Governmental Major Funds

<u>General Fund</u> – The General Fund is the District's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### 3. Basis of Presentation (Continued)

#### a. Governmental Major Funds (Continued)

<u>Series 2016 Debt Service Fund</u> – The Series 2016 Debt Service Fund accounts for debt service requirements to retire the Series 2016 Special Assessment Bonds, which were used to finance the construction of certain improvements within the District.

<u>Series 2016 Capital Projects Fund</u> – The Series 2016 Capital Projects Fund accounts for acquisition and construction of infrastructure improvements located within the boundaries of the District.

#### b. Non-current Governmental Assets/Liabilities

GASB Statement 34 requires that non-current governmental assets, such as construction in progress, and non-current governmental liabilities, such as general obligation bonds be reported in the governmental activities column in the government-wide Statement of Net Position.

#### 4. Assets, Liabilities, and Net Position or Equity

#### a. Cash and Investments

Florida Statutes require state and local governmental units to deposit monies with financial institutions classified as "Qualified Public Depositories," a multiple financial institution pool whereby groups of securities pledged by the various financial institutions provide common collateral from their deposits of public funds. This pool is provided as additional insurance to the federal depository insurance and allows for additional assessments against the member institutions, providing full insurance for public deposits.

The District is authorized to invest in those financial instruments as established by Section 218.415, Florida Statutes. The authorized investments consist of:

- 1. Direct obligations of the United States Treasury;
- 2. The Local Government Surplus Funds Trust or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperative Act of 1969;
- Interest-bearing time deposits or savings accounts in authorized qualified public depositories;

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### 4. Assets, Liabilities, and Net Position or Equity (Continued)

#### a. Cash and Investments (Continued)

4. Securities and Exchange Commission, registered money market funds with the highest credit quality rating from a nationally recognized rating agency.

Cash and investments include time deposits, certificates of deposit, money market funds, and all highly liquid debt instruments with original maturities of three months or less.

#### b. Restricted Assets

Certain net position of the District are classified as restricted assets on the Statement of Net Position because their use is limited either by law through constitutional provisions or enabling legislation; or by restrictions imposed externally by creditors. In a fund with both restricted and unrestricted net position, qualified expenses are considered to be paid first from restricted net position and then from unrestricted net position.

#### c. Capital Assets

Capital assets, which include construction in progress, are reported in the governmental activities column.

The District defines capital assets as assets with an initial, individual cost of \$5,000 or more and an estimated useful life in excess of one year. The valuation basis for all assets is historical cost.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend its useful life are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

#### d. Unamortized Bond Discounts

Bond discounts associated with the issuance of revenue bonds are amortized according to the straight line method of accounting. For financial reporting, unamortized bond discounts are netted against the applicable long-term debt.

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

4. Assets, Liabilities, and Net Position or Equity (Continued)

#### e. Budgets

Budgets are prepared and adopted after public hearings for the governmental funds, pursuant to Chapter 190, Florida Statutes. The District utilizes the same basis of accounting for budgets as it does for revenues and expenditures in its various funds. The legal level of budgetary control is at the fund level. All budgeted appropriations lapse at year end. Formal budgets are adopted for the general and debt service funds. As a result, deficits in the budget columns of the accompanying financial statements may occur.

## NOTE B - RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

1. Explanation of Differences Between the Governmental Fund Balance Sheet and the Government-wide Statement of Net Position

"Total fund balances" of the District's governmental funds (\$1,488,579) differs from "net position" of governmental activities (\$(852,508)) reported in the Statement of Net Position. This difference primarily results from the long-term economic focus of the Statement of Net Position versus the current financial resources focus of the governmental fund balance sheet. The effect of the differences is illustrated below:

#### Capital related items

When capital assets (land, buildings and improvements, infrastructure and equipment that are to be used in governmental activities) are purchased or constructed, the cost of those assets is reported as expenditures in governmental funds. However, the Statement of Net Position included those capital assets among the assets of the District as a whole.

Construction in progress

\$ 9,649,986

#### Long-term debt transactions

Long-term liabilities applicable to the District's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities (both current and long-term) are reported in the Statement of Net Position. Balances at September 30, 2017 were:

# NOTE B - RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (CONTINUED)

1. Explanation of Differences Between the Governmental Fund Balance Sheet and the Government-wide Statement of Net Position (Continued)

#### **Accrued interest**

Accrued liabilities in the Statement of Net Position differ from the amount reported in governmental funds due to the accrued interest on bonds.

Accrued interest

\$ (243,802)

2. Explanation of Differences Between the Governmental Fund Operating Statements and the Statement of Activities

The "net change in fund balances" for government funds (\$(5,770,254)) differs from the "change in net position" for governmental activities (\$(57,718)) reported in the Statement of Activities. The differences arise primarily from the long-term economic focus of the Statement of Activities versus the current financial resources focus of the governmental funds. The effect of the differences is illustrated below:

#### Capital related items

When capital assets that are to be used in governmental activities are purchased or constructed, the resources expended for those assets are reported as expenditures in governmental funds. However, in the Statement of Activities, the costs of those assets is allocated over their estimated useful lives and reported as depreciation. As a result, fund balances decrease by the amount of financial resources expended, whereas net position decrease by the amount of depreciation charged for the year.

Capital outlay

\$ 5,726,605

## NOTE B - RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (CONTINUED)

2. Explanation of Differences Between the Governmental Fund Operating Statements and the Statement of Activities (Continued)

#### Long-term debt transactions

Amortization of the bond discount does not require the use of current financial resources and therefore, is not reported in governmental funds.

Amortization of bond discount

\$ (3,415)

#### **Deferred inflows of resources**

Deferred inflows of resources reported in the governmental funds are recognized as revenues in the Statement of Activities.

Net change in deferred inflows of resources

\$ (10,654)

#### **NOTE C - CASH AND INVESTMENTS**

All deposits are held in qualified public depositories and are included on the accompanying balance sheet as cash and investments.

#### Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a formal deposit policy for custodial credit risk, however, they follow the provisions of Chapter 280, Florida Statutes regarding deposits and investments. As of September 30, 2017, the District's bank balance was \$237,705 and the carrying value was \$228,164. Exposure to custodial credit risk was as follows. The District maintains all deposits in a qualified public depository in accordance with the provisions of Chapter 280, Florida Statutes, which means that all deposits are fully insured by Federal Depositors Insurance or collateralized under Chapter 280, Florida Statutes.

#### Investments

As of September 30, 2017, the District had the following investments and maturities:

Investment	Maturity Date	Fair Value
Money Market Mutual Fund	N/A	1,263,438

#### NOTE C - CASH AND INVESTMENTS (CONTINUED)

#### Investments (Continued)

The District categorizes its fair value measurements within the fair value hierarchy recently established by generally accepted accounting principles. The fair value is the price that would be received to sell an asset, or paid to transfer a liability, in an orderly transaction between market participants at the measurement date. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. The District uses a market approach in measuring fair value that uses prices and other relevant information generated by market transactions involving identical or similar assets, liabilities, or groups of assets and liabilities.

Assets or liabilities are classified into one of three levels. Level 1 is the most reliable and is based on quoted price for identical assets, or liabilities, in an active market. Level 2 uses significant other observable inputs when obtaining quoted prices for identical or similar assets, or liabilities, in markets that are not active. Level 3 is the least reliable and uses significant unobservable inputs that use the best information available under the circumstances, which includes the District's own data in measuring unobservable inputs.

Based on the criteria in the preceding paragraph, the investments in managed mutual funds are a Level 1 asset.

#### Interest Rate Risk

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

#### Credit Risk

The District has no investment policy that would further limit its investment choices.

#### Concentration of Credit Risk

The District places no limit on the amount it may invest in any one fund.

The types of deposits and investments and their level of risk exposure as of September 30, 2017 were typical of these items during the fiscal year then ended.

#### NOTE D - CAPITAL ASSETS

Capital Asset activity for the year ended September 30, 2017 was as follows:

	Balance October 1, 2016	Additions	Deletions	Balance September 30, 2017	
Governmental activities: Capital assets, not being depreciated: Construction in progress	\$ 3,923,381	\$ 5,726,605	\$	- \$ 9,649,986	
NOTE E - LONG-TERM DEBT					
Long-term debt is comprised of the following:					
Special Assessment Bonds					
\$11,850,000 Series 2016 Bonds are due in annual principal installments beginning November 2019, maturing November 2048. Interest is due semi-annually on May 1 and November 1, beginning May 1, 2016, at variable rates of 4.5% and 5%.					
Less: bond discou	unt, net			(102,729)	
Bonds Payab	e, Net		<u>\$ 11</u>	<u>,747,271</u>	

## Bannon Lakes Community Development District NOTES TO FINANCIAL STATEMENTS September 30, 2017

## **NOTE E – LONG-TERM DEBT (Continued)**

The annual requirements to amortize the principal and interest of bonded debt outstanding as of September 30, 2017 are as follows:

Year Ending September 30,	Principal	Interest	Total
2018	\$ -	\$ 585,125	\$ 585,125
2019		585,125	585,125
2020	185,000	580,963	765,963
2021	190,000	572,525	762,525
2022	200,000	563,750	763,750
2023-2027	1,150,000	2,670,750	3,820,750
2028-2032	1,455,000	2,356,375	3,811,375
2033-2037	1,855,000	1,945,125	3,800,125
2038-2042	2,365,000	1,419,375	3,784,375
2043-2047	3,020,000	750,000	3,770,000
2048-2049	1,430,000	72,250	1,502,250
	,		
Totals	\$ 11,850,000	<u>\$ 12,101,363</u>	\$ 23,951,363

## Significant Bond Provisions

The Series 2016 Bonds are subject to redemption at the option of the District prior to their maturity, in whole or in part, at any time after November 1, 2028 at a redemption price equal to the principal amount of the Series 2016 Bonds together with accrued interest to the date of redemption.

The Trust Indenture established certain amounts be maintained in a reserve account. In addition, the Trust Indenture has certain restrictions and requirements relating principally to the use of proceeds to pay for the infrastructure improvements and the procedures to be followed by the District on assessments to property owners. The District agrees to levy special assessments in annual amounts adequate to provide payment of debt service and to meet the reserve requirements.

## Bannon Lakes Community Development District NOTES TO FINANCIAL STATEMENTS September 30, 2017

## NOTE E - LONG-TERM DEBT (CONTINUED)

## **Depository Funds**

The bond resolution establishes certain funds and determines the order in which revenues are to be deposited into these funds. A description of the significant funds, including their purposes, is as follows:

 Reserve Fund – The 2016 Reserve Account was funded from the proceeds of the Series 2016 Bonds in an amount equal to the maximum annual debt service requirement. Monies held in the reserve account will be used only for the purposes established in the Trust Indenture.

Sp	ecial Asses	smen	t Bonds
R	eserve	R	Reserve
E	Balance	Rec	quirement
			205 752
_\$_	385,750	\$	385,750

### NOTE F - ECONOMIC DEPENDENCY

The Developers own a significant portion of land within the District. The District's activity is dependent upon the continued involvement of the Developers, the loss of which could have a material adverse effect on the District's operations. At September 30, 2017, all board members are affiliated with the Developers.

## **NOTE G - RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. There were no claims or settled claims from these risks have not exceeded commercial insurance coverage.



Certified Public Accountants

600 Citrus Avenue Suite 200 Fort Pierce, Florida 34950

772/461-6120 // 461-1155 FAX: 772/468-9278

# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Supervisors
Bannon Lakes Community Development District
St. Johns County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Bannon Lakes Community Development District, as of and for the year ended September 30, 2017, and the related notes to the financial statements, and have issued our report thereon dated June 25, 2018.

## Internal Control Over Financial Reporting

In planning and performing our audit, we considered Bannon Lakes Community Development District's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Bannon Lakes Community Development District's internal control. Accordingly, we do not express an opinion on the effectiveness of Bannon Lakes Community Development District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



To the Board of Supervisors
Bannon Lakes Community Development District

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Bannon Lakes Community Development District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Berger, Toombs, Elam, Gaines & Frank

Berger Joonboo Glam Daines & Frank

**Certified Public Accountants** 

Fort Pierce, Florida

June 25, 2018



Certified Public Accountants P

600 Citrus Avenue Suite 200 Fort Pierce, Florida 34950

772/461-6120 // 461-1155 FAX: 772/468-9278

## **MANAGEMENT LETTER**

To the Board of Supervisors Bannon Lakes Community Development District St. Johns County, Florida

## Report on the Financial Statements

We have audited the financial statements of the Bannon Lakes Community Development District as of and for the year ended September 30, 2017, and have issued our report thereon dated June 25, 2018.

## **Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, Rules of the Florida Auditor General.

## Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* and our Independent Auditor's Report on an examination conducted in accordance with *AICPA Professionals Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated June 25, 2018, should be considered in conjunction with this Management Letter.

## **Prior Audit Findings**

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding financial audit report. The findings or recommendations in the preceding audit were corrected in the preceding audit.

## **Financial Condition and Management**

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not Bannon Lakes Community Development District has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific conditions met. In connection with our audit, we determined that Bannon Lakes Community Development District did not meet any of the conditions described in Section 218.503(1) Florida Statutes.



To the Board of Supervisors
Bannon Lakes Community Development District

Pursuant to Sections 10.554(1)(i)5.c. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for Bannon Lakes Community Development District. It is management's responsibility to monitor the Bannon Lakes Community Development District's financial condition; our financial condition assessment was based in part on the representations made by management and the review of the financial information provided by the same as of September 30, 2017.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

## **Annual Financial Report**

Section 10.554(1)(i)5.b. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether the annual financial report for the Bannon Lakes Community Development District for the fiscal year ended September 30, 2017, filed with the Florida Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes, is in agreement with the annual financial audit report for the fiscal year ended September 30, 2017. In connection with our audit, we determined that these two reports were in agreement.

## **Additional Matters**

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

### Purpose of this Letter

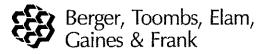
Our Management Letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Supervisors, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

Berger, Toombs, Elam, Gaines & Frank

Certified Public Accountants PL

Fort Pierce, Florida

June 25, 2018



Certified Public Accountants

600 Citrus Avenue Suite 200 Fort Pierce, Florida 34950

772/461-6120 // 461-1155 FAX: 772/468-9278

## INDEPENDENT ACCOUNTANT'S REPORT/COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

To the Board of Supervisors
Bannon Lakes Community Development District
St. Johns County, Florida

We have examined Bannon Lakes Community Development District's compliance with Section 218.415, Florida Statutes during the year ended September 30, 2017. Management is responsible for Bannon Lakes Community Development District's compliance with those requirements. Our responsibility is to express an opinion on Bannon Lakes Community Development District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about Bannon Lakes Community Development District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on Bannon Lakes Community Development District's compliance with the specified requirements.

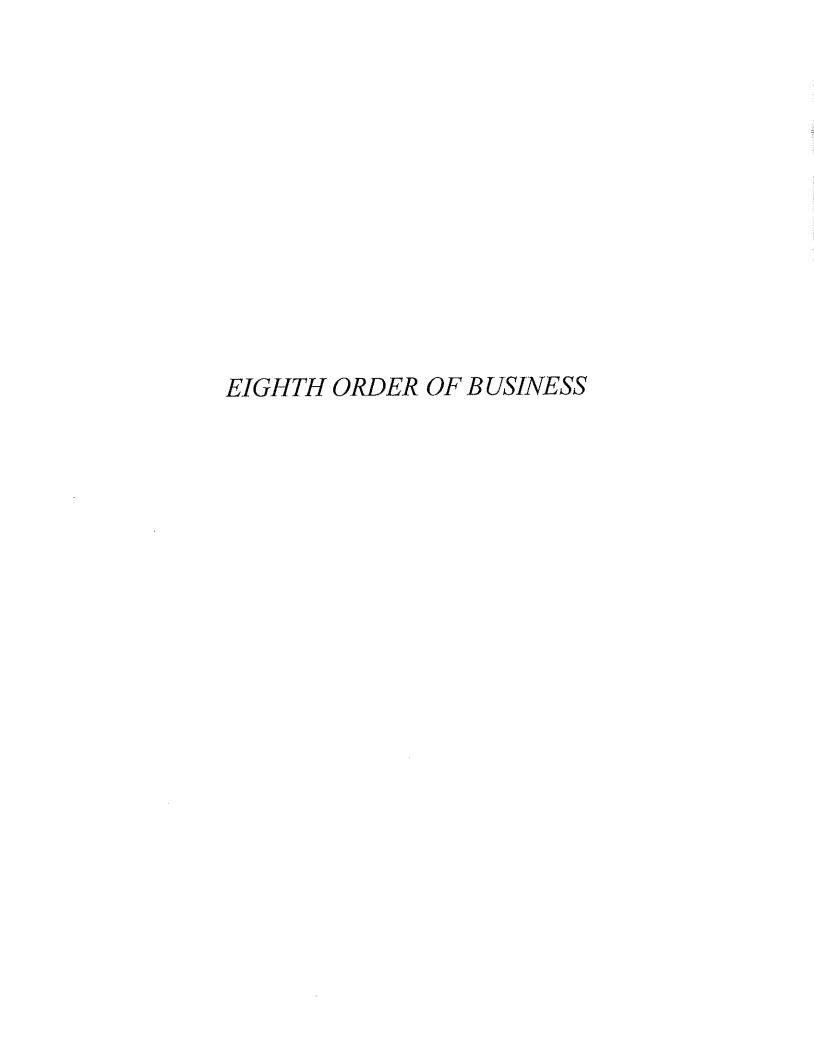
In our opinion, Bannon Lakes Community Development District complied, in all material respects, with the aforementioned requirements during the year ended September 30, 2017.

Berger, Toombs, Elam, Gaines & Frank

Certified Public Accountants PL

Fort Pierce, Florida

June 25, 2018



## RIVERSIDE MANAGEMENT SERVICES, INC.

9655 Florida Mining Boulevard West - Building 300 - Suite 305 - Jacksonville, Florida - 32257

August 3, 2018

Jim Oliver Bannon Lakes Community Development District 475 West Town Place, Suite 114 World Golf Village St. Augustine, Florida 32092

Re: Part-Time Amenity Management/Staff, Field Operations Management, Pool Maintenance, and Janitorial Services

## Dear Jim:

Please consider this proposal for Riverside Management Services, Inc. to provide the following services for the Bannon Lakes Community Development District:

<u>Services</u>	Proposed Fee FY 2019	FY 2018 Budget	FY 2018 <u>Fees</u>
Amenity Staff – Part-Time (20 hours per week/ThurFrìSat. or at the direction of the Board)	\$26,000	\$30,900	\$0
Field Operations Management	\$22,000	\$18,600	\$18,600
Janitorial Service (1 time per week)	\$7,000	\$6,480	\$6,480
Pool Maintenance (add one day of service per week annually)	\$10,926	\$8,196	\$8,196

Sincerely,

Rich Whetsel

en. until

### "Exhibit A"

## Part-Time Amenity Manager/Staff

Our proposal is structured to provide part-time Staff on a year-round basis. Staff shall have the responsibilities of overseeing all amenity facilities, issuing access cards and hosting special events. RMS has ability to create a unique and flexible schedule to accommodate the needs of the community and seasonal demands.

Staff will prepare a monthly Manager's Report detailing resident concerns, detailed account of District/planned events, rentals and access card tracking.

Coordinate, organize and promote various community events throughout the year.

Respond to all resident questions and concerns regarding the District in a timely and professional manner.

Maintain a professional relationship with all residents, welcoming and educating new homeowners, issuing access cards, updating resident information, supervising staff members, monitoring facility usage and rentals.

Assist Operations Manager with District contracts related to the Amenity Center Complex, to include pool maintenance, janitorial, communications, cable television, and fitness equipment to ensure they are in compliance with contract specifications.

Inspected and document Amenity Center Complex for lighting, debris removal, pest control, signage and fencing for necessary maintenance.

Inventory cleaning products, paper products, office supplies, first aid supplies and will perform supplemental janitorial duties.

Responsible for updating and maintaining District communications platforms, to include the community website, Smart phone/tablet apps, marquee board, etc.



## Change Order

PROJECT: (Name and address)

Bannon Lakes Subdivision - Duran Drive

Duran Drive, St. Augustine, FL

OWNER: (Name and address)

Bannon Lakes Community Development

District

700 Ponte Vedra Lakes Blvd.

Ponte Vedra, FL 32082

CONTRACT INFORMATION:

Contract For:

Date:

ARCHITECT: (Name and address)

England Thims & Miller, Inc.

14775 Old St. Augustine Road

Jacksonville, FL 32256

CHANGE ORDER INFORMATION:

Change Order Number: 004

Date: 8/7/18

CONTRACTOR: (Name and address)

Vallencourt Construction Company, Inc.

\$

\$

\$

1701 Blanding Blvd.

Middleburg, FL 32068

## THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

The original Contract Sum was

The net change by previously authorized Change Orders

The Contract Sum prior to this Change Order was

The Contract Sum will be increased by this Change Order in the amount of

The new Contract Sum including this Change Order will be

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be

\$ 4,989,202.21

1,069,774.18

6,058,976.39

789,188.07

6,848,164.46

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

## NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

England Thims & Miller, Inc.  ARCHITECT (Firm name)	Vallencourt Construction Company, Inc. CONTRACTOR (Firm name)	RREF III-P-EP Bannon Lakes JV, LLC OWNER (Firm name)
SIGNATURE	SIGNATURE	SIGNATURE
PRINTED NAME AND TITLE	Stan Bates, Vice President PRINTED NAME AND TITLE	Arthur Lancaster, Bannon Lakes CDD PRINTED NAME AND TITLE
DATE	DATE	Arthur Landcaster, Chairman  DATE

VALLENCOURT CONSTRUCTION CO., INC.
Bannon Lakes PUD Phase 1 - Infrastructure & Wendy's SOV

Pay Item Number	Description	Pay Unit of Quantity Measure	Unit Price	Total Price
:: 01 (Duran I	Drive)			
Division Code:	00100 (General Conditions)			
00100	General Conditions	1.00 Lump Sum	\$7,246.10	\$7,246.10
00104	Construction Entrance	1.00 Each	\$4,398.45	\$4,398.4
			100 mg	\$11,644.5
Division Code:	00300 (NPDES Permit Compliance)			
00300	NPDES Permit Compliance	1.00 Lump Sum	\$2,524.47	\$2,524.47
00303	Maintain Silt Fence	3,117.00 Linear Feet	\$1.10	\$3,428.70
00304	NPDES Reporting	4.00 Month	\$879.43	\$3,517.7
			and the second second	\$9,470.8
Division Code:	00400 (Surveying)			
00400	Surveying	1.00 Lump Sum	\$8,977.60	\$8,977.6
				\$8,977.6
Division Code:	00500 (As Builts)			
00500	As Builts	1.00 Lump Sum	\$4,488.90	\$4,488.9
				\$4,488.9
Division Code:	00600 (Erosion Control)			
00601	Silt Fence Type III (Regular)	3,117.00 Linear Feet	\$0.99	\$3,085.8
00608	Inlet Protection	8.00 Each	\$164.90	\$1,319.2
				\$4,405.0
	00700 (Maintenance of Traffic)	<u> </u>	[	45.005.5
00700	Maintenance of Traffic	1.00 Lump Sum	\$6,925.61	\$6,925.6
Nation Code	01000 (Road Eventation)		A San Districts (San San San San San San San San San San	\$6,925.6
	01000 (Pond Excavation)	10,903.00 Cubic Yard		\$46.001.0
01000	Pond Excavation		\$4.31	\$46,991.9 \$6,650.8
01001	Dewater for Pond	10,903.00 Cubic Yard	\$0.61	\$53,642.7
Division Code	01100 (Earthwork)			400/0727
01108	Site Cut	306.00 Cubic Yard	\$2.70	\$826.2
01109	Place & Compact Fill	11,209.00 Cubic Yard	\$1.91	\$21,409.1
01109	Final Dressout	8,617.00 Square Yard	\$0.37	\$3,188.2
01119	Dress Behind Electric Contractor	1.00 Lump Sum	\$5,307.21	\$5,307.2
01119	Dress Defind Liectic Confidetor	1,00 Lump Sum	\$5,507.21	\$30,730.8
l Division Code	: 01200 (Grassing)		Acceptable to the second secon	
01202	Site Seed and Mulch	8,617.00 Square Yard	\$0.44	\$3,791.4
01205	Right of Way Sod	462.00 Square Yard	\$2.42	\$1,118.0
				\$4,909.5
	; 01300 (Subsoil Stabilization)		- Janes	
Division Code			re en en la remain desarra desarra de la seguida de seguida de la companya de la companya de la companya de la	mangamusaa (Kibal (Kibal Asiri))
Division Code	Subsoil Stabilization	4,723.00 Square Yard	\$6.06	\$28,621.3

VALLENCOURT CONSTRUCTION CO., INC.
Bannon Lakes PUD Phase 1 - Infrastructure & Wendy's SOV

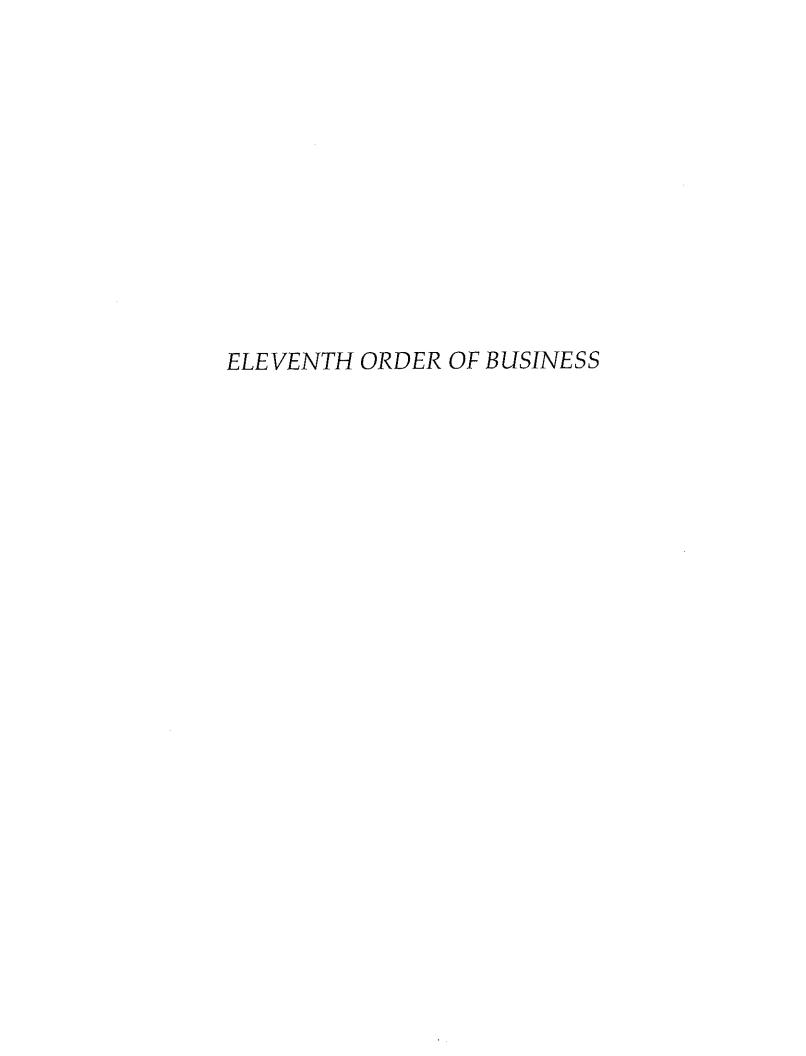
Pay Item Number	Description	Pay Quantity	Unit of Measure	Unit Price	Total Price
01403	8" Limerock	4,063.00	Square Yard	\$14.36	\$58,344.
					\$58,344.
Division Code:	01500 (Asphalt Paving)				
01503	1" Asphalt Pavement Second Lift	4,063.00	Square Yard	\$5.48	\$22,265.
01505	1 1/2" Asphalt Pavement First Lift	4,063.00	Square Yard	\$8.60	\$34,941.
01517	Prime Limerock	4,063.00	Square Yard	\$0.55	\$2,234
01518	Tack Coat	4,063.00	Square Yard	\$0.55	\$2,234
417-4-20					\$61,676
Division Code:	01700 (Striping & Signs)			0.751.83751.9	
01700	Striping & Signs - Allowance	1.00	Lump Sum	\$1,648.95	\$1,648
			5-2-2-2-2		\$1,648
Division Code:	01800 (Curbs)				
01805	18" City Std. Curb & Gutter	3,117.00	Linear Feet	\$13.19	\$41,113
					\$41,113
Division Code:	02000 (Sidewalks)				
02000	Sidewalks	7,350.00	Square Feet	\$3.46	\$25,431
02005	A.D.A. Handicap Ramps	2.00	Each	\$329.78	\$659
02005	A.D.A. Mats	20.00	Square Feet	\$32.98	\$659
				52 (52 Sept. 200)	\$26,750
Division Code:	03000 (Storm Drain)	1	Γ		
03003	Dewater Storm Drain		Linear Feet	\$14.17	\$17,117
03026	Curb Inlet 0-6' Deep	3.00	Each	\$2,562.31	\$7,686
03027	Curb Inlet 6-8' Deep	1.00	Each	\$3,109.49	\$3,109
03028	Curb Inlet 8-10' Deep	3.00	Each	\$3,654.32	\$10,962
03063	Storm Manhole 8-10' Deep	1.00	Each	\$4,328.73	\$4,328
03064	Storm Manhole 10-12' Deep	1.00	Each	\$4,980.87	\$4,980
03075	Storm Top Adjustments	9.00	Each	\$348.22	\$3,133
03076	Storm Inverts	9.00	Each	\$413.52	\$3,721
03077	Underdrain Stubs from Inlets	280.00	Linear Feet	\$22.72	\$6,361
03184	15" RCP 0-6' Deep	98.00	Linear Feet	\$62.17	\$6,092
03199	24" RCP 6-8' Deep	180.00	Linear Feet	\$59.79	\$10,762
03200	24" RCP 8-10' Deep	48.00	Linear Feet	\$73.95	\$3,549
03207	30" RCP 8-10' Deep	181.00	Linear Feet	\$93.25	\$16,878
03214	36" RCP 8-10' Deep	448.00	Linear Feet	\$113.01	\$50,628
03215	36" RCP 10-12' Deep	351.00	Linear Feet	\$120.51	\$42,299
03279	Punch Out Storm Drain	1,306.00	Linear Feet	\$1.76	\$2,298
03280	TV Storm Drain	1,306.00	Linear Feet	\$4.40	\$5,746
					\$199,658
Division Code:	04000 (Sanitary Sewer)				
04003	Dewater Gravity Sewer	1 220 00	Linear Feet	\$15.96	\$21,370

# VALLENCOURT CONSTRUCTION CO., INC. Bannon Lakes PUD Phase 1 - Infrastructure & Wendy's SOV

	y Item umber	Description	Pay Quantity	Unit of Measure	Unit Price	Total Price
State of the state	04004	Drop Bowl Assmbly	1.00	Each	\$549.65	\$549.65
	04011	Core Ex. Manhole	1.00	Each	\$1,826.74	\$1,826.74
	04016	Type A Manhole 8-10' deep	1.00	Each	\$4,280.78	\$4,280.78
	04018	Type A Manhole 12-14' deep	1.00	Each	\$6,191.28	\$6,191.28
	04056	Lined Manhole 10-12' deep	2.00	Each	\$11,479.53	\$22,959.06
	04057	Lined Manhole 12-14' deep	1.00	Each	\$12,153.43	\$12,153.43
	04058	Lined Manhole 14-16' deep	1.00	Each	\$12,741.56	\$12,741.56
	04068	Manhole Top Out	7.00	Each	\$260.80	\$1,825.60
	04069	Pour Inverts	6.00	Each	\$238.77	\$1,432.62
	04106	10" SDR 26 Sewer Main 14-16' Deep	477.00	Linear Feet	\$53.01	\$25,285.77
	04113	8" SDR 26 Sewer Main 8-10' Deep	300.00	Linear Feet	\$27.01	\$8,103.00
	04114	8" SDR 26 Sewer Main 10-12' Deep	436.00	Linear Feet	\$34.91	\$15,220.76
	04115	8" SDR 26 Sewer Main 12-14' Deep	65.00	Linear Feet	\$40.69	\$2,644.85
	04116	8" SDR 26 Sewer Main 14-16' Deep	60.00	Linear Feet	\$44.54	\$2,672.40
	04143	10" & 12" Boots for Manholes	4.00	Each	\$76.45	\$305.80
	04143	6" & 8" Standard Boots for Manholes	11.00	Each	\$61.16	\$672.76
	04144	Punch Out Sewer	1,339.00	LF	\$1,76	\$2,356.64
	04146	TV Test Sewer Main	1,339.00	Linear Feet	\$4.40	\$5,891.60
						\$148,484.74
Divi	ision Code: 0	7000 (Potable Water Main)			,	
	07012	10" HDPE - Road Crossing	40.00	Linear Feet	\$87.01	\$3,480.40
	07013	10" DR18 PVC Water Main	1,339.00	Linear Feet	\$25.57	\$34,238.23
	07014	8" DR18 PVC Water Main	180.00	Linear Feet	\$20.75	\$3,735.00
	07022	10" Joint Restraints	33.00	Each	\$200.14	\$6,604.62
	07096	10" Gate Valve	1.00	Each	\$1,911.70	\$1,911.70
	07097	8" Gate Valve	3.00	Each	\$1,249.91	\$3,749.73
	07098	6" Gate Valve	2.00	Each	\$827.62	\$1,655.24
	07101	Sample Point	3.00	Each	\$247.29	\$741.87
	07104	Valve Box Installation	6.00	Each	\$137.36	\$824.16
	07105	Flushing Hydrant	3.00	Each	\$1,377.53	\$4,132.59
	07106	Fire Hydrant	2.00	Each	\$2,160.73	\$4,321.46
	07125	10 x 8" Tee	2.00	Each	\$647.71	\$1,295.42
	07126	10 x 6" Tee	2.00	Each	\$549.73	\$1,099.46
	07152	10" 90 Bend	1.00	Each	\$492.40	\$492.40
	07159	8" 45 Bend	2.00	Each	\$296.47	\$592.94
	07170	10" 11.25 Bend	6.00	Each	\$459.54	\$2,757.24
	07184	10x8" Reducer	4.00	Each	\$511.82	\$2,047.28
	07194	8" Cap	2.00	Each	\$182.35	\$364.70
	07218	8" Conflict	2.00	Each	\$2,928.60	\$5,857.20
	07246	Punch Out for Water Main	1,519.00	Linear Feet	\$1.76	\$2,673.44

# VALLENCOURT CONSTRUCTION CO., INC. Bannon Lakes PUD Phase 1 - Infrastructure & Wendy's SOV

Pay Item Number	Description	Pay Quantity	Unit of Measure	Unit Price	Total Price
07248	Flushing & BT's for Water Main	1,519.00	Linear Feet	\$0.88	\$1,336.72
07249	Locate Wire Test for Water Main	1,519.00	Linear Feet	\$0.51	\$774.69
07250	Pressure Test for Water Main	1,519.00	Linear Feet	\$1.96	\$2,977.24
					\$87,663.73
					\$789,157.7
				1 2 6 2 Disc 56 E	
Maria Spiritaria dell'Arte					



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## Bannon Lakes Community Development District

## 9655 Florida Mining Blvd., Bldg. 300, Suite 305, Jacksonville, Florida 32257

## **Memorandum**

Date:

August 15, 2018

To:

**Bannon Lakes Board of Supervisors** 

Jim Oliver, Richard Whetsel

From:

**Brian Stephens** 

**Operations Manager** 

Re:

**Bannon Lakes CDD** 

**Monthly Operations Report** 

The following is a summary of activities related to the field operations of the Bannon Lakes Community Development District.

## **Landscape / Irrigation:**

- 1. Several irrigation leaks have been repaired.
- 2. The fallen Oak Trees behind the Amenity Center have been secured.
- 3. New annual flowers have been planted.

## **Amenity / Site:**

- 1. Cleaning of the pools and club facilities has been done on the weekly schedule.
- 2. A lighting check is being done monthly for all the District Lighting.
- 3. A clock was installed in the fitness room.
- 4. The loose tennis wind screens have been re-secured.
- 5. The paint on the playground bench has been touched up.
- 6. Freedom Pest Control has been contacted to begin quarterly pest control services.
- 7. A surge protector has been installed on the pool pump for added protection.
- 8. Carlton Construction has completed the warranty repair items.
- 9. The social Room AC has been repaired.

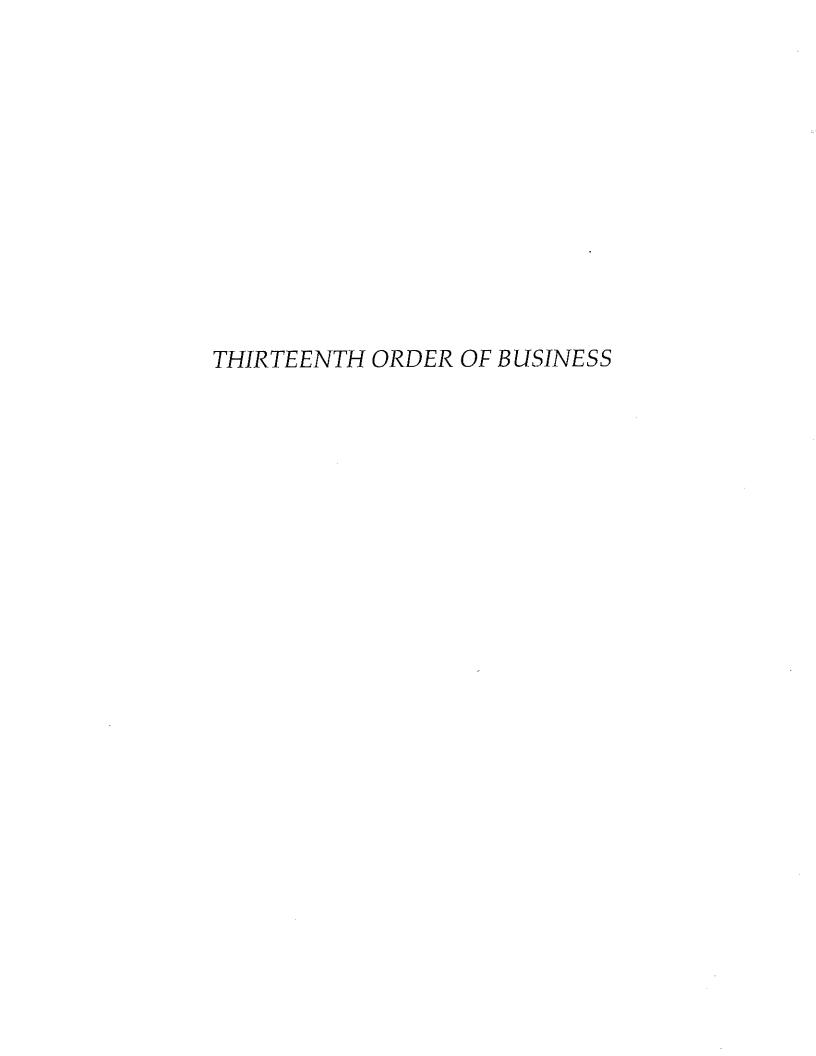
## Ponds:

1. Lake Doctors is doing a good job maintaining the lakes.

## **Other Projects:**

1. None at this time.

Should you have any questions or comments regarding the above information, please feel free to contact me at (904) 627-9271 or Rich at (904) 759-8923.



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# Bannon Lakes Community Development District

Unaudited Financial Statements as of July 31, 2018

## Community Development District

## Combined Balance Sheet

July 31, 2018

Assets:	<u>General</u>	Debt Service	Capítal Project	Memorandum Only
Cash	\$368,866			\$368,866
Investments:		***		
Reserve		\$385,750		\$385,750
Capitalized Interest		\$292,562		\$292,562
Construction	No. 100 Aug. 100			\$0
COI				\$0
Due From Developer	\$6,049			\$6,049
Due From Other				\$0
Custody	a			\$0
Prepaid Expenses	\$1,000			\$1,000
Utilities Deposit		m==		\$0
Total Assets	\$375,915	\$678,312	\$0	\$1,054,228
<u>Liabilities:</u>				
Accounts Payable	\$7,860			\$7,860
Accrued Expenses	Ψ1,000 			\$0
Due to Other		7.77		\$0
Due to General Fund		****		\$0
Contracts Payable	*****			
Retainage Payable				\$0
Fund Balances:				
Restricted for Debt Service		\$678,312		\$678,312
Restricted for Capital Projects			\$0	\$0
Nonspendable	\$1,000			\$1,000
Unassigned	\$367,055		80 LM LW	\$367,055
Total Liabilities & Fund Equity	\$375,915	\$678,312	\$0	\$1,054,228

# Community Development District GENERAL FUND Statement of Revenues & Expenditures For The Period Ending July 31, 2018

	Adopted Budget	Prorated Thru 7/31/18	Actual Thru 7/31/18	Variance
REVENUES:	· · · · · · · · · · · · · · · · · · ·		···········	
ALL VEST GES.				
Assessment - Tax Roll	\$232,804	\$183,789	\$183,789	\$0
Assessment - Dírect	\$206,379	\$270,712	\$270,712	\$0
Developer Contributions	\$151,247	\$6,049	\$6,049	\$0
Total Revenues	\$590,430	\$460,550	\$460,550	\$0
EXPENDITURES:				
Supervisors	\$4,000	\$2,000	\$0	\$2,000
FICA Expense	\$306	\$153	\$0	\$153
Engineering	\$4,000	\$1,000	\$1,254	(\$254)
Attorney Fees	\$20,000	\$11,667	\$11,896	(\$229)
$\mathcal{D}$ is semination	\$3,500	\$2,917	\$2,917	(\$0)
Annual Audit	\$4,200	\$2,325	\$2,325	\$0
Arbitrage	\$600	\$0	\$600	(\$600)
Assessment Roll	\$5,000	\$5,000	\$5,000	\$0
Trustee Fees	\$10,000	\$3,333	\$3,000	\$333
Management Fees	\$45,000	\$37,500	\$37,500	\$0
Information Technology	\$1,600	\$1,333	\$1,333	\$0
Telephone	\$200	\$167	\$72	\$94
Postage	\$500	\$417	\$188	\$229
Insurance	\$5,500	\$5,500	\$5,500	\$0
Printing and Binding	\$3,000	\$1,000	\$823	\$177
Legal Advertising	\$3,000	\$1,000	\$627	\$373
Other Current Charges	\$700	\$583	\$400	\$183
Office Supplies	\$400	\$333	\$114	\$220
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
Total Administrative	\$111,681	\$76,403	\$73,723	\$2,680
<u>Amenity Center</u>				
Insurance	\$10,273	\$10,273	\$13,233	(\$2,960)
Utilities				
Telephone	\$4,000	\$0	\$0	\$0
Electric	\$32,500	\$18,958	\$17,519	\$1,439
Water/Irrigation	\$10,000	\$5,000	\$5,624	(\$624)
Cable	\$0	\$0	\$3,215	(\$3,215)
Refuse	\$2,500	\$2,083	\$1,632	\$451
Security				
Security Monitoring	\$600	\$0	\$0	\$0
Access Cards	\$500	\$0	\$650	(\$650)
Management Contracts				
Facility Management	\$30,900	\$0	\$0	\$0
Pool Attendants	\$24,000	\$0	\$0	\$0

# Community Development District GENERAL FUND Statement of Revenues & Expenditures For The Period Ending July 31, 2018

	Adopted Budget	Prorated Thru 7/31/18	Actual Thru 7/31/18	Variance
Continued Management Contacts				
Field Mgmt/ Admin	\$18,600	\$15,500	\$15,500	\$0
Pool Maintenance	\$8,196	\$6,830	\$6,830	\$0
Pool Chemicals	\$10,000	\$1,667	\$2,577	(\$910)
Janitorial	\$6,480	\$5,400	\$5,400	\$0
Janítorial Suplies	\$3,450	\$0	\$0	\$0
Facility Maintenance	\$7,500	\$6,250	\$5,833	\$417
Repairs & Maintenance	\$5,000	\$0	\$0	\$0
Maintenance Reserves	\$0	\$0	\$0	\$0
New Capital Projects	\$0	\$0	\$0	\$0
Special Events	\$3,000	\$0	\$0	\$0
Holiday Decorations	\$1,500	\$0	\$0	\$0
Fitness Center Repairs/Supplies	\$900	\$0	\$0	\$0
Office Supplies	\$250	\$0	\$0	\$0
ASCAP/BMI Licenses	\$500	\$0	\$0	\$0
Amenity Center Expenditures	\$180,649	\$71,961	\$78,013	(\$6,051)
Ground Maintenance Expenditures				
Hydrology Quality/Mitigation	\$3,600	\$0	\$0	\$0
Landscape Maintenance	\$135,000	\$129,375	\$132,372	(\$2,997)
Landscape Contingency	\$20,000	\$6,667	\$5,187	\$1,480
Lake Maintenance	\$7,500	\$5,625	\$4,650	\$975
Ground Maintenance	\$12,000	\$0	\$0	\$0
Pump Repairs	\$2,500	\$0	\$0	\$0
Streetlight Repairs	\$5,000	\$0	\$0	\$0
Irrigation Repairs	\$7,500	\$1,875	\$2,138	(\$263)
Míscellaneous	\$5,000	\$1,250	\$1,056	\$194
Reclaím Water	\$100,000	\$20,833	\$19,701	\$1,132
Total Ground Maintenance Expenditures	\$298,100	\$165,625	\$165,104	\$521
TOTAL EXPENSES	\$590,430	\$313,989	\$316,840	(\$2,851)
EXCESS REVENUES (EXPENDITURES)	\$0		\$143,710	
FUND BALANCE - Beginning				
	\$0		\$224,345	

Bannon Lakes
Community Development District
General Fund
Month By Month Income Statement
Fiscal Year 2018

	October	November	December	January	February	Матсћ	April	Мау	June	July	Total
Revenues:	G	100 ¥	\$101343	¢11 630	018 795	Q.	0\$	\$117	\$891	\$6	\$183,789
Assessments - 1ax xou Assessments - Dírect	\$34,681	\$18,675	\$10,583	\$51,281	80	\$0	\$6,848	\$64,032	\$62,589	\$22,023	\$270,712 \$6.049
Developer Contributions	\$0	20	20	30	Q.	34,600	A.e.	01,10			3.0
Total Revenues	\$34,681	\$23,659	\$111,925	\$62,920	\$64,810	\$4,866	\$6,848	\$65,332	\$63,481	\$22,029	\$460,550
Expenditures:											
Consom de one	Ş	0\$	0\$	80	\$0	20	\$0	80	80	\$0	\$0
Super Visors	Q Q	80	\$0	\$0	\$0	0\$	80	\$0	\$0	80	\$0
Fraineering	9	\$0	\$1,074	80	80	\$0	\$0	\$0	\$180	\$0	\$1,254
Attorney Fees	\$1,956	\$1,198	\$687	\$5,235	\$1,026	\$663	\$718	\$414	0\$	80	\$11,896
Dissemination	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$2,917
Annual Audit	0\$	\$0	\$0	\$0	\$0	80	\$0	\$0	\$2,325	0\$	\$2,325
Arbitrage	\$0	\$0	\$0	\$0	80	\$0	\$600	\$0	0\$	0\$	\$600
Assessment Roll	\$5,000	80	\$0	80	80	\$0	20	S :	0\$	20	\$5,000
Trustee Fees	\$0	20	\$0	\$3,000	80	\$0	\$0	0\$	0\$	20	\$3,000
Management Fees	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$37,500
Computer Time	\$133	\$133	\$133	\$133	\$133	\$133	\$133	\$133	\$133	\$133	\$1,333
Telephone	\$28	\$8	\$0	2.2	\$0	2.3	\$10	\$0	\$12	0\$	\$72
Postage	\$29	\$28	\$28	\$3	\$0	80	\$18	\$0	\$80	£2	\$188
Insurance	\$5,500	80	\$0	\$0	\$0	20	20	20	80	0\$	\$5,500
Printing and Binding	\$96	\$110	\$175	\$3	\$127	880	\$27	\$72	80	\$133	\$823
Legal Advertising	\$158	\$81	\$0	\$83	\$0	\$76	\$76	\$76	\$76	80	\$627
Other Current Charges	\$37	\$40	\$38	\$35	\$41	\$43	\$40	\$40	\$40	\$45	\$400
Office Supplies	\$15	\$15	\$16	80	\$15	\$21	IS :	\$15	\$15	0.5 8.0	\$114
Dues, Licenses & Subscriptions	\$175	80	20	\$0	\$0	0\$	80	\$0	0.5	0.5	\$175
Total Administrative	\$17,169	\$5,657	\$6,192	\$12,540	\$5,384	\$5,065	\$5,664	\$4,792	\$6,904	\$4,356	\$73,723
Amenity Center		1		ć	6	٤	Ş	S	Ş	S	\$13.23
Insurance	\$13,233	2	0.0	04	9	2 5	<b>,</b> 5	S 5	\$ \$	5	OS.
Telephone	200	\$0	00	922 63	\$1 570	\$374	\$1.658	\$818	\$1,591	\$3,156	\$17,519
FIECTTIC	975,240	\$474	1693	\$444	\$557	\$497	\$822	\$822	\$637	\$385	\$5,624
rater/irr garon	08	0\$	0\$	80	\$704	\$686	\$645	\$401	\$391	\$390	\$3,215
3700	0\$	0\$	\$0	20	20	\$0	80	\$0	80	80	80
Refuse	\$161	\$160	\$162	\$162	\$162	\$164	\$165	\$165.47	\$163	\$166	\$1,632
Security Monitoring	80	80	\$0	80	\$0	\$0	\$0	80	\$0	80	\$0
Access Cards	\$0	0\$	\$0	\$0	80	\$0	80	\$0	\$650	\$0	\$650
Facility Management	\$0	80	80	80	20	\$0	80	\$0	\$0	0\$	20
Pool Attendants	\$0	80	\$0	0\$	\$0	20	80	\$0	\$0	20	20
Field Mamt/ Admin	\$1,550	\$1,550	\$1,550	\$1,550	\$1,550	\$1,550	\$1,550	\$1,550	\$1,550	\$1,550	\$15,500
Pool Maintenance	\$683	\$683	\$683	\$683	677	\$683	\$683	\$683	\$683	\$683	\$6,830
Pool Chemicals	0\$	\$938	\$0	\$729 Page 4		\$0	\$0	\$900	0\$	\$0	\$2,577
Janitorial	\$540	\$540	\$540	\$540	\$540	\$540	\$540	\$540	\$540	\$540	\$5,400

Bannon Lakes
Community Development District
General Fund
Month By Month Income Statement
Fiscal Year 2018

	October	November	December	January	February	March	April	May	June	July	Total
	120220	689		\$1.039	\$902	\$377	\$646	608\$	\$403	0\$	\$5,833
Facility Maintenance	± 5	03		.20	08	20	\$0	\$0	\$0	20	\$0
Kepairs & maintenance	<u> </u>	G 5		0\$	98	- <b>\$</b> 0	80	20	\$0	80	\$0
Maintenance reserves	<u> </u>	0\$	9	0\$	20	\$0	20	\$0	\$0	\$0	\$0
Shew Capual Inferio	OS S	0\$		80	0\$	\$0	\$0	0\$	\$0	\$0	\$0
Amenity Center Continued	ů,	O <sub>3</sub>		05	S	80	80	20	\$0	80	\$0
Folday Decorations	9 9	G.	9 9	0\$	0\$	0\$	80	\$0	\$0	08	\$0
Juness Center repairs, supports	) S	OS.		\$0	20	0\$	\$0	\$0	\$0	\$0	\$0
Offue Supplies ASCAP/BMI Licenses	200	80		80	\$0	\$0	\$0	\$0	\$0	\$0	20
Total Amenity Center	\$19.395	\$8,327	\$3,987	\$7,923	\$6,686	\$4,821	\$6,708	\$6,687	\$6,608	\$6,871	\$78,013
Ground Maintenance Expenditures											
Ob Lead Come On a lite / Mitting time	9	OS.	9	0\$	80	20	\$0	\$0	\$0	20	\$0
Styar orogy Zuarry Strugarion	\$10.736	129 063	\$110	\$13.271	\$11.071	\$11.863	\$11,071	\$11,071	\$11,227	\$11,321	\$132,372
Landscape Murnerunce	\$5.187	\$0,020		80	80	25	80	\$0	\$0	80	\$5,187
Lanascape Concudency	\$465	\$465		\$465	\$465	\$465	\$465	\$465	\$465	\$465	\$4,650
Lake Maintenance	08	0\$		80	\$0	0\$	0 <b>\$</b>	\$0	80	\$0	0\$
ground Penairs Dimn Renairs	0\$	0\$	\$0	80	80	\$0	80	80	\$0	\$0	\$0
Street Gabt Renairs	\$0	80		\$0	\$0	\$0	0 <b>\$</b>	80	\$0 \$0	\$0	\$0
Irrigation Renaire	\$450	\$71		\$623	\$124	\$332	0\$	\$216	\$182	20	\$2,138
Miscellaneous	\$0	0\$		\$0	80	\$0	\$1,056	20	\$0	\$0	\$1,056
Reclaim Water	\$2,062	\$2,702	\$2,096	21,667	\$762	\$2,605	\$4,134	<b>\$</b> 0	\$2,325	\$1,348	\$19,701
Total Ground Maintenance Expenditu	\$27,900	\$23,908	\$13,774	\$16,026	\$12,422	\$15,264	\$16,726	\$11,752	\$14,199	\$13,134	\$165,104
That a la summeron	\$64.464	437 891	\$23 953	\$36.489	\$24,492	\$25,150	\$29,099	\$23,231	\$27,710	\$24,361	\$316,840
racing transcript	6,00				١						
Excess Revenues (Expenditures)	(\$29,783)	(\$14,232)	(3 \$87,972	\$26,430	\$40,319	(\$20,283)	(\$22,251)	\$42,101	\$35,771	(\$2,332)	\$143,710

## Bannon Lakes Community Development District Funding Requests

Funding Request #	Date of Request	Check Date Receíved Developer	Check Amount Developer	Requested Funding Amount FY 2018	Balance Due From Developer
15	3/8/17			\$497.50	\$497.50
16	4/5/18			\$4,368.78	\$4,368.78
17	5/3/18			\$1,182.88	\$1,182.88
TOTAL			\$0.00	\$6,049.16	\$6,049.16

## Community Development District

## DEBT SERVICE FUND

Statement of Revenues & Expenditures For The Period Ending July 31, 2018

	Approved Budget	Prorated Thru 7/31/18	Actual Thru 7/31/18	Variance
		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	270, 00 77, 3-7 2 0	7 001 0001000
REVENUES:				
Interest Income	\$50	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$50	\$0	\$0	\$0
EXPENDITURES:				
Seríes 2016	****	****	****	
Interest Expense - 11/01 Interest Expense - 05/01	\$292,563 \$292,563	\$292,563 \$292,563	\$292,563 \$292,563	\$0 \$0
Principal Expense - 05/01	\$292,303 \$0	\$2,303	\$2,303	\$0 \$0
TOTAL EXPENDITURES	\$585,126	\$585,125	\$585,125	\$0
OTHER SOURCES/(USES)				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
Bond Proceeds	\$0	\$0	\$0	\$0
TOTAL OTHER SOURCES AND USES	\$0	\$0	\$0	\$0
EXCESS REVENUES (EXPENDITURES)	(\$585,076)		(\$585,125)	
FUND BALANCE - Beginning	\$1,462,812		\$1,263,437	
FUND BALANCE - Ending	\$877,736		\$678,312	

# Community Development District CAPITAL PROJECTS FUND

Statement of Revenues & Expenditures For The Period Ending July 31, 2018

	Series
	2016
REVENUES:	
Developer Contribution Interest Income	\$0 \$0
TOTAL REVENUES	\$0
<u>EXPENDITURES:</u>	
Capital Outlay Cost of Issuance	\$0 \$0
TOTAL EXPENDITURES	\$0
OTHER SOURCES/(USES)	
Bond Proceeds Interfund Transfer In (Out)	\$0 \$0
TOTAL OTHER SOURCES/(USES)	\$0
EXCESS REVENUES (EXPENDITURES)	\$0
FUND BALANCE - Beginning	\$0
FUND BALANCE - Ending	\$0

## Community Development District Long Term Debt Report

## Series 2016 Special Assessment Bonds

Interest Rate:

4.5% -5.0%

Maturity Date:

11/1/48

Reserve Fund Definition:

50% of Max Annual Debt Service

Reserve Fund Requirement:

\$385,750.00

Reserve Balance:

\$385,750.00

Bonds outstanding - 1/31/2016

\$11,850,000

Less: May 1, 2016

\$0

Current Bonds Outstanding

\$11,850,000

.

## Bannon Lakes Community Development District 475 West Town Place, Suite 114 St. Augustine, FL 32092

FY18 Assessment Receipts

		SERIES 2016		
		DEBT	FY 18	
		SERVICE	O&M	TOTAL
ASSESSED TO	# Units	ASMNT	ASMNT	ASMTS
RREF III-P-EP ARAGON INVESTMENTS LLC (ACRES)	65.78	-	29,657.42	29,657.42
RREF III-P-EP CYPRESS PARK FARMS LLC (ACRES)	68.86	-	31,046.07	31,046.07
SUBTOTAL ADMIN O&M	134.64	-	60,703.49	60,703.49
RREF III-P-EP BANNON LAKES JV LLC	61	_	50,630.00	50,630.00
AVH NORTH FLORIDA, LLC	51	-	42,330.00	42,330.00
KB HOME JACKSONVILLE, LLC	90	-	74,700.00	74,700.00
PULTE HOME CORPORATION	33		27,390.00	27,390.00
SUBTOTAL SERIES 2016 LOTS	235	-	195,050.00	195,050.00
TAX ROLL ASSESSED	221		183,430.00	183,430.00
TOTAL ASSESSED	591	-	439,183.49	439,183.49

		<b>SERIES 2016</b>		
		DEBT	FY 17	
	BALANCE	SERVICE	O&M	TOTAL
DUE / RECEIVED	DUE	RECEIVED	RECEIVED	RECEIVED
RREF III-P-EP ARAGON INVESTMENTS LLC (ACRES)	14,828.70	-	14,828.72	14,828.72
RREF III-P-EP CYPRESS PARK FARMS LLC (ACRES)	15,523.03	-	15,523.04	15,523.04
SUBTOTAL ADMIN O&M	30,351.73	-	30,351.76	30,351.76
RREF III-P-EP BANNON LAKES JV LLC	12,657.50	-	37,972.50	37,972.50
AVH NORTH FLORIDA, LLC	21,165.00	-	21,165.00	21,165.00
KB HOME JACKSONVILLE, LLC	37,350.00	-	37,350.00	37,350.00
PULTE HOME CORPORATION	6,847.50	-	20,542.50	20,542.50
SUBTOTAL SERIES 2016 LOTS	78,020.00	-	117,030.00	117,030.00
TAX ROLL RECEIPTS	537.51	-	182,892.49	182,892.49
TOTAL RECEIPTS / DUE	108,909.24	-	330,274.25	330,274.25

NO LOTS PLATTED IN TIME TO BE PLACED ON 2018 PROPERTY TAX BILLS. ASSESSMENTS INVOICED DIRECTLY WITH PAYMENTS DUE IN INSTALLMENTS OF 25% DUE 10/15/16, 1/1/17, 4/1/17, 7/1/17

THERE IS AN ADDITIONAL \$151,246.51 DUE FOR DEVELOPER CONTRIBUTION

SERIES 2016 BONDS ISSUED ON 456 UNITS, UNDER CAPITALIZED INTEREST UNTIL 11/11/18 - ASMTS START FY19

TAX ROLL RECEIPTS

		SERIES 2016		
		DEBT SERVICE	O&M	TOTAL
DISTRIBUTION	DATE	RECEIVED	RECEIVED	RECEIVED
1	11/06/17	-	~	~
2	11/15/17	=	1,661.35	1,661.35
3	11/28/17	-	3,322,71	3,322.71
4	12/11/17	-	-	-
5	12/27/17	-	101,342.64	101,342.64
INTEREST	01/04/18	-	9.25	9.25
6	1/24/18	-	11,629.48	11,629.48
7	2/24/18	_	64,810.14	64,810.14
8	3/13/18	-	-	-
9	4/18/18	-	-	-
INTEREST	4/30/18	-	116.62	116.62
TAX CERTIFICATES	6/11/18	-	891.25	891.25
10	6/18/18	~		
INTEREST	7/10/18	_	5.60	5.60
		-		-
TOTAL TAX ROLL RECEIPTS	·	-	183,789.04	183,789.04

PERCENT COLLECTED DIRECT	0%	57.63%	57.63%
PERCENT COLLECTED TAX ROLL	0%	99.71%	99.71%
PERCENT COLLECTED	0%	75.20%	75.20%

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## Bannon Lakes Community Development District

## Check Run Summary

## August 15, 2018

Date	Check Numbers	3	Amount
General Fund			
6/7/18	268-276	\$	17,356.64
6/14/18	277	\$	2,773.00
6/21/18	278-279	\$	1,526.22
6/28/18	280-281	\$	726.29
7/5/18	282-287	\$	13,060.94
7/12/18	288-290	\$	9,409.05
7/19/18	291-294	\$	696.19
	Total Checks	\$	45,548.33
6/8/18	${\mathcal FPL}$	\$	1,590.99
6/20/18	St. Johns County Utility	\$	2,962.31
6/27/18	$\mathcal{A}\mathcal{T}\&\mathcal{T}$	\$	390.52
7/16/18	St. Johns County Utility	\$	1,733.34
7/18/18	$\mathcal{A}\mathcal{T}\&\mathcal{T}$	\$	390.52
7/20/18	$\mathcal{FPL}$	\$	3,155.72
	Total Paid Electronically	<u></u>	10,223.40
Te	otal General Fund	\$	55,771.73

PAGE	
RUN 8/08/18	
YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RU	BANNON LAKES - GENERAL FUND
YEAR-T	07/31/201
	CHECK DATES 06/01/2018 -
	DATES 06
40 E	CHECK

000275 4,204.64 000268 000270 000272 900.00 000274 000269 000271 000273 AMOUNT # 177.50 5,675.05 156,00 163.01 5,395.89 38.50 ł 1 ŀ E F 900.00 38.50 ,395,89 163.01 5,675.05 2.35 AMOUNT 3,750.00 133,33 291.67 15.15 12,14 ı ŧ 1 n i E ŀ 1 1 1 ı ŧ 1 ŧ ŧ ŧ i ŧ 1 1 ı STATUS ı ı 1 BANK A BANNON LAKES-GENERAL VENDOR NAME į REPUBLIC SERVICES #687 1 ŧ 1 1 ŀ LANDCARE GROUP, INC. LANDCARE GROUP, INC. GROUP, INC. LANDCARE GROUP, INC. ŧ ı 1 1 SUBCLASS LANDCARE 377 201806 330-53800-46200 REPLACE DAMAGED PLANTS 1 POOLSURE 5/18/18 26 201804 320-57200-45100 APR FACILITY MAINTENANCE 5/18/18 26 201804 320-57200-45100 MAINTENANCE SUPPLIES 6/01/18 6330 201806 330-53800-46200 JUN LANDSCAPE MAINT-AMEN 5/08/18 13129557 201805 320-57200-45210 POOL CHEMICALS 5/16/18 68700089 201806 320-57200-45800 JUNE REFUSE 1 1 8 38 201806 310-51300-34000 JUN MANAGEMENT FEES 201806 310-51300-35100 JUN INFORMATION TECH 201806 310-51300-31600 JUN DISSEMINATION FEES JUN 201806 310-51300-51000 6/01/18 6331 201806 330-53800-46200 JUN LANDSCAPE MAINT-LAKES 5/31/18 6371 201805 330-53800-46400 IRRIGATION REPAIRS OFFICE SUPPLIES 201806 310-51300-42000 18 201806 310-51300-41000 TELEPHONE ...EXPENSED TO...
YRMO DPT ACCT# SUB DATE INVOICE 6/05/18 6377 POSTAGE 38 6/01/18 38 6/01/18 38 6/01/18 6/01/18 6/01/18 6/01/18 6/07/18 00013 6/07/18 00013 6/07/18 00013 6/07/18 00013 6/07/18 00019 6/07/18 00018 6/07/18 00013 VEND# 00003 6/07/18 CHECK DATE AP3003

BANL -BANNON LAKES- BSANCHEZ

RIVERSIDE MANAGMENT SERVICES, INC

6/07/18 00014

646.05 000276

115.70

PAGE	
RUN 8/08/18	
RUN	
PUTER CHECK REGISTER	BANNON LAKES – GENERAL FUND BANNY A BANNON LAKES—GENERAT.
YEAR-	- 07/31/2018 ***
	3 06/01/2018
AP300R	*** CHECK DATES 06/01/2018 - 07/31/2018 ***

~

		ATITO	TMULL	CHECK
VEND#INVOICE YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME ST	STATUS	APPOOR	AMOUNT #
00014 6/01/18 27 201806 320-57200-45300		*	540.00	
01806 320-57		*	683.00	
320-57		*	1,550.00	
MENT	MENT SERVICES, INC	! ! ! !	; 1 1 1 1	2,773.00 000277
6/21/18 00005 5/31/18 100732 201804 310-51300-31500	 	*	717.58	
APR GENERAL COUNSEL	SAMS	1 1 1 1	; ; ; ;	717.58 000278
6/21/18 00014 6/18/18 28 201805 320-57200-45100	: ; ; ; ; ; ;	*	414.08	
MAY FACILITY MAINTEN? 6/18/18 28 201805 320-57		*	394.56	
RIVERSIDE	MENT SERVICES, INC	!	1	808.64 000279
6/28/18 00020 6/12/18 18-24840 201806 320-57200-46110	 	i i ! ! *	650.00	
SECURITY EN	ERING	; ; ;	: : : :	650.00 000280
6/28/18 00002 5/08/18 IO304121 201805 310-51300-48000	:	; ; ! *	76.29	
O'THE S	E RECORD	; ; ;	; ; ; ;	76.29 000281
7/05/18 00004 6/26/18 62264482 201806 310-51300-42000	 	 	80.	
FEDEX		! ! !	! ! ! !	53.08 000282
7/05/18 00017 7/01/18 373493 201807 330-53800-46800		*	465.00	
LAKE DOCTORS,	INC.	, E 1 1	! ! !	465.00 000283
7/05/18 00013 7/01/18 6735 20180 330-53800-46200	 	; ; ; ;	5,395.89	
HANDSCAFE MAINI-AFEN LANDC	INC.	       	! ! ! !	5,395.89 000284
7/05/18 00013 7/01/18 6736 201807 330-53800-46200	 	*	5,925.05	
JOIL LANDSCAFE MAINI-MAKE LANDCARE GROUP,	INC.	; ;	! ! !	5,925.05 000285
7/05/18 00018 6/16/18 687-9038 201807 320-57200-45800	: 	; ; ! ! *	166.29	
JULY REFUSE REPUBLIC SERVICES	ES #687			166.29 000286

BANL -BANNON LAKES- BSANCHEZ

RUN 8/08/18

ო

PAGE AP300R \*\*\* CHECK DATES 06/01/2018 - 07/31/2018 \*\*\* BANNON LAKES - GENERAL FUND BANK A BANNON LAKES-GENERAL

TOTAL FOR BANK A

# BANL -BANNON LAKES- BSANCHEZ

PAGE RUN 8/08/18 AP300R \*\*\* CHECK DATES 06/01/2018 - 07/31/2018 \*\*\* BANNON LAKES - GENERAL FUND BANK A BANNON LAKES-GENERAL

4

AMOUNT #

AMOUNT

45,548.33

....INVOICE..... ...EXPENSED TO... VENDOR NAME DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS CHECK VEND# DATE

STATUS

TOTAL FOR REGISTER

BANL -BANNON LAKES- BSANCHEZ

## Governmental Management Services, LLC

1001 Bradford Way Kingston, TN 37763

## Invoice

Invoice #: 38

Invoice Date: 6/1/18

Due Date: 5/21/18

Case:

P.O. Number:

#### Bill To:

Bannon Lakes CDD 475 West Town Place Suite 114 St. Augustine, FL

Description	Hours/Qty	Rate	Amount
Management Fees - June 2018 1-31-513-34 Information Technology - June 2018 1-31-515-361 Dissemination Agent Services - June 2018 1-31-513-34 Office Supplies 1-31-513-61 Postage 1-31-513-41 Telephone 1-31-513-41		3,750.00 133.33 291.67 15.15 2.35 12.14	3,750.00 133.83 291.67 15.15 2.35 12.14
3			

Total	\$4,204.64
Payments/Credits	\$0.00
Balance Due	\$4,204.64



Irrigation - Landscape - Maintenance
Tel. 386-586-3321 Fax 386-586-3330
P.O. Box 893

# Invoice

Terms	Date	Invoice #
Net 30	5/31/2018	6370

1.33.538.464

١	Bill To
I	Bannon Lakes CDD 475 W. Town Place, Suite 114 St. Augustine, FL 32092

Project		Pro	ject#
Bannon Lakes CDD Amenity Ctr.		M	1101
Description	Quantity	Rate	Amount
Irrigation Service		38.50	38.50
5-22-18 Common areas (trees) (4) 1/2" couplings, 1-ft. 1/2" flex, 1-1/2" poly coupling Material: \$3.50 Labor: \$35			
		Total	\$38,50
		Payments/Cred	li <b>ts</b> \$0.00
		Balance Du	<b>e</b> \$38.50



Irrigation • Landscape • Maintenance
Tel. 386-586-3321 Fax 386-586-3330
P.O. Box 893

# Invoice

Terms	Date	Invoice #
Net 30	5/31/2018	6371

Bill To	
Bannon Lakes CDD	
475 W. Town Place, Suite 114 St. Augustine, FL 32092	
Surrangustati, A. P.	

1.33.538.464

Project			Project#
Bannon Lakes CDD			M102
Description	Quantity	Rate	Amount
Irrigation Service		177.50	177.50
5-22-18 Parkway 6P, (3) MPR nozzles, (33) 1/2" couplings, 15-ft. 1/2" flex Material: \$72.50 Labor: \$105			
		Total	\$177.50
		Payments/0	******
		Balance	Due \$177.50



Irrigation - Landscape - Maintenance
Tel. 386-586-3321 Fax 386-586-3330
P.O. Box 893

Term	s	Date	Invoice#
Net 3	lł I	6/1/2018	6330

Total

Payments/Credits

**Balance Due** 

\$5,395.89

\$5,395.89

\$0.00

**Invoice** 

Bill To	
Bannon Lakes CDD 475 W. Town Place, Suite 114 St. Augustine, FL 32092	

Project		P	Project#		
Bannon Lakes Amenity Center			M101		
Description	Quantity	Rate	Amount		
Monthly maintenance for the month of June	1	5,395.89	5,395.89		
1·33·538·462 13					

Thank you for your business!



Irrigation • Landscape • Maintenance
Tel. 386-586-3321 Fax 386-586-3330
P.O. Box 893

# Invoice

Terms	Date	Invoice#
Net 30	6/1/2018	6331

Bill To	
Bannon Lakes CDD 475 W. Town Place, Suite 114	
St. Augustine, FL 32092	



Project	Pro	Project #			
Common Areas & Lakes			M102		
Description	Quantity	Rate	Amount		
Monthly maintenance for the month of June	1	5,675.05	5,675.05		
1.33 · 538 · 462					
		Total	\$5,675.0		
Thank you for your business!	-	Payments/Credits			
		Balance Du	<b>e</b> \$5,675.0		



Irrigation · Landscape · Maintenance P.O. Box 893 Bunnell, FL 32110 (386) 586-3321

Bill To	
Bannon Lakes CDD 475 W. Town Place, Suite 114 St. Augustine, FL 32092	

# Invoice

Terms	Date	Invoice #	
Net 30	6/5/2018	6377	

1.33.538.462

Project	Pro	Project#		
Plant Replacement	м	M101		
Description	Quantity	Rate	Amount	
Replace winter damaged plant material				
Gold Mound (Duranta erecta 'Gold Mound'), #3		12.00	156.00	
		Total	\$156.00	
Attn Brian Stephens		Payments/Cred	dits \$0.00	
		Balance Du	1 <b>e</b> \$156.00	



Invoice

Date. invoice#

5/8/2018 131295678279

1707 Townhurst Dr Houston TX 77043 ar@poolsure.com 800-858-POOL (7665) www.poolsure.com

Terms	Net 20
Due Date	5/28/2018
PO#	
Delivery Ticket #	Sales Order#1321635
Delivery Date	5/2/2018
Delivery Location	Bannon Lakes Pool
Customer#	13BAN025

BIII To

Riverside Management Services Bannon Lakes CDD 9655 Florida Minning Blvd West bldg 300 suite 305 Jacksonville FL 32257

Bannon Lakes CDD 435 Bannon Lakes Blvd St, Augustine FL 32095 Ship To

LATE FEE. This constitutes notice under the truth in lending act that any accounts remaining unpaid after the due date are subject to 1 1/2% per month late charge and attorney fees.

Item ID	Item	Quantity	Units	Rate	Amount
115-300	Bleach Minibulk Delivered	300	gal	1,50	450.00
160-050	Pool Acid bulk by Gallon	150	gal	3,00	450,00
	B Stephen 5-14-18 Post Chemica Li poi. 320,57200,45210				A policy management and a poli
	1-4 mm - 1 mm -				
	200 100g				

Total 900.00 **Amount Due** \$900,00

Remittance Slip

Customer

13BAN025

Invoice #

131295578279

Amount Due

\$900,00

Amount Paid

Make Checks Payable To

Poolsure PO Box 55372 Houston, TX 77255-5372





8619 Western Way Jacksonville FL 32256-036060

Customer Service (904) 731-2456 RepublicServices.com/Support 
 Account Number
 3-0687-0010861

 Invoice Number
 0687-000897312

 Invoice Date
 May 16, 2018

 Previous Balance
 \$330.94

Previous Balance \$330.94
Payments/Adjustments -\$330.94
Current Invoice Charges \$163.01

Total Amount Due	Payment Due Date
\$163.01	June 05, 2018

#### PAYMENTS/ADJUSTMENTS

Description	<u>Reference</u>	<u>Amount</u>
Payment - Thank You 05/08	257	-\$168.01
Payment - Thank You 05/09	5555555	-\$162.93
t dyllicht Hidilt i od ooroo	*****	

#### CURRENT INVOICE CHARGES

COMMENT MANORE CHARGES				
<u>Description</u>	Reference	Quantity	<u>Unit Price</u>	<u>Amount</u>
Bannon Lakes Cdd 435 Bannon Lakes [	or CSA A172389154			

St. Augustine, FL Contract: 9687022 (C51)

1 Waste Container 6 Cu Yd, 1 Lift Per Week

Pickup Service 06/01-06/30

Administrative Fee

Total Fuel/Environmental Recovery Fee

Total Franchise - Local

**CURRENT INVOICE CHARGES** 

\$113.50 \$113.50 \$5.25

\$36,82

\$7.44

\$163,01

MAY 25 2018

1.32.572.458

# Electronics Recycling with BlueGuard™

Convenient recycling solutions that are safe for your business and good for our planet. To learn more, visit RepublicServices.com/Electronics





8619 Western Way Jacksonville FL 32256-036060 Please Return This Portion With Payment

Total Enclosed

Return Service Requested

L2RCACDTDL 000163

դերվիլ||կլյոլիլով||կիիիիիիի||կ||կիրդիև| BANNON LAKES CDD LOUIS COWLING

475 W TOWN PL STE 114

ST AUGUSTINE FL 32092-3648

 Total Amount Due
 \$163.01

 Payment Due Date
 June 05, 2018

 Account Number
 3-0687-0010861

 Invoice Number
 0687-000897312

[...] For Billing Additions Champas, Given hills and Complete Prevence

Make Checks Payable To:

## 

REPUBLIC SERVICES #687 PO BOX 9001099 LOUISVILLE KY 40290-1099

## Riverside Management Services, Inc

9655 Florida Mining Blvd West Suite 305 Jacksonville, FL 32257

## Invoice

Project

Date	Invoice#
5/18/2018	26

Bili To	
Bannon Lakes CDD 9655 Florida Mining Blvd W Suite 305 Jacksonville, FL 32257	

	20 Mg 444.	A registration of the second o	
AND THE RESERVE	*******	· ハンダルくせい かみよ	******

Terms

Cumulling	Description	Rate	Amount
Quantity	Pacility Maintenance April 1 - April 30, 2018 Maintenance Supplies  Facility Maint, 320, 572, 4510  14	S30,35 115,70	530.35 115.70
		Total	\$646.0

P.O. No.

RMS

#### Bannon Lakes Community Development District Maintenance Billable Hours For the Month of April 2018

Date	Hours	Employae	Description
4/5/18 4/19/18 4/25/18 5/1/18	1 7 1 4.6	R.R. R.R. R.R. R.M.	Repaired windscreens at tennis court Repaired windscreens at tennis court, washed exterior side of building Repaired leaking chemical injectors Emergency call out to repair 2 pool chemical feeder looks.
TOTAL	13.6		
MILES	130		1Maeage is reimbusable per section 112.081 Florida Statutes Mileaga Rete 2009-0.445

#### MAINTENANCE BILLABLE PURCHASES

#### Period Ending 5/5/18

DATE	SUPPLIES	PRICE	EMPLOYEE
steniko	C	47.05	B.S.
4/10/10	Spray nozzie	-1	
4/10/18	Door key	2,27	B.S.
4/19/18	Zipilas	27.24	R.R.
4/26/18	Television remotes	89,89	B.S.
		TOTAL \$115.70	
	4/10/18 4/10/18 4/19/18	4/10/18 Spray nozzle 4/10/18 Door key 4/19/18 Zipttes	4/10/18 Spray nozzle 17.22 4/10/18 Door key 2.27 4/19/18 Ziptles 27.24 4/26/18 Television remotes 68.98

## Riverside Management Services, Inc

9655 Florida Mining Blvd West Suite 305 Jacksonville, FL 32257

# Invoice

Date	Involce#
6/1/2018	27

Bill To	
Bannon Lakes CDD 9655 Florida Mining Bivd W Suite 305 Jacksonville, FL 32257	

P.O. No.	Terms	Project

Quantity	Description	<u>                                     </u>	Rate	Amount
Quantity	Janitorial Services - June 2018 320, 572, 45 Pool Maintenance Services - June 2018 320, 572 Operations Mahagement Services- June 2018 320,	30 .,4520 572,46001	Rate 540.00 683.00 1,550.00	683.00
,			Total	\$2,773.00

## Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500

May 31, 2018

Bannon Lakes Community Development District c/o GMS, LLC 475 West Town Place, Suite 114 St. Augustine, FL 32092

JUN 15 2018

Bill Number 100732 Billed through 04/30/2018

> 1·31·513·315 5

**General Counsel** 

BLCDD 00001

WSH

FOR PROFESSIONAL SERVICES RENDERED

04/04/18 WSH Confer with Oliver regarding landowner election; review documents regarding 0.50 hrs

same.

04/18/18 WSH Prepare for, travel to and back and participate in board meeting. 1.90 hrs

Total fees for this matter \$660.00

**DISBURSEMENTS** 

Travel 51.43

Travel - Meals 6.15

Total disbursements for this matter \$57.58

**MATTER SUMMARY** 

Haber, Wesley S. 2.40 hrs 275 /hr \$660.00

TOTAL FEES \$660.00

TOTAL DISBURSEMENTS \$57.58

TOTAL CHARGES FOR THIS MATTER \$717.58

**BILLING SUMMARY** 

Haber, Wesley S. 2.40 hrs 275 /hr \$660.00

TOTAL FEES \$660.00

TOTAL DISBURSEMENTS \$57.58

TOTAL CHARGES FOR THIS BILL \$717.58

Please include the bill number on your check.

## Riverside Management Services, Inc

9655 Florida Mining Blvd West Suite 305 Jacksonville, FL 32257

# Invoice

Date	Invoice #
6/18/2018	.28

	P.O. No.		Terms	 Project
			•	
	Alexander of the second	it desire	E IN ELIKYTEEPS	Market Programme Co
12		2. 1. A. 1	Hale	Amount

Quantity Description	Hale	Amount
Facility Maintenance May 1 - May 31, 2018  Maintenance Supplies		
Facility Maint, 320,572,4510		
	Total	\$808.64

#### Bannon Lakes Community Development District Maintenance Billable Hours For the Month of May 2018

<u>Date</u>	Hours	Employee	Description
5/10/18 5/15/18	2 5	R.R. R.R.	Replaced existing chemical feeder lubing for both chlotine injectors and acid injector Removed existing acid supply line, replaced old chem supply lines with new black tubing, greded out and ran protective conduit lines, relised and added protective conduit for pool acid injector inside pool pack, replaced CES module clear sample collection cup
5/17/18 5/24/18	1 2	RR RR	Repaired vindscreens as needed Repaired vindscreens as needed, removed wasp nests and cobwebs from buildings exterior
TOTAL	10	•	
MILES	144	:	'Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rale 2009-0.445

#### MAINTENANCE BILLABLE PURCHASES

Period Ending 6/6/18

<u>DISTRICT</u> BL	DATE	SUPPLIES	PRICE	EMPLOYEE
Bannon Lakes				
	5/7/18	Keys (2)	4.53	R.R.
	5/14/18	Conduit	3.22	
	6/14/18	90 Degree elbovs (2)	1.89	1 *** **
	5/14/18	Coupling 3/4" (2)	23.0	R.R.
	5/14/18	Deldn sleeves (6)	11.32	B.S.
	5/14/18	Culting tool	15.75	B.S.
	5/15/18	PVC Piping (2)	8.23	J.S.
	5/15/18	Transfer pump	100.88	J.S.
	5/16/18	PVC Female adapter	0.70	J,S,
	5/15/19	3/4" Elboy/ (2)	1.47	J.S,
	5/15/18	3/4" PVC Bushing	1.31	J.S.
	5/15/18	3/4" Ball valve	3.85	J.S.
	6/16/18	3/4" Male adapter	6.55	J.S.
	5/18/18	Yoret paper jumbo rolls	74.18	S.C.
	5/24/18	Gorilla ladder 17'	136.65	
	6/24/18	Syller relils	14.34	
	5/24/18	Syrifer reful slarter kil	5.05	
	5/24/18	2-Cycle oil	6.02	
			3.74	
	5/24/18	Sgal Bucket	<b>3.1</b> 9	, rutu
			TOTAL \$394,56	-

## Invoice

Invoice Number: 18-24840

Security Engineering And Designs, Inc. 3139 Waller Street Jacksonville, FL 32254

Invoice Date: 6/12/18

Page:

Voice:

904-371-4931

Fax:

904-371-4939

Sold To:

RIVERSIDE MANAGEMENT SERVICES 9655 FLORIDA MINING BLVD. W.

BLDG. 300 STE. 305 JACKSONVILLE, FL 32257 Site Address:

**BANNON LAKES** 

## Customer ID: RIVERSIDE MANAGEMENT

Customer PO	Payment Terms	Sales Rep ID	Due Date						
	Net 10 Days		6/22/18						
Í			Amount						

	Nec 10 Dayo	
Descri	ption	Amount
DELIVERED (50) ACCESS CARDS #'S FAC 21	3 23851-23950	650.00
BStepto 6-18.18 ACCESS CARDS 001.320.87200,461 20	? /o	
20		

Service Department: 371-4931 Monitoring Center: 800-318-9486

Installation: 371-4931

Subtotal 650.00
Sales Tax
Total Invoice Amount 650.00
Payment Received 0.00
TOTAL 650.00

Please include invoice number on payment

18-24840



#### Questions on this invoice call:

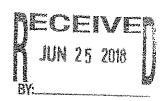
(866) 470-7133 Option 2

START STOP	NEWSPAPER REFERENCE	DESCRIPTION	PRODUCT	SAU SIZE	BILLED I	TIMES RUN	RATE	AMOUNT
05/06 05/08 05/08 05/08 05/08	103041215-05082018 103041215-05082018	Balance Forward REGULAR MEETING 5/16/18 REGULAR MEETING 5/16/18	SA St Augustine Record SA St Aug Record Online	1,00 x 4.2500 1,00 x 4.2500	4.25 4.25	1	\$8.98 \$8.97	\$76.29 \$38.17 \$38.12
		PREVIOUS AM NEW CHARGES ' CASH ' DEBIT ADJUSTMENTS ' CREDIT ADJUSTMENTS '	THIS PERIOD: THIS PERIOD: THIS PERIOD:	\$76.29 \$76.29 \$0.00 \$0.00			·	

We appreciate your business.

So that we may serve you better, please remit the amount due. New business is dependent on prompt payments. Please include the remittance stub and input your account number on your check. Thank you.

1.31.513.48



INVOICE AND STATI	EMEN	IT OF ACCOUNT	AGING OF PAST DUE ACCOUNTS "UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE									
21 CURRENT NET AMOUNT	22	30 DAYS		60 DAYS	O'	/ER	O DAYS	*UNAPPI	JED AMOUI	T 23	TOTAL AMOUNT DUE	
\$76.29	\$76.29 \$7			\$0.00			\$0.00		\$0.00		\$152.58	
SALES REP/PHONE #	25				JA.	VER	TISER INFORMAT		.,			
Molicea Phinehorf	Melissa Rhinehart         1         BILLING PERIOD           904-819-3423         05/07/2018 - 06/03/2		8	8 BILLED ACCOUNT NUMBER 3 15652		7 ADVERTISER/CLIENT NUMBER 15652		LIERT NUMBER	2	AOVE	RTISER/CLIENT NAME	
			3					BANNON LAKES CDD - GMS				

MAKE CHECKS PAYABLE TO

The St. Augustine Record Dept 1261

PO Box 121261

Dallas, TX 75312-1261

Payment is due upon receipt.

#### PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE



The St. Augustine Record

The St. Augustine Record Dept 1261 PO Box 121261 Dallas, TX 75312-1261

#### **ADVERTISING INVOICE and STATEMENT**

R	BILLING ACCOUNT NAME AND ADDRESS	

	Í	1		BILLING	PER	IOD		2	ADVERTISER/CLIENT NAME						
	]		05	/07/2018 -	06	/03/	2018	BANNON LAKES CDD - GMS							
COME	YMA	23 TOTAL AMOUNT DUE					* UNAPPLIED AMOUNT 3				TERN	TERMS OF PAYMENT			
SA 7		\$152.58					\$0.00				NET 15 DAYS				
							30 DAYS			60 DAYS				OVER 90 DAYS	
		\$76.29					\$76.29		\$0.00		i		\$0.00		
41	4 PAG		# 5 BILLING DATE 6 BILLED AC			COUNT NUMBE	OUNT NUMBER 7 ADVERTISE			SER/CLIENT NUMBER 24 STATEMENT NU		24 STATEMENT NUMBER			
						16	652 15			5652	2 000001510				

BILLING ACCOUNT NAME AND ADDRESS

The St. Augustine Record Dept 1261 PO Box 121261 Dallas, TX 75312-1261

REMITTANCE ADDRESS

BANNON LAKES CDD - GMS 475 W TOWN PL STE 114 SAINT AUGUSTINE FL 32092-3649

իրակիրարիի անդերգերը ին հերին ին արան ին իր

# NOTICE OF MEETING BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bannon Lakes Community Development District will be held on Wednesday, May 16, 2018 at 12:00 p.m. at the offices of Governmental Management Services, 478 West Town Place, Suite 114, St. Augustine, Florida 32092. The meeting to open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts, A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, FL 32092 (and phone (904) 490-5859). This meeting may be obtained to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by talephone.

Any person requiring special accommo-

ephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 340-380 at least two calendard days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-385-870, for at office. Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver District Manager O003041215 May 8, 2018



Invoice Number 6-226-44824

Jun 26, 2018

**Account Number** 

Page 1 of 3

**Billing Address:** 

BANNON LAKES . 475 W TOWN PL STE 114 SAINT AUGUSTINE FL 32092-3649 **Shipping Address:** 

BANNON LAKES 475 W TOWN PL STE 114 SAINT AUGUSTINE FL 32092-3649 Invoice Questions? Contact FedEx Revenue Services

Phone:

(800) 622-1147

M-F7 AM to 8 PM CST Sa 7 AM to 6 PM CST

Fax:

(800) 548-3020

Internet:

et: www.fedex.com

Invoice Summary Jun 26, 2018

FedEx Express Services

Transportation Charges Special Handling Charges

**Total Charges** 

TOTAL THIS INVOICE

Other discounts may apply.

USD USD

\$53.08 **\$53.08** 

45.60

7.48

1.31.513.42

Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx. Please do not staple or fold. Please make check payable to FedEx.

For change of address, check here and complete form on reverse side.

Invoice Number	Account Number	Amount Due		
6-226-44824		USD \$53.08		

#### Remittance Advice

Your payment is due by Jul 11, 2018

0030589 01 AB 0.405 \*\*AUTO T3 0 1176 32092-364939 -C01-P30619-l1

BANNON LAKES 475 W TOWN PL STE 114 SAINT AUGUSTINE FL 32092-3649



<u>||ը|||նվուդել||[մենդենների հակարերիկ||</u>

FedEx P.O. Box 660481 DALLAS TX 75266-0481



60017760004168



**Account Number** Invoice Number Invoice Date Page 3 of 3 6-226-44824 Jun 26, 2018

FedEx Express Shipment Detail By Payor Type (Original)

Shin Hafa: IIII 18 70 N		
Ship Date; Jun 18, 2018		
Payor, Third Party		

Automation Tracking ID Service Type Package Type Zone Packages Rated Weight	INET 772499069019 FedEx Standard Overnight FedEx Envelope 02 1 N/A	Sender Shelby Stephens GMS, LLC 475 West Town Place SAINT AUGUSTINE FL 32092 US	<b>Recipient</b> John Dodson 700 Ponte Vedra Lakes Blvd PONTE VEDRA BEACH FL 32082 US	
Delivered	Jun 19, 2018 10:47	Transportation Charge		22.80
Svc Area	A2 M.SHUTIS	Fuel Surcharge		1,60
Signed by FedEx Use	000000000/200/	Total Charge	USD	\$24.40

Payor: Thrrd: Party.

Pel:#3:

Fuel Surcharge - FedEx has applied a fuel surcharge of 7.00% to this shipment.

Distance Based Pricing, Zone 2

S.TEVENS 000000000/200/_	Courier Pickup Charge Total Charge	Third Party Subtotal	usd USD	\$28.68 \$53.08 \$53.08
*****			USD	
S TEVENS	Courier Pickup Charge			4.00
				4.00
,	Fuel Surcharge			1.88
•	Transportation Charge			22.80
1				
02	SAINT AUGUSTINE FL 32092 US			
FedEx Envelope			GUSTINE FL 32092 US	
FedEx Standard Overnight	GMS, LLC			
772499088426	Shelby Stephens		•	
INET	<u>Sender</u>	<u>Recipient</u>		
	772499088426 FedEx Standard Overnight FedEx Envelope	772499088426 Shelby Stephens FedEx Standard Overnight GMS, LLC FedEx Envelope 475 West Town Place 02 SAINT AUGUSTINE FL 32092 US 1 N/A Jun 21, 2018 10:34 Transportation Charge A5 Fuel Surcharge	772499088426 Shelby Stephens Shelby Ste FedEx Standard Overnight GMS, LLC 475 West FedEx Envelope 475 West Town Place SAINT AU 02 SAINT AUGUSTINE FL 32092 US 1 N/A Jun 21, 2018 10:34 Transportation Charge A5 Fuel Surcharge	772499088426 Shelby Stephens Shelby Stephens FedEx Standard Overnight GMS, LLC 475 West Town Place FedEx Envelope 475 West Town Place SAINT AUGUSTINE FL 32092 US 02 SAINT AUGUSTINE FL 32092 US 1 N/A Jun 21, 2018 10:34 Transportation Charge A5 Fuel Surcharge

## **INVOICE**



3543 State Road 419, Winter Springs, FL 32708

Invoice #	373493
Account#	723475
Invoice Date	7/1/2018
Due Date	7/11/2018

Bi	11	T	C

to your inquiry.

Follow us on Facebook & Instagram!!

BANNON LAKES CDD **GMS MANAGEMENT** 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FLORIDA 32092

1.33.538.468

Invoice Questions: Please call us at 1-800-666-5253 or lakes@lakedoctors.com

P.O. No.		Terms	Į F	<b>?ер</b>	
	***************************************	NET 10 DAYS	Λ	/AS	
Item Number		Description			Amount
	Monthly Water	Management Service  JUL 02	And the second s		465.00
	Custome	er Total Balance \$930.00			
INVOICE DATE R	EFLECTS MO	ONTH SERVICE PROVIDED.	Non-Taxable Sul	ototal	
To help ensure prompt and a	curate credit to y	your account, please include your account	Taxable Subtotal		
your payment.		l always include your remíttance stub with	Tax		
Please do not send any corres	pondence with yo	our payment as it may delay our response			04/500

#### PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Вії То
BANNON LAKES CDD
GMS MANAGEMENT
75 WEST TOWN PLACE
SUITE 114
T AUGUSTINE, FLORIDA 32092
,
Diagra Cheek Day if Navy Address and Make Changes Above

The Lake Doctors, Inc. 3543 State Road 419 Winter Springs, FL 32708

Amount Enclosed	Invoice #	373493
	Account #	723475
Reservation to provide the second	Date	7/1/2018
Save a Stamp - Go Green &	Go Paperless! Have you	ur invoice emailed!

\$465.00

**Total Invoice** 

Save a Stamp -	Go Green & Go Paperless! Have your invoice emailed!
Email address:	

Card #	
Card Verification #	
Exp. Date #	
Print Name	
	Check box if same as above



Irrigation · Landscape · Maintenance P.O. Box 893 Bunnell, FL 32110 (386) 586-3321

Вії То	
Bannon Lakes CDD 475 W. Town Place, Suite 114 St. Augustine, FL 32092	

# Invoice

Terms	Date	Invoice#
Net 30	7/1/2018	6735

» - د	1.33.538.462
1	13

Project		Proj	Project#	
Bannon Lakes Amenity Center		М	M101	
Description	Quantity	Rate	Amount	
Monthly maintenance for the month of July	1	5,395.89	5,395.89	
Thank you for your business!		Total Payments/Cred	\$5,395.89 <b>its</b> \$0.00	
Filank you for your business:		Balance Du		



Irrigation • Landscape • Maintenance P.O. Box 893 Bunnell, FL 32110 (386) 586-3321

Bijl To	
Bannon Lakes CDD 475 W. Town Place, Suite 114 St. Augustine, FL 32092	

# Invoice

Tems	Date	Invoice#
Net 30	7/1/2018	6736

1.33.538.462
13

Project		Proj	Project#	
Common Areas & Lakes		M	M102	
Description	Quantity	Rate	Amount	
Monthly maintenance for the month of July (Includes new addition of front median strip easement)	THE STATE OF THE S	5,925.05	5,925.05	
		Total Payments/Credi	\$5,925.05	
Thank you for your business!		Balance Du		

8619 Western Way Jacksonville FL 32256-036060

(904) 731-2456 **Customer Service** RepublicServices.com/Support

Important Information

Your next invoice may reflect a rate adjustment. Please contact us with any questions.

3-0687-0010861 **Account Number** 0687-000903810 Invoice Number Invoice Date June 16, 2018 \$163.01 Previous Balance -\$163.01 Payments/Adjustments \$166.29 **Current Invoice Charges** 

Total Amount Due	Payment Due Date
\$166.29	July 06, 2018

#### PAYMENTS/ADJUSTMENTS

		h
Ph of main _	Reference	Amount
Description	T/Clorence	····
	275	-\$163.01
Payment - Thank You 06/15	210	<b>\$1.23.</b>
i aginone inminere eerre		

#### **CURRENT INVOICE CHARGES**

Description	Reference	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
Bannon Lakes Cdd 435 Bannon Lakes Dr CS	A A172389154			
St. Augustine, FL. Contract: 9687022 (C51)				

1 Waste Container 6 Cu Yd, 1 Lift Per Week Pickup Service 07/01-07/31

Administrative Fee

Total Fuel/Environmental Recovery Fee

Total Franchise - Local

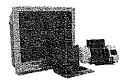
CURRENT INVOICE CHARGES

1-32-572-458

\$113,50

# Electronics Recycling with BlueGuard™

Convenient recycling solutions that are safe for your business and good for our planet. To learn more, visit RepublicServices.com/Electronics





8619 Western Way Jacksonville FL 32256-036060 Please Return This Portion With Payment

Return Service Requested

L2RCACDTFR 011369 : «Արթարկան և բարարարության արդարարության հայարարության հայարարության հայարարության հայարարության հայարարությա

**BANNON LAKES CDD** LOUIS COWLING 475 W TOWN PL

> **STE 114** ST AUGUSTINE FL 32092-3648

**Total Enclosed** 

\$166.29 **Total Amount Due** July 06, 2018 Payment Due Date Account Number 3-0687-0010861 0687-000903810 Invoice Number

For Palling Address Charges, Others Box and Complete Bown to.

Make Checks Payable To:

## , որ արդանանան արև արդանի անկարարի արդանի արև արդանան արդանան արդանան արդանան արդանան արդանան արդանան արդանան

REPUBLIC SERVICES #687 PO BOX 9001099 LOUISVILLE KY 40290-1099 TER 011369 1NNNNNNNNN NNN NNN 001 001 022745

20821205.1

\$113.50

\$5,95

\$39.30

\$7,54

\$166.29

## Riverside Management Services, Inc

9655 Florida Mining Blvd West Suite 305 Jacksonville, FL 32257

# Invoice

Date	Invoice #
4/26/2018	25

Bill To	
Bannon Lakes CDD 9655 Florida Mining Blvd W Suite 305 Jacksonville, FL 32257	

P.O. No.	Terms	Project
		·

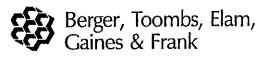
FQuantity Description	Rate	Amount
Emergency Staffing Recreation	1,000.00	1,000.00
1.33.538.463		
14		
	Total	\$1,055.63

#### BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT MAINTENANCE BILLABLE HOURS FOR THE MONTH OF APRIL 2018

Date	Hours	Employee	Description
4/12/18 4/13/18 4/14/18 4/15/18 4/16/18 4/17/18	3 9 8 8,5 3,5	L.F. S.D. S.D. S.A. S.D. S.D.	Assisted residents with entry to Amenity Center facilities
TOTAL	40		
RAII III O	425		'Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0,445

Emergency Staffing due to Accessa failure.

\$ 1455,63



Certified Public Accountants

600 Citrus Avenue Sulte 200 Fort Pierce, Florida 34950

772/461-6120 // 461-1155 FAX: 772/468-9278

20667 001 June 30, 2018

BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT 475 WEST TOWN PLACE, STE 114 ST. AUGUSTINE, FL 32092

Invoice Number:

02116644

1.31.513.322

For Professional Services:

Services rendered in connection with the audit of the Basic Financial Statements as of and for the year ended September 30, 2017.

**Total Invoice Amount** 

\$2,325.00



Please enter client number on your check.
Finance charges are calculated on balances over 30 days old at an annual percentage rate of 18%.

Fort Pierce / Stuart

## **Governmental Management Services, LLC**

1001 Bradford Way Kingston, TN 37763

## Invoice

JEMETWE?

BY: .....

Invoice #: 39
Invoice Date: 7/2/18
Due Date: 7/2/18

Case:

P.O. Number:

Bill To:

Bannon Lakes CDD 475 West Town Place Suite 114 St. Augustine, FL

3,750.00 133,33 291.67 0.18 2.82 133.05	3,750.00 133.33 291.67 0.18 2.82 133.05
Total	291.67 0.18 2.82

Total	\$4,311.05
Payments/Credits	\$0.00
Balance Due	\$4,311.05

## Riverside Management Services, Inc

9655 Florida Mining Blvd West Suite 305 Jacksonville, FL 32257

# Invoice

Date	Invoice#
7/2/2018	29
7/2/2018	29

Bill To	 
Bannon Lakes CDD 9655 Florida Mining Blvd W Suite 305 Jacksonville, PL 32257	 di te amund

ال	M	ነው	M	117	<b>57</b> र 85%	en l
M	M JUL	( Section )	1	201	0	W
TC	3V/-					

P.O. No.	Terms	Project

Quantity	Description	Rale	Amount
Quantity:	Description  Janitorial Services - July 2018 320, 572, 4530  Pool Maintenance Services - July 2018 320, 572, 4520  Operations Management Services - July 2018 320, 572, 460		540.00 683,00
		Total	\$2,773.00



Invoice Number 6-232-53147

**Invoice Date** Jul 03, 2018

**Account Number** 

Page 1 of 3

**Billing Address:** 

**BANNON LAKES 475 W TOWN PL STE 114** SAINT AUGUSTINE FL 32092-3649 **Shipping Address:** 

**BANNON LAKES** 475 W TOWN PL STE 114

SAINT AUGUSTINE FL 32092-3649

Invoice Questions? **Contact FedEx Revenue Services** 

Phone:

(800) 622-1147

M-F7 AM to 8 PM CST Sa 7 AM to 6 PM CST

Fax: Internet:

(800) 548-3020 www.fedex.com

Invoice Summary Jul 03, 2018

FedEx Express Services

Transportation Charges Special Handling Charges

TOTAL THIS INVOICE

**Total Charges** 

USD USD \$24.40

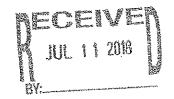
22.80

1.60

\$24.40

Other discounts may apply.

1.31-513.42



Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx. Please do not staple or fold. Please make check payable to FedEx.

for change of address, check here and complete form on reverse side.

Invoice Number 6-232-53147

**Account Number** 

**Amount Due** USD \$24.40

## **Remittance Advice**

Your payment is due by Jul 18, 2018

0033111 01 AB 0.405 \*\*AUTO T1 0 1183 32092-364939 -C01-P33144-i) 

BANNON LAKES 475 W TOWN PL STE 114 SAINT AUGUSTINE FL 32092-3649



FedEx P.O. Box 660481 DALLAS TX 75266-0481



Invoice Number 6-232-53147 **Invoice Date** Jul 03, 2018 Account Number

Page 2 of 3

Adjustment Request Fax to (800) 548-3020

Jse this f	lse this form to fax requests for adjustments due to the reasons indicated below. Requests for adjustments								
lue to other reasons, including service failures, should be submitted by going to www.fedex.com or calling									
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Invoice Number 6-232-53147

Invoice Date Jul 03, 2018

**Account Number** 

Page 3 of 3

22.80

1.60

\$24.40

FedEx Express Shipment Detail By Payor Type (Original)

Ship Date: Jun 27, 2018 Cust Rel: BL Payor: Fhird Party: Rel#3:

Fuel Surcharge - FedEx has applied a fuel surcharge of 7.00% to this shipment.

Distance Based Pricing, Zone 2

Automation Tracking ID

772583632905

FedEx Standard Overnight Service Type Package Type FedEx Envelope

02 1

Packages Rated Weight N/A

Jun 28, 2018 09:29 Delivered

Svc Area A2 D.WEF Signed by FedEx Use 0000000000/200/\_ <u>Sender</u>

Shelby Stephens GMS, LLC 475 West Town Place

SAINT AUGUSTINE FL 32092 US

<u>Recipient</u>

Sherrill F. Norman 111 West Madison Street TALLAHASSEE FL 32399 US

Transportation Charge Fuel Surcharge Total Charge USD

USD \$24.40 **Third Party Subtotal Total FedEx Express** USD \$24.40

1183-01-00-0033111-0001-0077781

### Hopping Green & Sams

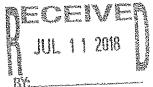
Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850,222,7500

June 30, 2018

Bannon Lakes Community Development District c/o GMS, LLC 475 West Town Place, Suite 114 St. Augustine, FL 32092

Bill Number 101333 Billed through 05/31/2018



			JUL 1 2018		1.31.513.315				
General C		MOL			5				
BLCDD	00001	WSH							
		AL SERVICES RENDERED		an archiclone in e	listrict 0.10 hrs				
04/27/18	MKR	Research recent changes to contracts.	o law regarding indemnificatio	on provisions in c	iistrict o.to ms				
05/08/18	WSH	Confer with Sembler regar correspondence regarding	ding purchase and sale agreer same.	ment and prepar	e 0.50 hrs				
05/08/18	JEM	Review Issues regarding C	DD disclosure language in con	itract.	0,20 hrs				
05/09/18	WSH	Finalize budget resolution;	confer with Stephens regardi	ng same.	0.30 hrs				
05/15/18	WSH	Review and revise minute:	Review and revise minutes.						
05/31/18	JLK		Confer with insurance adjuster and counsel for same on ADA website 0.10 compliance and research same.						
	Total fe	es for this matter			\$414.00				
MATTER	SUMMAR	<u>LY</u>							
	Merritt,	Jason E.	0,20 hr	s 305 /h	r \$61.00				
		, Jennifer L.	0.10 hr	s 260 /h	r \$26.00 r \$24.50				
	Rigoni,	Michelle K. 0.10 hrs 245 /hr							
	Haber,	Wesley S.	1.10 hr	rs 275 /h	r \$302.50				
			TOTAL FEES		\$414.00 				
		TOTAL CHARGES FOR TH	IS MATTER		\$414.00				
BILLING	SUMMA	<u>RY</u>							

Merritt, Jason E.	0.20 hrs	305 /hr	\$61.00
Kilinski, Jennifer L.	0.10 hrs	260 /hr	\$26.00
Rigoni, Michelle K.	0.10 hrs	245 /hr	\$24.50
Haber, Wesley S.	1.10 hrs	275 /hr	\$302.50

TOTAL FEES

\$414.00

**TOTAL CHARGES FOR THIS BILL** 

\$414.00

Please include the bill number on your check.

### Invoice



Irrigation Landscape Mainteriance P.O. Box 893 Bunnell, FL 32110 (386) 586-3321

Bill To	
Baimon Lakes CDD 475 W. Town Place, Şuite 114 St. Augustinc, FL 32092	:

Terms	Date	Invoice #			
Net 30	6/29/2018	686)			

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Project	Project#			
Bannon Lakes CDD				
Description	Quantity	Rate	Amount	
rrigation Service		181,50	181.50	
6-20-18 Bainon Lakes Pkwy. 6P, 7 MPR nozzles, 2 tree bubblers, 1/2" coupling Material cost: \$94 Labor: \$87.50  Bhythan 7-10-18  Harigation  001.330, 5"3800, 46400				
•				
		Total	\$181.5	
		Payments/Cred	dits so.o	
		Balance Du	Je \$181.5	



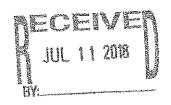
#### Questions on this invoice call:

(866) 470-7133 Option 2

START STOP	NEWSPAPER REFERENCE	DESCRIPTION	PRODUCT	5AU SIZE	BILLED UNITS	TIMES RUN	[18] RATE	'AMOUNT
06/03		Balance Forward						\$152.58 \$-76.29
06/05 06/05 06/05	P28275  03051099-06052018	Payment - Lockbox 267 REGULAR MEETING 6/13/18	SA St Augustine Record	1,00 x 4.2500	4.2	5 1	\$8.98	\$38.17
06/05 06/05	103051099-06052018	REGULAR MEETING 6/13/18	SA St Aug Record Online	1.00 x 4.2500	4.2	5 1	\$8.97	\$38.12
		PREVIOUS AMO	DUNT OWED:	\$152.58				
		NEW CHARGES T	HIS PERIOD:	\$76.29				
		CASHT	HIS PERIOD:	(\$76.29)				
		DEBIT ADJUSTMENTS 1	'HIS PERIOD:	\$0.00				
		CREDIT ADJUSTMENTS 1	THIS PERIOD:	\$0,00				
		VA.	le appreciate vour business.					

So that we may serve you better, please remit the amount due. New business is dependent on prompt payments. Please include the remittance stub and input your account number on your check, Thank you.

1.31.513.48



INVOICE AND STATE	AGING OF PABY DUE ACCOUNTS *UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE										
21 CURRENT NET AMOUNT	22	30 DAYS		60 DAYS	DA	/ER 9	D DAYS	* UNAPPI	JED AMOU	NT 23	TOTAL AMOUNT DUE
\$76.29		\$76.29		\$0.00	\$0.00		\$0.00			\$152.58	
SALES REPIPHONE#	25				AC	VER	ISER INFORMATION				
Melissa Rhinehart	1	BILLING PERIOD	€	BILLED ACCOUNT N	UMBER	7	ADVERTISER/CLIE	NT NUMBER	2	AĐV	ERTISER/CLIENT NAME
904-819-3423	0	6/04/2018 - 07/01/2018		15652		15652		BANNON LAKES CDD - GMS			

MAKE CHECKS PAYABLE TO

The St. Augustine Record Dept 1261

PO Box 121261

Dallas, TX 75312-1261

Payment is due upon receipt.

#### PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE



The St. Augustine Record

The St. Augustine Record Dept 1261 PO Box 121261 Dallas, TX 75312-1261

#### ADVERTISING INVOICE and STATEMENT

DAEK HOMA MACICE SUG STATEMENT	L
BILLING ACCOUNT NAVE AND ADDRES	S

	F	1		BILLING	PERI	OD	2	2 ADVERTISER/CLIENT NAME						
	06/04/2018 - 07/01/2018						BANNON LAKES CDD - GMS							
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SA	A 7			\$15	2.58			\$0.00 N		NET	VET 15 DAYS			
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BANNON LAKES CDD - GMS 475 W TOWN PL STE 114 SAINT AUGUSTINE FL 32092-3649

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The St. Augustine Record Dept 1261 PO Box 121261 Dallas, TX 75312-1261

REMITTANCE ADDRESS

D.

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### **Bannon Lakes**

**Community Development District** 

**Construction Funding Request #7** 

July 10, 2018

Req.	PAYEE	Series 201	6 Contruction
TO THE			
112	Basham & Lucas		
	Site Plan Concept Inv #7462 6/13/18	\$	950.00
113	Vallencourt Construction		
	Application No. 5128 5/20/18	\$	207,482.37
114	England-Thims & Miller		
	Professional Services Inv#0187229 6/5/2018	\$	9,249.27
115	St. John County		
	(1)Submittal Packages for Duran Dr Roadway Plan 6/20/18	\$	370.00
	Total Funding Request	<b>\$ 2</b>	17,681.64
	(1)Paid in advance by Developer		

Please make check payable to: Bannon Lakes CDD

c/o GMS LLC

475 West Town Place

Suite 114

St. Augustine FL 32092

Signature:

Chairman/Vice Chairman

Signature:

Secretary/Asst. Secretary

### REQUISITION NO. 112 (2016 Acquisition and Construction Account)

#### BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT (ST. JOHNS COUNTY, FLORIDA) \$11,850,000

Special Assessment Revenue Bonds, Series 2016

The undersigned, a Responsible Officer of Bannon Lakes Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"), dated as of January 1, 2016 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 112
- (B) Name of Payee: Basham & Lucas
- (C) Amount Payable: Total: \$950.00
- (D) Bannon Lakes CDD Invoice # 7462.
- (E) Fund or Account from which disbursement to be made: 2016 Acquisition and Construction Account

#### The undersigned hereby certifies that:

- 1. this requisition is for Costs of the 2016 Project payable from the 2016 Acquisition and Construction Account that have not previously been paid:
- 2. each disbursement set forth above is a proper charge against the 2016 Acquisition and Construction Account;

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

### Invoice



#### Basham & Lucas Design Group, 7645 Gate Parkway Suite 201

Jacksonville, FL 32256 (904) 731-2323

DATE	INVOICE#					
6/13/2018	7462					

BILL TO:	
Eastland Partners LLC,	
Art Lancaster	
700 Ponte Vedra Lakes Blvd,	
Ponte Vedra, FL 32082	

PROJECT:				
Worl Commerce Soccer	Complex	1		
CONTRACT SERVICES	% COMPLETE	CONTRACT	BILLED TO DATE	DUE THIS BILLING
Site Plan Concept				950.00
	7		TOTAL	0070.00

SOCCER FIEDD SOCCER FIEDD

### REQUISITION NO. 113 (2016 Acquisition and Construction Account)

# BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT (ST. JOHNS COUNTY, FLORIDA)

\$11,850,000 Special Assessment Revenue Bonds, Series 2016

The undersigned, a Responsible Officer of Bannon Lakes Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"), dated as of January 1, 2016 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 113
- (B) Name of Payee: Vallencourt Construction
- (C) Amount Payable: Total: \$207,482.37
- (D) Bannon Lakes CDD Invoice # 5128-1
- (E) Fund or Account from which disbursement to be made: 2016
  Acquisition and Construction Account

#### The undersigned hereby certifies that:

- 1. this requisition is for Costs of the 2016 Project payable from the 2016 Acquisition and Construction Account that have not previously been paid;
- 2. each disbursement set forth above is a proper charge against the 2016 Acquisition and Construction Account;

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

Dated: June 29,2018

### BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT

Arthur E. Lancaster

Chairperson, Board of Supervisors

## CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE REQUESTS ONLY

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

ENGLAND, THIMS & MILLER, INC.

By:

Title: District Engineer

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	F.O. BOX 55549					ARCHITECTS		
	ORANGE PARK FL 3	32055				PROJECT NO	201617	
m 01170								
	ACT FOR:					Antonia .		
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Jacksonville, Fl 32258
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Unit Price

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\$ 3,709,58

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^	75.467		\$ 428.41	Dollar Citt	10% Nes retalange on Yotal Installed

## WAIVER AND RELEASE OF LIEN CONDITIONAL UPON PROGRESS PAYMENT

The andersigned itenor, upon payment from the lience, of the sum of \$ 207,482.37, hereby waters and release. it lien and right to claim a lion including all claims change orders and fine the lience of the lience
or materials furny body two colleges and a college cross so deligants what soever for labor, services,
or materials furnished through June 20, 2018 on the job of RREFIII-P-EP Bannon Lakes (V. LIC) to the following described property:
Project: Bannon Lakes Multi Family
Location: International Golf Parkway, St. Augustine, FL 32095
invoice#: 5128-1
This waiver and release does not cover any labor, services, or materials furnished after the date specified. The undersigned represents that he/she is an authorized agent of Lienor and has authority to execute this Waiver and Release of Lienon behalf of Lienor.
Dated on: June 21, 2018
Lienor's Name: Vallencourt Construction Co., Inc.
Address: P.O. Box 1869
Green Cove Springs, FL 32043
MICELLAND SPHINGS II. 37143
Phone: 904-291,5830
All the second s
sv. Steven Jordan
Printed Name: Steven Jordan
Title: Chief Financial Manager
the second control of
COUNTY OF CLAY
The foregoing instrument was about 1
The foregoing instrument was acknowledged before me this 2 day of the 2018 by Steven Jordan of Vallen court Construction Co., Inc., a Florida corporation, on behalf of the corporation.
Personally known X or Produced Identification Type of Identification
Maria Valdea  Notary Public  Notary Public  Notary Public  Notary Public
EXPIRES: December 8, 2021  Bonded The Notary Fishs: Underenture

MITE: This is a statutory form prescribed by Section 713.70, Floring Statutes (1996). Effective Actober 1, 1996, a person may not require a ligner to formish a waiver or release of lien that is different from the statutory form.

### REQUISITION NO. 114 (2016 Acquisition and Construction Account)

## BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT (ST. JOHNS COUNTY, FLORIDA)

#### \$11,850,000

Special Assessment Revenue Bonds, Series 2016

The undersigned, a Responsible Officer of Bannon Lakes Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"), dated as of January 1, 2016 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 114
- (B) Name of Payee: England-Thims&Miller
- (C) Amount Payable: Total: \$9,249.27
- (D) Bannon Lakes CDD Invoice # 0187229
- (E) Fund or Account from which disbursement to be made: 2016
  Acquisition and Construction Account

The undersigned hereby certifies that:

- 1. this requisition is for Costs of the 2016 Project payable from the 2016 Acquisition and Construction Account that have not previously been paid;
- 2. each disbursement set forth above is a proper charge against the 2016 Acquisition and Construction Account:

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

Dated: June 29,2018

### BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT

Arthur E. Lancaster

Chairperson, Board of Supervisors

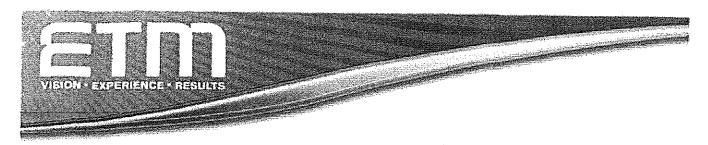
## CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE REQUESTS ONLY

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

ENGLAND, THIMS & MILLER, INC.

By:

Title: District Engineer



Art Lancaster

Eastland Development Group, Inc. 700 Ponte Vedra Lakes Boulevard Ponte Vedra Beach, FL 32082

June 5, 2018

Project No:

13061.16000

Invoice No:

0187229

Project.

13061.16000

Bannon Lakes - Duran Drive- MDP

Professional Services rendered through May 31, 2018

Phase

A-E

**Lump Sum Services** 

Task	Contract Amount	Percent Complete	Earned To Date	Previously Billed	Current Billed
A. Preparation of MDP	7,500.00	0.00	0.00	0.00	0.00
B. Preparation of Site/Civil Construction Docs ~ Water & Sewer	45,000.00	78.8944	35,502.50	35,502,50	0.00
C. Preparation of Site/Civil Construction Docs - Paving & Drainage	23,000.00	60,00	13,800.00	13,800.00	00.00
D. Landscape and Irrigation Design	5,500.00	0.00	0.00	0.00	0.00
E, Commercial Outparcel Utility & Mass Grading Design	6,500.00	100,00	6,500.00	6,500.00	0.00
Total Fee	87,500.00		55,802.50	55,802.50	0.00
То	tal Fee				0.00
		Total th	is Phase		0.00

Phase Phase	F	Environmental/Regulatory Permitting
Task	1-5	Lump Sum Services

Task	Contract Amount	Percent Complete	Earned To Date	Previously Billed	Current Billed
1. SJC Construction Plans Processing	10,000.00	50.00	5,000.00	2,128.00	2,872.00
2. SJRWMD ERP	10,000.00	60.00	6,000.00	0.00	6,000,00
<ol><li>FDEP Potable Water Distribution Sys.</li></ol>	2,600.00	0.00	0.00	0.00	0.00
<ol><li>FDEP Sanitary Sewer Collection Sys.</li></ol>	2,600.00	0.00	0.00	0.00	0.00
<ol><li>EPA-NPDES-General Notice of Intent</li></ol>	1,500.00	0.00	0.00	0.00	0.00
Total Fee	26,700.00		11,000.00	2,128.00	8,872.00
		8,8	72.00		

Total this Task

\$8,872.00

Task	6	FPL Coordinat	on				
	lings tract Limit naining		Current 0.00	Prior 0.00	<b>To-Date</b> 0.00 7,500.00 7,500.00		
				Total ti	nis Task		0.00
				Total thi	s Phase	\$8,8	72.00
Phase	G	Construction A	dministration		gand allow during prime would have, when have dryst ware partie black	~~~~~	
Task	1-2	Lump Sum Ser	vices			ante form Jam vant hale goed yang	
Task			Contract Amount	Percent. Complete	Earned Pre	viously Billed	Current Billed
	Documents p Drawing Review		5,000.00 5,000.00 10,000.00	0.00 0.00	0.00 0.00	0.00	0.00
i Oldi I. O.	•		Total Fee		0.00	0.00	0.00
				Total th	nis Task		0.00
	3 ings ract Limit aining	On-Site Constri	uction Observation Current 0.00	Prior 0.00	To-Date 0.00 56,064.00 56,064.00	عن ينهم المنا ا	**************************************
				Total th	ils Task		0.00
				Total this	s Phase		0.00
Phase Expenses	XP	Expenses	19 had Seet and and, made state state land John and save may a	MC Peri Para anni 1880, 1880 1880 1880 1889 1889 1889 1889 1889	والشوائية إنسا المداد دمد جديا بسم المداد مساد المداد المد	m rank anny 1960 anni Yang atau	4 (44 m) m; m; 166 166 166; p; 3
Reproduc Delivery Permits	Messenger Svc				146.88 73.59 122.50		
	Total Expe	enses		1.1 times	342.97	37	7.27
Total Billi Contr Rema	act Limit		<b>Current</b> 377.27	<b>Prior</b> 1,075.08	<b>To-Date</b> 1,452.35 10,000.00 8,547.65		
				Total this	Phase	\$37	7.27
			lnvo	ice Total this	Period	\$9,24	19.27 (f)
Outstanding							
	Number	Date	Balance				
	0186538	2/28/2018	45,871.32				
	0186964 Total	4/30/2018	6,135.52 <b>52,006.84</b>				
				Total No	w Due	\$61,25	6.11

## REQUISITION NO. 115 (2016 Acquisition and Construction Account)

### BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT (ST. JOHNS COUNTY, FLORIDA)

#### \$11,850,000 Special Assessment Revenue Bonds, Series 2016

The undersigned, a Responsible Officer of Bannon Lakes Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"), dated as of January 1, 2016 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 115
- (B) Name of Payee: St John's County
- (C) Amount Payable: Total: \$370.00
- (D) Bannon Lakes CDD Invoice # N/A
- (E) Fund or Account from which disbursement to be made: 2016 Acquisition and Construction Account

#### The undersigned hereby certifies that:

- 1. this requisition is for Costs of the 2016 Project payable from the 2016 Acquisition and Construction Account that have not previously been paid:
- 2. each disbursement set forth above is a proper charge against the 2016 Acquisition and Construction Account:

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

Dated: June 29,2018

## BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT

By: (Misc), // (Arthur E. Lancaster

Chairperson, Board of Supervisors

## CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE REQUESTS ONLY

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

ENGLAND, THIMS & MILLER, INC.

Ву:	
-----	--

Title: District Engineer

#### **Art Lancaster**

From:

Grant Bledsoe <BledsoeG@etminc.com>

Sent:

Wednesday, June 20, 2018 9:01 AM

To:

Art Lancaster

Subject:

**Duran Drive Roadway Plans** 

#### Good Morning Art,

I'm preparing the submittal package for the Duran Drive Roadway Plans to be submitted to SIC. They require a \$370 review fee for this MODCP. Please let me know once the check is cut and I will send a courier.

Thanks.

England-Thims & Miller, Inc.

VISION . EXPERIENCE . RESULTS

Grant Bledsoe, E.I. England-Thims & Miller, Inc. o: 904.642.8990 | d: 904.265.3216 BledsoeG@etminc.com | etminc.com

(O)

PREF / BAUNON SEE PERMITS

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

Dated: June 29,2018

### BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT

By: Muk Z / A

Chairperson, Board of Supervisors

## CONSULTING ENGINEER'S APPROVAL FOR NON-COST OF ISSUANCE REQUESTS ONLY

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

ENGLAND, THIMS & MILLER, INC.

By:	
i y	

Title: District Engineer